

Woodward City Council Regular Session
Monday November 13, 2023 at 7:00 p.m.

Mayor Folkerts called the meeting to order at 7:00 pm. Present: Stone, Godwin, Patel, Gough, Kirts.

Motion Patel to approve agenda as presented. 2nd Stone. MCU

Motion Stone to approve October 9, 2023 minutes as presented. 2nd Kirts. MCU.

Open Forum: Council recognizes Mike Green with the Lion's Club. Mike reports that the library green space has been cleared and mulched. The area is ready for planting come spring. He also states that the Lion's Club has approved him to purchase fertilizer for the new trees along the trail and he will be maintaining the trees during this time. Council recognizes Merle Kent Shawd who requests information on agenda items as vocalizes discernment over election conversation last meeting.

Department Reports: Library reports that they are currently accepting donations for a silent auction at the end of the month. Parks reports that they have received a quote for the signage for the new parking area at the trailhead. This information will be forwarded to the council before next meeting. Streets reports that the crack sealing has been completed in town, but not all at a satisfactory level. There will be follow up with this.

Mayor Report: Folkerts states that there will be limited power at city hall tomorrow due to the installation of a generator. Boost committee has met last week and working on presentation of possibly future projects. Tree Lighting Celebration will take place on December 2nd at 5:30 pm. Lion's Club will be serving hot chocolate and cider. The Fire Department will be serving soup as well as providing activities for kids, vendors and giveaways. Mayor Folkerts congratulates the new and reelected council members for the upcoming term.

Budget Update: Clerk provides materials to the council on House File 718, which affects the budget process this year. This includes reading material covering some of the changes and tentative schedule for the upcoming budget season. Clerk discusses how the changes may affect our tax revenue in the coming years.

Council recognizes Kasey Morgan representing the Woodward Food Pantry. Morgan presents that a committee has been put together to establish a new Food Pantry option following the closing of AJ's Grocery. Morgan states that they have looked at a small building at the t-ball field that may be an option to use for the pantry. Discussion on utilities for the building is a concern. Mike Green states that they would like to move forward with planning, however location is the focus before they move forward with further planning. Kathy Yager states that in addition to location, they are also looking for the support of the city council to move forward with this project. Council agrees that this is a cause they would like to support. It was also presented that this endeavor is not reliant solely on city/private funding; research has shown that there are several grants that can be used to provide financial support for the project. AJ Patel volunteers to represent the city for this project.

Motion Godwin to discuss Resolution 2023-42 Approving FY23 Annual Finance Report. 2nd Kirts. MCU. This report displays the financial status of the city over the previous fiscal year. Motion Stone to approve Resolution 2023-42. 2nd Gough. Roll Call; Aye: Gough, Kirts, Stone, Godwin, Patel. Motion carries 5:0.

Motion Stone to discuss Resolution 2023-43 Transfer of Sewer Funds. 2nd Kirts. MCU. Mayor Folkerts states that when funds were issued for the lift station project, it was agreed by the council that the city would cover some of the cost. This has left a \$111,477.30 deficit on the Sewer Lift Station account to which the city must cover to balance and close the account. Motion Gough to approve Resolution 2023-43 by transferring \$100,000 from Sewer User Fees account and \$11,477.30 from Debt Service account to the Sewer Lift Station Account. \$1.02 will be transferred from the Sewer Lagoon account to the general Sewer Account to balance and close that account as well. 2nd Kirts. Roll Call; Aye: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion Patel to discuss 2024 Health Insurance Benefits. 2nd Stone. MCU. Mayor Folkerts explains to the council that by renewing the city’s current insurance plan (Option 1), there is a 15.67% rate increase in premiums. The city’s agent presented 2 other plan options. Option 2 is a 9.40% increase, and Option 3 is a 5.02% increase. Each plan has an increase in deductible, bringing the rate increase down. Councilmember Gough states that he would like to keep the plan the same as to continue to attract quality employment applicants, should a position open up. Council disqualifies Option 3 due to higher deductible. Kirts calculates yearly and monthly rates based off the spreadsheet that the clerk provided showing that there is an approximate \$3,000 increase with either plan. Gough motions to approve Option 1 with a 15.67% premium increase. 2nd Stone. Roll Call: Patel – Nay, Gough – Aye, Kirts – Aye, Stone – Aye, Godwin – Nay. Motion carries 3:2.

Motion Patel to approve payment of bills as presented. 2nd Gough. Roll Call; Aye: Gough, Kirts, Stone, Godwin, Patel. Motion carries 5:0.

Mayor Council Comments: Mayor Folkerts thanks AJ for volunteering to represent the city for the food pantry.

Motion Stone to adjourn. 2nd Godwin. MCU. Meeting adjourned at 8:06 pm.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACADEMY ROOFING & SHEET METAL	MAINT	57,500.00
ACCESS SYSTEMS	MAINT	159.21
ACCO	SUPL	433
AFLAC	AFLAC	832.66
AGSOURCE COOP SERVICES	TEST	727.5
ALLIANT ENERGY	UTIL	7,640.53
ALLURE PAINTING	MAINT	4,160.00
AMERICAN LEGION EMBLEM SALES	FLAGS	253.55
BAKER & TAYLOR	BOOKS	493.55


DOUG TWIGG	REIMB	55.62
UNITYPOINT CLINIC-OCCUPATIONAL	TESTING	42
VEENSTRA & KIMM INC	PERMIT	450
VERIZON WIRELESS	PHONE	166.45
WALTERS SANITARY SERVICE	GARBAGE	7,163.67
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	4,232.15
WOODWARD POST OFFICE	POSTAGE	334
CITY OF WOODWARD	POSTAGE	39.38
WOODWARD RESOURCE CENTER	WTR	1,795.64
Accounts Payable Total		154,139.64

Refund Checks
Total

Total Paid On: 10/13/23	10,802.17
Total Paid On: 10/27/23	11,513.71
Total Paid On: 11/10/23	10,714.23
Total Payroll Paid	33,030.11
***** REPORT TOTAL *****	187,169.75
GENERAL	50,962.90
ROAD USE TAX	6,833.97
EMPLOYEE BENEFITS	2,138.47
LOCAL OPTION SALES TAX	23,506.66
WATER	78,412.27
SEWER	23,002.77
WEST SEWER LIFT STATION	72.6
STORM SEWER	2,240.11
TOTAL FUNDS	187,169.75

REVENUES

GENERAL TOTAL	3,403.11
DEBT SERVICE TOTAL	5,208
WATER TOTAL	7,722.46
SEWER TOTAL	7,335.21
STORM SEWER TOTAL	775.29
TOTAL REVENUE	24,444.07



Amy Orr, City Clerk



Attest: Todd Folkerts, Mayor