

**WOODWARD CITY COUNCIL REGULAR SESSION
MONDAY FEBRUARY 13, 2023 AT 7:00 PM**

Call to Order/Roll Call: Mayor Folkerts calls the meeting to order at 7:00 pm. Roll Call, Present: Stone, Godwin, Patel, Gough, Kirts.

Approve Agenda: Gough motions to approve the agenda as presented. Second Stone. MCU.

Approve Minutes of Previous Meetings January 9, 2023 and January 19, 2023: Kirts motions to approve minutes of previous meeting held on January 9, 2023 with the amendment of the previous garbage rate at \$15.00 rather than \$13.80 and the minutes from the January 19, 2023. Second Stone. MCU.

Open Forum: The council recognizes Milt Heifner, representing the Myrna Mayfield Grant. Milt presents as a reminder that the Myrna Mayfield Grant applications are due April 1st. Applications should state what the grant request is for, the cost of the project, and how it will impact the community. Applications can be turned in to him or Scott Finneseth in Perry.

Department Reports

Library: Myrna states that she had a meeting with the foundation to discuss the needs of the library. She extends an invitation to the council to meet with them as well. Mayor Folkerts reminds Myrna that in order for the council to be involved, there will need to be 3 different presentations to avoid a quorum.

Police: Chief Twigg states there are no new updates.

Parks: Stone states that Spring Cleanup has been scheduled for May 13, 2023 from 7:30 am to 11:30 am.

Water: Kirts discusses the findings on his research for raising the minimum water rates from 2,000 gallons to 2,500 gallons. Based on his research, he found that for the month of January, it showed that almost half of the residents of Woodward utilize more than 2,500 gallons of water per month. Folkerts states that we could look at the budget to see what can be done, however Kirts reminds the council that we still have to maintain enough revenue to meet the SRF Loan requirements.

Mayor Report: Folkerts speaks regarding putting together another fireworks meeting with the goal being to have a new ordinance to present in the March council meeting. Folkerts presents information to the council regarding Conditional Permits for zoning. Interest has been expressed in utilizing the old Casey's site as a car lot which the current zoning does not allow. This permit gives the council the ability to allow property owners to utilize their property for other purposes than what it is zoned for with specific requirements that the owner would need to abide by to continue to carry the permit. Folkerts states that he had inquiries on treating the new fence along the High Trestle Trail for longevity. Folkerts speaks to the alley behind AJ's Grocery that has been cut due to Black Hills working on lines. He requests input on Black Hills agreement to replace the concrete on the half that they have been working on instead of patching it. Kirts states that he is good with it as long as they pin it. Folkerts then provides a map to the council detailing streetlights to be installed along the trail to prevent blind spots. He requests that the council review it to discuss at next council meeting.

Mayor Folkerts appoints Rachel Bice to the Woodward Library Board. MCU

Council recognizes Mark Lane, Superintendent of Woodward Granger School District. Lane presents the council with a packet which details the need for new facilities for the school district. Packet information includes current and projected future enrollment in the district, population density maps for the district, transportation costs, and funding possibilities. Lane reports that the Board has entered a purchase agreement for 50 acres located just outside the city limits Granger as well as requests of qualifications out to architecture firms for proposals to facilitate long term facilities for the school district. Lane provides a timeline for them, resulting in having a usable facility in August 2026. Folkerts asks if the school board looked at other locations for a new facility. Lane explains that there were discussions but based on the immediate need with the current growth centralized in Granger, they are focused on the immediate need now. Then once this project is completed, they will look into the needs for the rest of the district.

Council recognizes Ron Shultz regarding his compliance notices. Mr. Shultz requests that the given timeframe for him to come into compliance with city code be extended to give him time to sell and move his property around to come into compliance. Gough asks Mr. Schultz how much time he is needing. Mr. Schultz states that he will probably need 6-7 months. Patel clarifies that this issue has been going on since July 2022 and asks what he has done to come into compliance. Mr. Shultz states that he has replenished the gravel for his property to sit on and other items have been moved off of the grass. Gough motions to give Mr. Shultz until the end of September and a variance to have the bus outside. Folkerts checks with legal council and states that they cannot grant a variance as that has to go before the Board of Adjustments. Gough motions to give Mr. Shultz until September 30th to come into compliance. Patel second. Roll Call: Aye – Godwin. Nay – Patel, Gough, Kirts, Stone. Motion not carried. Gough motions to give Mr. Shultz until May 31st to come into compliance. Kirts second. Roll Call: Aye – Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Patel motions to hold Public Hearing for FY24 Max Levy on March 6, 2023 at 7:00 pm. Godwin 2nd. MCU.

Stone motions to discuss **Resolution 2023-8** Resolution approving partial payment No. 3 to Howrey Construction. Godwin 2nd. Godwin raises concerns as he went out to the trail and took pictures of the progress. Godwin points out that the letter from ErosionWorx that items such as vandalism, neglect, physical damage by animals, civil disturbances, etc., are not covered under this warranty, before the fence was put in. He goes on to say that the line items of landscaping and fence as completed, even though they are not completed. Stone motions to amend the Resolution 2023-8 Resolution approving partial payment No. 3 to Howrey Construction in the amount of \$20,000. Godwin 2nd. Roll Call: Patel, Gough, Kirts, Stone, Godwin. Motion Carries 5:0.

Stone motions to discuss **Resolution 2023-9** Resolution setting the rent for the social center FY2024. Godwin 2nd. Godwin motions to approve Resolution 2023-9 setting the rent for the social center to \$200.00 per month. Stone 2nd. Roll Call: Gough, Kirts, Stone, Godwin, Patel. Motion Carries 5:0.

Kirts motions to discuss **Resolution 2023-10** Resolution approving annual payment of series 2020 General Obligation Sewer Improvement and Refunding Bond from water user fees fund. Stone 2nd. Kirts motions to approve Resolution 2023-10 in the amount of \$112,770.00. Gough 2nd. Roll Call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0

Kirts motions to discuss **Resolution 2023-11** Resolution waiving the right of review of the land division at 1473 325th street, Woodward, Boone County, Iowa. Stone 2nd. Mayor explains that this land division was voted on and waived last year, however, it was not carried through by the land owner. The owner is now

wanting to proceed and they must restart the process. Stone motions to approve Resolution 2023-11. 2nd Godwin. Roll Call: Stone, Godwin, Patel, Gough, Kirts. Motion carries 5:0.

Kirts motion to approve **Dollar General Tobacco Permit**. 2nd Godwin. Roll Call: Godwin, Patel, Gough, Kirts, Stone. Motion Carries 5:0.

Patel motions to discuss **Fees on Billing**. 2nd Godwin. Folkerts explains that currently, when water is shut off, they are only being billed for user fees and not billed for garbage, landfill, or mosquito. Folkerts proposes to keep these charges on the billing as they may still be utilizing the garbage and mosquito service. Kirts proposes that the billing policy be amended that when user fees are billed, garbage and mosquito will also be billed. Stone 2nd. Roll Call: Patel, Gough, Kirts, Stone, Godwin.

Stone motions to discuss **ABD Auto Renewals**. Godwin 2nd. Clerk, Amy Orr, explains that at this point in time, the Alcohol Beverage Division has enacted an auto-renewal program so that businesses who are due for a renewal of the alcohol permit no longer have to go through the city to get approval. Stone motions to retain our current practice of alcohol permit renewal. Godwin 2nd. Roll Call: Gough, Kirts, Stone, Godwin, Patel. Motion carries 5:0.

Payment of Bills: Patel inquires about bills from last month that appeared on the claims list in the council packet. Orr states they are unsure why that happened and provided an updated claims list to the council. Patel motions to approve the bills as presented at the council meeting. Kirts 2nd. Roll Call: Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Mayor Council Comments: Stone discusses the area for the new parking lot by the trail. He reports that costs involved include \$6,500.00 for removal of footings and concrete, approximately \$10,000.00 in rock, and \$800 to remove the tree left on the property. The city is currently on the list for Black Hills to remove the gas line. Folkerts inquires utilizing the current concrete foundation and extending it for a paved lot. Stone states that it can be looked into. Patel inquires about inconsistent billing with Diam. Orr will look into it further.

Matt Wright, Woodward Resident, is recognized at by the council. He explains concern over speeding on West 2nd and Cherry St. Folkerts acknowledges that this is a problem and advises Mr. Wright to speak with the Chief.


Motion to adjourn meeting by Stone. Godwin 2nd. Meeting adjourns at 8:34 pm.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	MAINT	306.54
ACCO	SUPL	562
AFLAC	AFLAC	558.54
AGRI DRAIN CORPORATION	SUPL	147.15
AGSOURCE COOP SERVICES	TEST	615.25
ALL RECIPES	SUBS	17
ALLIANT ENERGY	UTIL	7,321.20
AMAZON	SUPL	129.58

ASCHEMAN PHILIP	SERV	50
BAKER & TAYLOR	BOOKS	61.68
BANLEACO	LEASE	285.4
BLACK HILLS ENERGY	UTIL	2,193.33
BOMGAARS	SUPL	198.45
BOOK FARM	BOOKS	171.32
BOONE COUNTY LANDFILL	REFUSE	16.92
CARGILL INC-SALT DIVISION	SUPL	6,442.98
CENGAGE LEARNING INC/GALE	BOOK	91.4
CITY OF DALLAS CENTER	TRAINING	235.38
CITY OF WOODWARD	POSTAGE	61.87
CARDMEMBER SERVICE	SUPL	451.33
DALLAS CO TREASURER	TAX	1,228.00
DE LAGE LANDEN PUBLIC FINANCE	LEASE	9,099.32
DIAM PEST CONTROL	PEST	198
DIAMOND OIL COMPANY	FUEL	5,233.27
DO IT YOURSELF	SUBS	19.96
EFTPS	FED/FICA TAX	7,287.43
FINNESETH DALEN & POWELL PLC	LEGAL	1,547.00
GATEHOUSE-MEDIA IA HOLDINGS	LEGALS	970.92
GLOBE LIFE LIBERTY NAT	LIBERTY	60.32
GM FINANCIAL	TAHOE	8,071.10
GUTHRIE CO REC	UTIL	63.65
HARLAND ACE HARDWARE	SUPL	43.99
IA ASSOC. OF MUNICIPAL UT	TRAINING	567
EMERGENCY SERVICES MARKETING	SUPL	660
IOWA LAW ENFORCEMENT ACADEMY		-100
IOWA ONE CALL	MAINT	21.6
IOWA PRISON INDUSTRIES	SUPL	280.28
IPERS	IPERS	5,212.81
J&D COMPUTERS INC	MAINT	109.95
JANON DOUGLAS	TRAINING	1,732.50
JUNIOR LIBRARY GUILD	BOOKS	571.9
LOGAN CONTRACTORS SUPPLY INC	MAINT	222
MARY BUSTAD	SIGN	452.86
MENARDS GRIMES	SUPL	121.67
METERING & TECHNOLOGY SOLUTION	SUPL	1,951.63
MINBURN TELECOMMUNICATIONS INC	UTIL	1,030.06
MYRNA GRIFFITH	REIMB	29.84
NATIONWIDE	INS	540
CAPITAL ONE TRADE CREDIT	SUPL	61.94
NSF CHECKS	NSF CHECKS	5
O'REILLY AUTO PARTS	MAINT	43.4

CARD SERVICES	SUPL	53.92
POPULAR WOODWORKING	SUBS	34.95
RANGEMASTERS	SUPL	171.86
REGROUP	SUPL	603.68
SNYDER & ASSOCIATES	LEGAL	4,428.44
TARA TURNER	SUPL	1,210.13
TITAN MACHINERY	SUPL	297.65
TREASURER, STATE OF IOWA	STATE TAXES	1,288.30
VAN WALL EQUIPMENT INC	MAINT	114.2
VEENSTRA & KIMM INC	PROF SERV	3,152.00
VERIZON WIRELESS	PHONE	166.38
WALTERS SANITARY SERVICE	GARBAGE	7,484.58
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	4,232.15
WOODWARD POST OFFICE	POSTAGE	437
WOODWARD RESOURCE CENTER	WATER	3,461.15
Accounts Payable Total		94,391.11
Invoices: Paid		31,787.16
Invoices: Scheduled		62,603.95
	Refund Checks Total	
Total Paid On: 1/20/23		11,448.40
Total Paid On: 2/03/23		10,785.48
Total Payroll Paid		22,233.88
***** REPORT TOTAL *****		116,624.99
GENERAL		51,725.24
ROAD USE TAX		6,662.46
EMPLOYEE BENEFITS		2,138.47
LOCAL OPTION SALES TAX		17,170.42
HTT CONNECTOR PROJECT		4,428.44
WATER		19,850.21
SEWER		12,628.40
WEST SEWER LIFT STATION		297.32
STORM SEWER		1,724.03
TOTAL FUNDS		116,624.99



Amy Orr, City Clerk



Attest: Todd Folkerts, Mayor