

Woodward City Council Regular Session

Monday June 10, 2024 at 7:00 p.m.

Mayor Folkerts calls the meeting to order at 7:00 pm. Present: Stone, Godwin, Patel, Gough, Bice.

Motion Stone to approve the agenda as presented. 2nd Gough. MCU.

Motion Patel to approve minutes from May 13, 2024 meeting. 2nd Bice. MCU.

Open Forum: The Council recognizes Mike Green. He states that the Lions Club have all of the trees planted along the trail. Thanks given to the city employees and Academy for helping with this project. The Food Pantry has set an opening date of June 29, 2024 from 9:00am to 11:00am in the basement at the Methodist church. This will be open twice a month, the 2nd week from 9:00am-11:00 am and the 4th week from 2:00pm-4:00pm. They are still accepting donations and will be accepting donations during the Farmer's Market. Donations may include dry goods as well as refrigerated and frozen items. There is always a need for volunteers if anyone would like to help out. Council recognizes Merle Kent Shawd who states that he is proud of the recent Friends and Neighbors Day festivities. He states that concerns/complaints that had he had noticed or that were brought to his attention during the event includes the lack of flags hanging up on main street as well as the number of mosquitos and bugs that were in the area.

Department Reports: Office Sprott states that Chief Graham has sent chapter 3 of the policy manual to the city attorney to review. Chief Graham will also get the call-for-service report to councilmembers in the coming days. Officer Sprott adds that there appear to be no infractions on either Casey's or Dollar General regarding their tobacco renewal applications. Councilmember Gough states that compliance committee has been working to get several properties in compliance with pool ordinance which requires any pool that is 18" or more in depth to be partitioned off by a 5' to 6' non-scalable fence. Councilmember Bice reports that the ball diamond was seeded today and irrigation will be installed in the coming weeks. Bice states that he would like to purchase trees to put out around the ball diamond.

Mayor Report: Eco- Business Park is moving along getting close to being able to submit the full application for recertification.

Motion Stone to discuss Renewal of Casey's Tobacco License. 2nd Patel. MCU. Motion Godwin to approve the renewal of Casey's tobacco license. 2nd Gough. Roll Call; Aye: Godwin, Patel, Gough, Bice, Stone. MCU.

Motion Godwin to approve Dollar General's tobacco license. 2nd Patel. Roll call; Aye: Patel, Gough, Bice, Stone, Godwin. MCU.

Motion Godwin to discuss Social Center. 2nd Gough. MCU. Social Center board member Linda Weyers presents the council with concerns regarding the increase in rent and potential dissolution of the social center. Weyers remarks that the council chambers is an acceptable alternative to the board if the council chooses to sell the building. Gough states that the future vision of the downtown district is to add storefront to each building downtown. Gough states that his proposal to the social center would be to allow them to use the council chambers, free of charge. The property on main street would be put up for public auction and sold to the highest bidder then proceeds would then be used to renovate the chambers to the needs of the social center. This would also be a contracted usage and guarantees the social center a meeting location for a set number of years. Councilmember Godwin states that he does not feel that the council as a whole has the same vision nor are representing the majority of the residents of Woodward. Mayor Folkerts makes a public statement, "Growth is necessary for this community to survive. Tax abatements were offered for all the businesses in the community, which was voted on by the council to help promote businesses to better themselves in this community. This council is not about displacing the social center. It's about trying to bring business, trying to grow. It's about doing incentives that every other community around us is doing also to put businesses in their community." Former councilmember Bustad makes a statement that the building was not donated to the city. The building that the social center operates out of was given to Dallas County Hospital by Doctor Royer to place another doctor in the community. Dallas County was unable to find a doctor so it was then given to the city. Motion Bice to allow the building to be open to the Social Center and lower rent back to what it was. Mayor Folkerts advises that since Bice had previously voted raise the rent for the social center, he is allowed to make that motion, however the rent cannot be discussed tonight and will be put on next month's agenda. Motion dies due to no 2nd. Councilmember Gough motions in lieu of the Social Center presented this evening that the council puts the building up for auction, use the proceeds to remodel the council chambers to accommodate the needs of the social center, advertising the building accordingly to get a varied/large amount of interest on the building, and that the social center be moved over to the council chambers, free of charge, for 20 years unless another space becomes available. 2nd Stone. Roll Call; Aye: Gough, Stone. Nay: Patel, Bice, Godwin. Motion dies 3:2.

Motion Godwin to discuss Honor Park with Victor Kersey. 2nd Patel. MCU. Mr. Kersey addresses the council expressing interest in acquiring the abutting property to their own that this owed by the city. Kersey states that he is aware this property was donated to the city with the understanding that it would be a memorial/honor park for emergency and/or veteran/military personnel. Kersey would like to purchase this property at fair market value and to move forward with utilizing the property for the memorial purpose at owners' expense. Councilmember Stone proposes the idea that the memorial park could be moved to the land that the city recent acquired north of town. It is mentioned that the city did receive funds from the Myrna Mayfield Trust to put in a sidewalk on the property for access to the memorial. If these funds are not used by the end of the year, those funds must be returned. Motion Gough to table item 10 until next month allowing for Councilmembers Bice and Godwin meet with the Kersey's to discuss future planning for the area. 2nd Patel. MCU.

Motion Stone to discuss Library Board Appointment. 2nd Godwin. MCU. Motion Bice to appoint Dave Brown to the Woodward Library Board. 2nd Gough. MCU.

Motion Stone to discuss 2024 Audit RFP bids. 2nd Godwin. MCU. City Clerk sent out 12 RFP's to different auditors around the state. 2 RFP's were returned. Motion Stone to accept TP Anderson and Co.'s RFP bid for 3 year contract not to exceed \$5,000 for FY 2024, \$5,500 for FY 2025 and \$6,000 for FY 2026. 2nd Godwin. Roll call; Aye: Gough, Bice, Stone, Godwin, Patel. Motion carries 5:0.

Councilmember Patel excuses himself from the meeting at 7:50 pm.

Motion Godwin to approve Resolution 2024-10 Transferring \$79,254 from Water Sinking fund to Debt Service, \$33,966 from Sewer Sinking fund to Debt Service and \$10,040 from Emergency Fund to General Fund. 2nd Bice. Roll call; Aye: Bice, Stone, Godwin, Gough. Motion carries 4:0.

Motion Bice to discuss Howrey Change Order #2. 2nd Godwin. MCU. This change order eliminates an additional \$10,439.88 from the original contracted cost due to seeding issues. Motion Stone to approve Howrey Change Order #2. 2nd Godwin. Roll call; Aye: Stone, Godwin, Gough, Bice. Motion carries 4:0.

Motion Stone to discuss Howrey Pay App #4. 2nd Godwin. MCU. Final payment of \$2,565 to Howrey for contracted worked on High Trestle Trail Connector Project. Motion

Godwin to pay Howrey Partial Payment App #4 in the amount of \$2,565.00. 2nd Stone. Roll call; Aye: Gough, Bice, Stone, Godwin. Motion carries 4:0.

Motion Godwin to discuss Library Window Bid. 2nd Gough. MCU. Stone spoke with the contractor who ensured that the work will all be done with the complete replacement of the windows, not just the glass, including trim work. Motion Stone to approve the bid from Perry Paint and Glass for \$6,950 to replace the 6 windows at the library. 2nd Bice. Roll call; Aye: Bice, Stone, Godwin, Gough. Motion carries 4:0.

Motion Godwin to discuss Siglin Estates Preliminary Plat and Construction Plans. 2nd Stone. MCU. Plans have not yet been reviewed and approved by Planning and Zoning. Motion Stone to table Siglin Estates Revised Preliminary Plat and Construction Plans and send it back to P&Z for their approval. 2nd Godwin. MCU.

Motion Godwin to discuss Rental Inspections. 2nd Stone. MCU. Gough states that he is not quite ready to present this to the council as he still has some questions that he needs to get answered before making a proposal. Gough explains that this ordinance would specify both tenant and landlord responsibilities and establish accountability for each party for the property. Motion Gough to table discussion on Rental Inspections. 2nd Godwin. MCU.

Motion Stone to discuss Time Clocks. 2nd Gough. MCU. Mayor Folkerts states that after tabling this last month, the clerk and mayor have worked a way for the Connecteam app to work for the Public Works department. Council questioned about monitoring locations on personal phones as well as asked why there can't be regular time clocks at the water plant and city shed, which had been discussed previously. Godwin states that time clock discussion should be scrapped. Council was unaware that public works currently has a punch clock to clock in each shift. Motion Stone to continue using the same time tracking system that is currently in place. 2nd Bice. Roll call; Aye: Bice, Stone, Godwin, Gough. Motion carries 4:0.

Motion Gough to discuss Council Compensation. 2nd Bice. MCU. Mayor Folkerts explains that during the time when Councilmember Patel was overseas, the city clerk asked about council pay. Mayor Folkerts at the time believed that no compensation was given when councilmembers were not in attendance of the council meetings nor readily available to the public during pay period. It was later found in the ordinances that there is no language excluding councilmembers compensation regardless of attendance of meetings or availability to the public. Mayor Folkerts takes responsibility for this decision.

Motion Stone to pay bills as presented. 2nd Bice. Roll call; Aye: Gough, Bice, Stone, Godwin. Motion carries 4:0.

Motion Godwin to adjourn. 2nd Gough. MCU. Meeting adjourns at 8:16 pm.

Claims Report

ACCESS SYSTEM – MAINT – 149.74
AFLAC – AFLAC – 832.66
AGSOURCE COOP SERVICES – TEST – 260
ALLIANT ENERGY – UTIL – 7,144.68
ASCHEMAN PHILIP – TRAIN – 165
BAKER & TAYLOR – BOOKS – 54.54
BANLEACO – MAINT – 152.37
BLACK HILLS ENERGY – UTIL – 445.28
BOKF – BOND – 372,284.15
BOUQUETS BY BETH – MAINT – 100
CENGAGE LEARNING INC/GALE – BOOKS – 26.99
CHRIS SPROTT – REIMB – 32.97
CARDMEMBER SERVICE – MISC – 1,027.50
DALLAS CO HOSPITAL – MEDICAL – 182
DALLAS CO TREASURER – REG – 3,062.23
DALLAS COUNTY TREASURER – MAINT – 1,200.00
DANTI'S LAWN CARE LLC – NUISANCE – 650
DAVE GLIEM – MAINT – 350
DIAM PEST CONTROL – PEST – 198
DIAMOND OIL COMPANY – FUEL – 5,970.32
DIRT-TECK LLC – MAINT – 13,752.00
DOLLAR GENERAL REGIONS 410526 – SUPL – 30
EFTPS – FED/FICA TAX – 7,204.71
ELECTRIC PUMP – SUPL – 1,248.00
FINNESETH DALEN & POWELL PLC – LEGAL – 800
GATEHOUSE-MEDIA IA HOLDING – LEGALS – 657.79
GANNETT HOLDINGS – CENTRAL – CHIEF SUBS – 46.8
GAYLORD BROS., INC – BOOKS – 32.02
GLOBE LIFE LIBERTY NAT – LIBERTY – 168.2
GUTHRIE CO REC – UTIL – 1,275.40
HARLAND ACE HARDWARE – SUPL – 8.99
HEARTLAND COOP – SUPL – 67.2
IMPACT 7G – PROF SERV – 2,600.00
IA MUNICIPAL WORKERS COMP ASSO – WORKCOMP – 5,004.00
IOWA FINANCE AUTHORITY – SRF LOAN – 135,230.00
IOWA STATE UNIVERSITY – TRAINING – 336
IPERS – IPERS – 4,983.43
J&D COMPUTERS INC – MAINT – 109.95
MARY BUSTAD – SUPL – 36.4
MENARDS GRIMES – SUPL – 96.98
METERING & TECHNOLOGY SOLUTION – MAINT – 1859.52
MIDWEST OVERHEAD GARAGE DOORS – MAINT – 1210.00

MINBURN TELECOMMUNICATIONS INC – PHONE – 1007.25
MUNICIPAL SUPPLY INC – SUPL – 271.15
ORR, AMY – MILEAGE – 30.82
PORTABLE PRO INC – SUPL – 90
QUILL CORPORATION – SUPL – 75.18
SHERRY CANNON – REIMB – 50
SITEONE LANDSCAPE SUPPLY, LLC – MAINT – 1690.39
TREASURER EXCISE TAX – EXCISE TAX – 789.66
TREASURER, STATE OF IOWA – STATE TAXES – 1261.78
TREASURER STATE OF IOWA – SALES TAX – 997.55
UNITYPOINT CLINIC-OCCUPATIONAL – TESTING – 42
VAN WALL EQUIPMENT INC – SUPL – 240.81
VEENSTRA & KIMM INC – ENGR – 267
VERIZON WIRELESS – PHONE – 166.46
WALTERS SANITARY SERVICE – GARBAGE – 8180.39
WELLMARK BLUE CROSS & BLUE SHI – INS – 4564.03
WOODWARD POST OFFICE - POSTAGE – 265
CITY OF WOODWARD – POSTAGE – 19.75
Accounts Payable Total – 594,055.10
Invoices: Paid – 534,987.69
Invoices: Scheduled – 56,067.41
Total Paid on 5/21/24 – 66.5
Total Paid on 5/24/24 – 11,952.85
Total Paid on 6/7/24 – 11,603.53
Total Payroll Paid – 23,622.88
Report Total – 614,677.98
General – 43,698.71
Road Use Tax – 98,540.82
Employee Benefits – 5,663.80
Local Option Sales Tax – 2,600
Debt Service – 279,699.15
Water – 14,243.43
Sewer – 167,352.09
Storm Sewer – 2,879.98
Total Funds – 614,677.98
REVENUES
General Total – 5,000.65
Debt Service – 5,208
Water Total – 5,095.56
Sewer Total – 5,670.03
Storm Sewer Total – 481.53
Total of All Revenue – 21,455.77

Amy Orr, City Clerk

Attest: Todd Folkerts, Mayor