

Woodward City Council Regular Session
Monday February 19, 2024 at 7:00 p.m.

Mayor Folkerts calls meeting to order at 7:03 pm. Roll Call; Present: Gough, Stone.
Present by Phone: Bice. Absent: Patel, Godwin.

Motion Stone to approve agenda. 2nd Gough. MCU.

Motion Gough to approve minutes from previous meetings on January 8, 2024 and
January 23, 2024. 2nd Stone. MCU.

Open Forum: Council recognizes Mary Bustad who presents an article to the council regarding Alliant Energy's proposed rate increase. Bustad states other cities have put resolutions/ordinances in place to take action against these rate increases. Council recognizes Katie Gibbons. Gibbons states that 3 the three individuals that ran from the Academy last night stole their pickup. Gibbons raises concern both for the Woodward community's safety and the safety of the Academy kids.

Dept Reports: Councilmember Stone is working on setting up spring cleanup. This is tentatively scheduled for May 4, 2024. Councilmember Gough reports compliance working on cleaning up a few properties and working on opening up a few more.

Mayor Report: Attorney DuWayne Dalen introduces Nick Spellman, new attorney in their office that will be taking over some of Dalen's duties in the future. Council welcomes Mr. Spellman.

Motion Stone to set Public Hearing Date for Property Tax Levy Hearing for April 8, 2024 at 6:30 pm. 2nd Bice. MCU

Mayor Folkerts reports that Keystone currently has 7 lots left on current site. They will be moving forward designing the west side of the creek including possibly 25 more lots.

Motion Stone to discuss Hytel Boeland Properties Tax Abatement. 2nd Gough. MCU.
Mayor Folkerts explains that in order for tax abatement to be approved through the county, it must first be approved through the city. Motion Gough to approve Hytel Boeland Tax Abatement. 2nd Stone. Roll call; Aye: Gough, Bice, Stone. Motion carries 3:0.

Motion Stone to discuss Dollar General Alcohol License Renewal. 2nd Gough. MCU.
Mayor Folkerts states that Woodward PD have reported no issues since initial approval. Motion Stone to approve Dollar General Alcohol License Renewal. 2nd Gough. Roll Call; Aye: Bice, Stone, Gough. Motion carries 3:0.

Motion Gough to discuss Pay Increase for Doug Morgan. 2nd Gough. MCU. Personnel Committee proposes a \$3.00 pay increase for Doug Morgan due to the wage increase of the new public works hire. Morgan is still required to test for certification and is actively working towards this. Motion Bice to approve pay increase of \$3.00 per hour for Doug Morgan. 2nd Gough. Roll Call; Aye: Stone, Gough, Bice. Motion carries 3:0.

Motion Stone to discuss Hiring of Public Works Employee. 2nd Gough. MCU. Mayor Folkerts explains that there were 5 interviews for the public works opening. All applicants were good candidates for the position. Employment offer was given to Brandon Thigles at \$24.00 an hour with \$1.00 increase for each water and wastewater certification. Motion: Bice to approve hiring Brandon Thigles at \$24.00 an hour for Public Works Operation Specialist. 2nd Gough. Roll Call; Aye: Gough, Bice, Stone. Motion carries 3:0.

Motion Stone to discuss Purchase of Public Works Vehicle. 2nd Gough. Mayor Folkerts presents that the F250 currently owned and utilized by the public works department is in need of replacement. The city has received a quote from Karl Chevrolet at \$45,644.60 for Chevrolet 2500. The current truck would be put up for sale. Monies to purchase the truck would come from Water and Sewer User Fees and Storm Sewer funds. Motion Gough to approve purchase of new city pickup from the Karl Auto Group for \$45,644.60 using \$20,000 from sewer user fees, \$20,000 from water user fees and remaining balance from the storm sewer account. 2nd Bice. Roll Call; Aye: Bice, Stone, Gough. Motion carries 3:0.

Motion Gough to discuss the Wellfield Lease Agreement. 2nd Stone. MCU. Changes made from the previous agreement presented includes changing the lease termination from 60 day notice to 180 day notice. If approved, this lease would be in effect starting March 1, 2024. Gough clarifies section in the agreement involving fingerprinting for individuals that come in contact with the wellfield. Motion Stone to enter the Wellfield Lease Agreement beginning March 1, 2024 at the cost of \$1.00 per year. 2nd Bice. Roll Call; Aye: Stone, Gough, Bice. Motion carries 3:0.

Motion Gough to discuss Land Purchase from Woodward Resource Center. 2nd Stone. MCU. State of Iowa has proposed selling land to the City of Woodward that is connected to the 5 acres previously purchased. Proposed price per acre is \$15,675. Council discussed previously purchasing 18 acres totaling \$282,150. Bice proposes purchasing as much land as the city can afford and asks where the money would be paid from. Mayor Folkerts clarifies that it would come from LOST Capital Improvement funds. There is no specific future plans for the property but council would like to utilize it as a green space and/or recreation area for the community.

Bice motions to purchase 20 acres at \$15,675 per acre. 2nd Gough. Roll Call; Aye: Stone, Gough, Bice. Motion carries 3:0.

Motion Stone to discuss Downtown Parking. 2nd Gough. MCU. Mayor Folkerts presents the council with communication from the DOT approving potential angle parking on Main Street from 1st Street to 3rd St. DOT previously did not agree to change to angle parking. Angle parking would increase the parking area for businesses on Main Street. At this time, DOT would need to proceed with surveying the area to identify on how much space the city has as to whether the angle parking would be on both sides of the street or just one side. Motion Stone to allow Mayor Folkerts to continue working with the DOT on angle parking for Main Street. 2nd Gough. Roll Call; Aye: Bice, Gough, Stone. Motion carries 3:0.

Motion Stone to discuss 2024 Audit Report. 2nd Gough. City Clerk explains to council the feedback and findings from the 2024 Audit by Roof, Gerdes, Erlbacher, PLC. Findings included TIF reporting and LMI balances, Garbage Fees, Segregation of Duties, Revenue Bond Transfers, and Questionable Disbursements to the Woodward Volunteer Fire Department. Each finding has been researched and corrected by the clerk.

Motion Gough to approve payment of bills. 2nd Stone. Roll Call; Aye: Bice, Stone, Gough. Motion carries 3:0.

Mayor Council Comments: Councilmember Stone notes that he feels that the city needs to find a procedure or policy to implement to hold the Academy accountable for the disruptions in town when runaways occur.

Motion Stone to adjourn. 2nd Gough. MCU. Meeting adjourns at 8:03 pm.

Claims Report

| VENDOR | REFERENCE | AMOUNT |
|-------------------------------|-----------|----------|
| ACCESS SYSTEMS | MAINT | 175.31 |
| ACCO | SUPL | 433 |
| AFLAC | AFLAC | 1,665.32 |
| AGSOURCE COOP SERVICES | TEST | 452.25 |
| ALLIANT ENERGY | UTIL | 8,440.54 |
| BAKER & TAYLOR | BOOKS | 52.82 |
| BANLEACO | RENT | 152.37 |
| BLACK HILLS ENERGY | UTIL | 541.36 |
| CENGAGE LEARNING INC/GALE | BOOKS | 52.48 |
| CARDMEMBER SERVICE | SUPL | 1,084.67 |
| CLERMONT PUBLIC LIBRARY | BOOK | 15 |
| DAVE GLIEM | MAINT | 350 |
| DE LAGE LANDEN PUBLIC FINANCE | LEASE | 9,099.32 |

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|--------------------------------|--------------|-----------|
| DIAMOND OIL COMPANY | FUEL | 8,153.68 |
| EFTPS | FED/FICA TAX | 11,286.70 |
| ELECTRIC PUMP | MAINT | 430.5 |
| FINNESETH DALEN & POWELL PLC | LEGAL | 1,596.25 |
| FIRST FOR WOMEN | SUBS | 38.95 |
| FOLKERTS, BRANDIE | SUPL | 120.88 |
| GATEHOUSE-MEDIA IA HOLDINGS | LEGALS | 465 |
| GLOBE LIFE LIBERTY NAT | LIBERTY | 373.6 |
| GUTHRIE CO REC | UTIL | 65.48 |
| HACH COMPANY | SUPL | 474.1 |
| HARLAND ACE HARDWARE | SUPL | 103.97 |
| HAWKEYE TRUCK EQUIPMENT | MAINT | 1,402.58 |
| IOWA ONE CALL | ONECALL | 61.2 |
| IPERS | IPERS | 9,449.25 |
| J&D COMPUTERS INC | MAINT | 219.95 |
| JUNIOR LIBRARY GUILD | BOOKS | 570.9 |
| KASEY MORGAN | DONATION | 500 |
| KUEHL BROTHERS LLC | MAINT | 540 |
| MCCALLEY TECHNICAL SERVICES | TECH | 710 |
| MENARDS CLIVE | MAINT | 77.1 |
| MENARDS GRIMES | SUPL | 396.21 |
| MICROMARKETING | AUDIO | 77.88 |
| MINBURN TELECOMMUNICATIONS INC | PHONE | 955.97 |
| MOTOR PARTS WAREHOUSE | MAINT | 174.04 |
| MUNICIPAL SUPPLY INC | SUPL | 404.2 |
| MYRNA GRIFFITH | REIMB | 187.47 |
| NATIONWIDE | INS | 540 |
| NSF CHECKS | NSF CHECKS | 5 |
| O'REILLY AUTO PARTS | SUPL | 94.38 |
| PEOPLE | SUBSC | 64 |
| REGROUP | SUBS | 648.68 |
| ROOF, GERDES, ERLBACHER, PLC | AUDIT | 7,100.00 |
| TITAN MACHINERY | MAINT | 1,911.84 |
| TREASURER EXCISE TAX | EXCISE TAX | 725.01 |
| TREASURER, STATE OF IOWA | STATE TAX | 2,511.98 |
| TREASURER STATE OF IOWA | SALES TAX | 982.86 |
| VAN WALL EQUIPMENT INC | SUPL | 53.62 |
| VEENSTRA & KIMM INC | PERMIT | 4,929.00 |
| VERIZON WIRELESS | PHONE | 166.48 |
| WALTERS SANITARY SERVICE | GARBAGE | 7,191.97 |
| WELLMARK BLUE CROSS & BLUE SHI | INSURANCE | 4,895.48 |
| WOODWARD FIRE DEPT. | PAYMENT | 8,934.00 |
| WOODWARD POST OFFICE | RENT | 575 |

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|--------------------------|---------------|------------|
| CITY OF WOODWARD | POSTAGE | 87.97 |
| WOODWARD RESOURCE CENTER | WATER | 3,290.98 |
| Accounts Payable Total | | 106,058.55 |
| Invoices: Paid | | 43,545.78 |
| Invoices: Scheduled | | 62,512.77 |
| | Refund Checks | |
| | Total | |
| Total Paid On: 1/19/24 | | 16,219.63 |
| Total Paid On: 2/02/24 | | 9,328.20 |
| Total Paid On: 2/16/24 | | 9,639.95 |
| Total Payroll Paid | | 35,187.78 |
| ***** REPORT TOTAL ***** | | 141,246.33 |
| GENERAL | | 69,062.41 |
| ROAD USE TAX | | 10,036.44 |
| EMPLOYEE BENEFITS | | 2,492.31 |
| LOCAL OPTION SALES TAX | | 9,599.32 |
| WATER | | 21,402.12 |
| SEWER | | 23,682.43 |
| WEST SEWER LIFT STATION | | 98.41 |
| STORM SEWER | | 4,872.89 |
| TOTAL FUNDS | | 141,246.33 |
| REVENUE REPORT | | |
| GENERAL TOTAL | | 4,874.41 |
| EMPLOYEE BENEFIT TOTAL | | 259.22 |
| EMERGENCY TOTAL | | 34.73 |
| TIF KEYSTONE TOTAL | | 15.61 |
| DEBT SERVICE TOTAL | | 5,697.68 |
| WATER TOTAL | | 10,151.06 |
| SEWER TOTAL | | 13,310.10 |
| STORM SEWER TOTAL | | 1,260.25 |
| TOTAL OF ALL REVENUE | | 35,603.25 |

Amy Orr, City Clerk

Attest: Todd Folkerts, Mayor