

Woodward City Council Regular Session
Monday March 10, 2025 at 7:00 p.m.

Mayor Folkerts calls the meeting to order at 7:00 pm. Present: Stone, Godwin, Gough, Bice. Absent: Patel.

Motion Godwin to approve agenda as presented. 2nd Bice. MCU.

Motion Stone to approve minutes from previous meeting February 10, 2025 as presented. 3rd Gough. MCU.

Open Forum: Council recognizes Milt Heifner, representing the Myrna Mayfield Trust Fund. He states that applications for the grant are due April 1st.

Department Reports: Library reports that they are beginning community education classes in April and May. Keep an eye out for a schedule. Police remind the council about the aging equipment and the costs associated with it. Water/Sewer reports that the city currently has a credit with Accujet and is considering using that credit to scope the storm sewers as there have been issues with back up due to lots of debris being in the lines. Parks states that they have been in contact with individuals interested in painting a rock for the Veteran's Memorial at the trailhead.

Mayor Report: Mayor Folkerts states that there has been an ongoing investigation at the Academy where charges can be filed. However, the individual to be charged is now residing in Texas. If the chief files the charges, this would drastically affect salaries as the city would have to pay for 2 officers to travel down to Texas to pick up the individual and bring him back to Iowa. Mayor Folkerts has reached out to the Academy to cover the cost of this transport.

Motion Stone to discuss Setting Public Hearing Date for Budget Adoption. 2nd Godwin. MCU. Council agrees to set the Public Hearing Date for Budget Adoption for April 21st at 6:00 pm.

Motion Godwin to discuss WEDA Study Results Presentation. 2nd Gough. Council recognizes Craig DeHoet who states explains that WEDA has received the funds to reimburse the city \$20,000 and thanks the council for supporting economic development. He states that WEDA has received the first draft of the presentation with focus on the downtown corridor from ISG. Once WEDA and Boost Committee has been presented with the final draft, Mr. DeHoet will bring it back to the council for presentation.

Motion Gough to discuss 104 North Cherry Ave Compliance. 2nd Bice. MCU. Council recognizes Justin Fuson who resides at this address. Councilmember Gough explains that back in December the Compliance Committee sent out 14 letters to individuals who were non-complaint with trailers on their property. Justin explains that he understands that he has more trailers than the city ordinance allows but has them all stored in compliance. All the trailers are registered and in good working condition and used on a regular basis for his business. Council agrees to table this to address the verbiage of the ordinance and possibly make changes to accommodate the needs of the citizens.

Motion Godwin to discuss First Reading of Ordinance 25-430 Amending Chapter 156 Building Code. Councilmember Gough explains that the city is replacing the 2015 International Building Code with the 2021 International Building Code. Motion Godwin to approve First Reading of Ordinance 25-430. 2nd Gough. Roll Call: MCU.

Motion Stone to discuss Triple B's Tenderloin Food Trucks Application. 2nd Godwin. MCU. Councilmember Gough expresses concern of the effect on our local restaurants by allowing food trucks in the community. Council discusses the number of food trucks allowed in the community as well as the fees associated with each permit. Council agrees to look over the current food truck ordinance to make possible changes. Motion Godwin to approve Triple B's Tenderloin Food Truck Application. 2nd Stone. Roll Call; Aye: Gough, Stone, Godwin. Nay: Bice. Motion carries 3:1.

Motion Stone to discuss Recommendations for P&Z. 2nd Gough. MCU. Council member inquires with Planning and Zoning Chair about recommendations on a conditional use permit. P&Z Chair explains that this has been the recommendation from Veenstra & Kimm in the past to prevent further rezoning in the future and prevents putting islands of commercial properties in the middle of residential areas. Mayor Folkerts redirects to other recommendations due to the conditional use permit already being on the agenda for discussion. Council has no other questions about other recommendations.

Motion Stone to discuss Larssen Conditional Use Permit. 2nd Godwin. MCU. Council recognizes Johan Larsson who is considering purchasing a property for commercial purposes that is currently zoned residential. Mr. Larsson filled out a petition to rezone and it went before the Planning and Zoning Committee. P&Z recommends issuing a Conditional Use Permit rather than rezoning the property that Mr. Larsson would like to use as a site for his painting business. Mr.

Larsson states that he would like to clean up the property, put down a concrete floor in the established building as well as adding water and sewer to the property. This would primarily be used to store supplies and provide parking for his local employees. Discussion regarding flammable materials takes place. Johan states that they currently store/possess approximately 10 gallons of flammable materials at any given time. Mayor Folkerts asks that if this moves forward, he keeps the city and Fire Marshall informed of any influx in flammable materials that he may be storing in the building. Motion Bice to move forward with rezoning the property. 2nd Gough. Roll Call: MCU.

Motion Godwin to discuss Farmland Rent. 2nd Stone. MCU. Mayor Folkerts explains that due to some confusion with the land purchase last year from the state, some of the ground that the city purchased was treated by the local farmer. The farmer has offered to pay the city \$275 per acre to farm the ground this year. Councilmember Bice states that that price is low and should be around \$400 per acre. Motion Bice to counter offer for \$350 per acre. 2nd Gough. Roll Call: MCU.

Motion Godwin to discuss Public Works Lawnmower and Kubota Repairs. 2nd Bice. MCU. Mayor Folkerts explains to the council that the Kubota went down last fall. Repairs were quoted at \$20,000 last year from the Kubota dealer to fix it. After another dealer has looked at it, they found at least one scorched piston and will cost approximately \$10,000 to \$12,000 to repair. Mayor discusses selling the Kubota as is for scrap, or put the \$10,000 to \$12,000 into it and sell it and use the proceeds to purchase a new mower. Motion Bice to repair the Kubota and sell it along with the equipment that goes with it and put the money towards a wing mower. 2nd Godwin. Roll Call: MCU.

Motion Godwin to discuss City Hall Drop Box. 2nd Bice. MCU. Mayor Folkerts states that City Hall reported missing utility payments. Chief Graham did an investigation which showed that he was able to access payments within the payment box. Council discusses different changes that can be made such as a new box or cameras. Mayor Folkerts proposes putting 2 councilmembers on this project to research resolutions to the issue and report back next month with recommendations. In the meantime, suspending cash payments from the drop box until the issue is rectified. Motion Stone to suspend cash payments in the drop box until the issue is addressed. 2nd Godwin. MCU.

Motion Godwin to discuss Accounting Software Proposals. 2nd Gough. City Clerk states that she visited 2 cities with different software. She states that she feels that Civic Systems would be the better choice of the 2 software programs. Motion Stone to accept the quote from Civic Systems at the cost of \$49,980 for the first year and \$10,410 for the follow year pending written confirmation that this quote includes support. 2nd Gough. Roll Call: MCU.

Motion Stone to discuss Ball Diamond Rental Fee. 2nd Godwin. City Clerk states that responses on Clerknet for what other cities charge for their ball diamond rental fee was between \$25 and \$30. A member of the audience states this is a typical fee. Mayor Folkerts adds that Victor Kersey would be in charge of scheduling for the field. Scheduling priority would be given to the little league teams. Motion Bice to allow the little league teams use the field for free and traveling teams \$25 per hour. 2nd Godwin. MCU.

Motion Stone to discuss Preston Creek Proposed Development. 2nd Bice. MCU. Discussion and feedback from the council includes the maintenance of the road in the development and annexation to include the entire development. Council gives the Mayor permission to discuss the ownership of the street with the property owner.

Attorney Dalen states that he needs the council to go back to item 12, Recommendations from P&Z, to set a public hearing for the zoning changes for the Eco-Park. Motion Stone to set Public Hearing on April 14, 2025 in regards to zoning changes. 2nd Gough. MCU.

Motion Stone to approve Payment of Bills as presented. 2nd Gough. Roll Call: MCU.

Mayor/Council Comments: Councilmember Stone states that spring cleanup this year will be May 3rd from 7:30am to 11:30am. More information will be available at future meetings. Councilmember Godwin states that he has received complaints regarding parking at the intersection of Main and 2nd. Drivers report that they are unable to see the stop sign when vehicles are parking on the side of the road near the intersection. Mayor Folkerts states that while the meeting was in order, he received confirmation from the Academy that they would be covering the cost of the transport from Texas for the Academy assault.

Motion Godwin to adjourn. 2nd Bice. Meeting adjourns at 8:37 pm.

CLAIMS REPORT

Access Systems Maint 199.96

ACCO Supl 398.00

AFLAC AFLAC 879.04

Agsources Coop Services Test 739.00

Alliant Energy Util 8,158.00
Banleaco Rent 157.55
Barnes & Noble Books 330.63
Black Hills Energy Util 1,165.53
Bomgaars Supl 283.12
Cengage Learning Inc/Gale Books 54.73
Center Point Publishing Books 560.88
Cardmember Service Misc 675.32
Dallas CO Local Housing Trust Dues 1,008.00
Dave Gliem Maint 350.00
De Lage Landen Public Finance Lease 8,071.10
Diamond Oil Company Fuel 6,098.83
Double A Companies Supl 195.00
EFTPS FED/FICA Tax 7,593.22
Finneseth Dalen & Powell PLC Legal 1,140.00
Globe Life Liberty Nat Liberty 299.64
Greenough Construction LC Nuis 1,050.00
Guthrie Co REC Util 1,393.41
Harland Ace Hardware Supl 243.78
IA Child Support Services Garnishment 42.59
Iowa Assn Municipal Utilities Dues 832.00
Iowa Department of Transportation Maint 17,756.60
IPERS IPERS 5,185.54
McCalley Technical Services Maint 580.00
Menards Grimes Supl 162.96
Micromarketing Books 274.76
Midwest Overhead Garage Doors Maint 1,499.00
Minburn Communications INC Phone 949.66
MNG INC Decal 82.50
Municipal Supply INC Supl 623.62
Nationwide Ins 540.00
O'Reilly Auto Parts Supl 115.52
Orr, Amy Mileage 52.50
Regroup Subsc 697.33
Schrock Innovations Maint 908.00
Sprayer Specialties INC Supl 276.58
Treasurer Excise Tax Excise Tax 741.66
Treasurer, State of Iowa State Tax 1,094.91
Treasurer State of Iowa Sales Tax 980.17
Van Wall Equipment Inc Supl 575.97
Veenstra & Kimm Permit 75.00
Verizon Wireless Phone 166.54
Walters Sanitary Service Garbage 7,349.77
Wellmark Blue Cross & Blue Shi Insurance 5,697.75
Woodward Post Office Postage 280.00
Accounts Payable Total 88,585.67

Invoices: Paid 80,427.67
Invoices: Scheduled 8,158.00
Payroll:
Total Paid on: 2/14/25 11,216.48
Total Paid on: 2/28/25 12,575.91
Total Payroll Paid: 23,792.39
Report Total 112,378.06
General 42,271.86
Road Use Tax 7,054.35
Employee Benefits 2,932.23
Local Option Sales Tax 26,022.70
Water 12,106.60
Wellfield 1,100.50
Sewer 17,506.21
Storm Sewer 3,383.61
Total Funds 112,378.06
Revenue:
General 796.45
Debt Service 5,203.00
Water 3,299.19
Sewer 3,4569.99
Storm Sewer 377.25