

**WOODWARD CITY COUNCIL REGULAR SESSION
MONDAY JUNE 12, 2023 AT 7:00 PM**

Folkerts calls the meeting to order at 7:02 pm. Roll Call: Present; Stone, Godwin, Patel, Gough, Kirts.

Motion Gough to approve agenda. Second Godwin. MCU.

Motion Stone to approve minutes from May 8 and May 25, 2023. Second Godwin. MCU.

Open Forum: Council recognizes:

Twila Sprott, Planning and Zoning Chair. Twila expresses concern that properties have not been vetted through the appropriate steps regarding City Ordinance. Mayor Folkerts states that this will be discussed with the city attorney as well as V&K. Gene Grell, tree limbs have not been picked up. Rocky Delp, Friends & Neighbors Day Chair states that he has decided to step down from the committee. Council thanks Rocky for his time served on the committee.

Department Reports: Library; Summer program has started off well with enrollment and attendance. Des Moines Symphony will be visiting with their instruments. Water; Kirts reports that the 2021 Water Report has been sent out. Kirts explains that the letters are sent out whenever there is a discrepancy with the chemical levels in the water. Kirts explains that this report is due to the elevated arsenic levels in July. Arsenic is a natural occurring element in water. Corrective action has included engaging with V&K to invest in equipment that will help maintain DNR standards.

Mayor Report: Folkerts states that there is a meeting scheduled for June 22nd to meet with a company to place traffic/speed cameras in town.

Motion Kirts, Second Stone to discuss Myrna Mayfield Trust Fund Representative Appointment. Mayor Folkerts motions to appoint Milt Heifner as the Myrna Mayfield Trust Fund Representative for a 2-year term. Council approves.

Motion Godwin to discuss Cayenne's Café & Grill Alcohol Permit Renewal. Second Stone. Motion Patel to approve permit renewal. Second Stone. Roll call: Godwin, Patel, Gough, Kirts, Stone. Motion carries 5:0.

Motion Stone to discuss Casey's Cigarette Permit Renewal. Second Godwin. Motion Godwin to approve permit renewal. Second Kirts. Roll Call: Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Motion to discuss Second Consideration of Ordinance 22-421 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, By Amending Chapter 269 By Adding Sections 15(G) and 16(F). Second Stone. Motion Godwin to approve the Second Consideration of Ordinance 22-421 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, By Amending Chapter 269 By Adding Sections 15(G) and 16(F). Second Patel. Roll call: Gough, Kirts, Stone, Godwin, Patel. Motion carries 5:0.

Motion Kirts to suspend the rules and move to the Third and Final Consideration of Ordinance 22-421 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, By Amending Chapter 269 By Adding Sections 15(G) and 16(F). Second Stone. MCU.

Motion Gough to discuss the Third and Final Consideration of Ordinance 22-421 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, By Amending Chapter 269 By Adding Sections 15(G) and 16(F). Second Patel. Folkerts clarifies that this ordinance is to allow the property at 204 S Main St. to be utilized as a used car dealership. Bill Tiernan introduces himself and details his desire to renovate the property and establish a desirable business in Woodward. Motion Gough to approve Third and Final Consideration of Ordinance 22-421 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, By Amending Chapter 269 By Adding Sections 15(G) and 16(F). Second Godwin. Roll call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion Kirts to discuss Resolution 2023-20 FY23 Budget Amendment. Second Stone. Kirts motions to approve Resolution 2023-20. Second Patel. Roll call: Stone, Godwin, Patel, Gough, Kirts. Motion carries 5:0.

Motion Godwin to discuss Resolution 2023-21 Resolution Approving Wage Increases for Employees for the 2023-2024 Fiscal Year. Second Stone. Wages effective July 1, 2023: Amy Orr \$25.75/hr, Dawn Kirts \$16.81/hr, Chris Newland \$32.03/hr, Doug Morgan \$27.39/hr with additional \$1.00/hr increase upon completion of Grade 2 license, Austin Manders \$20.60/hr, Doug Twigg \$61,800/yr, Part Time Police \$18.54/hr, Part Time Police Reserve – Chris Sprott \$20.60, Myrna Griffith \$18.90/hr, Susan Lemon \$13.53/hr, Christine Peterson \$13.23/hr, Tara Turner \$15.30/hr. Motion to approve Resolution 2023-21 Godwin. Second Patel. Roll call: Godwin, Patel, Gough, Stone. Abstain: Kirts. Motion carries 4:0

Motion Godwin to discuss Resolution 2023-22 Resolution Authorizing the Transfer of Funds. Second Stone. Motion Kirts to approve Resolution 2023-22. Second Gough. Roll call: Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Motion Stone to discuss Resolution 2023-23 Resolution for Electric Line Easement for Interstate Power and Light Company. Second Godwin. This is a proposal to deed the city the property that the old substation sat on for \$1.00. Motion Kirts to approve Resolution 2023-23. Second Gough. Roll call: Gough, Kirts, Stone, Godwin, Patel. Motion carries 5:0

Motion Patel to discuss Resolution 2023-24 Northern Natural Gas. Second Kirts. Site plan has been approved through Planning and Zoning Committee. Motion Godwin to approve Resolution 2023-24. Second Kirts. Roll call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion Stone to discuss Resolution 2023-25 Wellfield Lease Agreement. Second Kirts. Folkerts explains that the state has discontinued use of the wellfields that Woodward gets its raw water supply. This proposed lease agreement states that cost will be \$1.00 annually for a term up to 50 years and the city will be responsible for the maintenance of the property. Concerns by the council include termination notice timeline, as well as potential financial loss is the lease was terminated by the state. Current work being done on the wellfield will be completed independent of the lease.

Motion Kirts to approve Resolution 2023-25 granting the mayor permission with engage on the 2 recommendations, extended lease termination from 60 days to 180 days and addressing the depreciated value of anything that the city upgrades while leasing, with the state. Second Stone. MCU.

Motion Godwin to discuss Resolution 2023-26 Resolution Approving Amended Plat of Survey for Calonkey Parcels. Second Gough. Motion Godwin to approve Resolution 2023-26. Second Kirts. Roll call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion Godwin to discuss Parking at 115 N Main. Second Stone. Motion Stone to move forward with MAFCO estimate to remove concrete slabs and footings and 2 trees and adding 1.5-inch rock to set a base and ¾ inch rock on top, not to exceed \$22,000. Second Godwin. Roll call: Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Motion Godwin to discuss Permit Marking. Second Patel. Concern has been voiced regarding parking on both sides of the street, specifically around the school and the stadium during school events. Parking issues have created concern regarding emergency vehicles having difficulty getting through streets where cars have been parked on both sides of the road. Motion Kirts to move forward with planning street parking for only 1 side of the street on both the east and west side of town around school events. Second Gough. MCU

Motion Stone to discuss New Position Description Deputy City Clerk. Second Gough. Folkerts presents the council with a job description for Assistant Deputy Clerk. He explains that the current utility billing clerk has put in her notice. Folkerts desires to adjust the position description to include training and knowledge of the clerk position duties. Folkerts would like to see this position move from part time to full time, however acknowledges that the budget does not allow for this at this time. Motion Gough to give permission to the personnel committee to advertise and recruit for a part time Deputy City Clerk. Second Patel. MCU.

Motion Godwin to pay bills as presented. Second Gough. Roll call: Patel, Gough, Kirts, Godwin. Abstain: Stone. Motion carries 4:0

Mayor Folkerts reports that the water tower project is coming to a close. Public works will begin filling the water tower, but due to testing, will be a 2.5-day process. Hopes are that the water tower will be fully operational again but the end of the week. Folkerts states that there was a meeting today with the Boost Grant committee, a pilot program put together by the state. This grant was awarded to only 2 cities in the state of Iowa. They will help with finding other grants as well as strategic planning. The current award could be up to \$20,000 for economic development and marketing.

Motion Stone to adjourn. Second Kirts. Meeting adjourns at 8:20 pm.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A J'S GROCERY	SUPL	156.16
ACCESS SYSTEMS	MAINT	140.27
ACCO	SUPL	587
ACI MECHANICAL, INC	MAINT	13,866.97
AFLAC	AFLAC	558.54
AGSOURCE COOP SERVICES	TEST	778
ALLIANT ENERGY	UTIL	7,429.86
AUSTIN MANDERS	SUPL	368.9
BLACK HILLS ENERGY	UTIL	422.37
BLASER ELECTRICAL SERVICE	MAINT	4,088.56
BOKF NA	STREET BOND	367,534.65

BOONE COUNTY LANDFILL	REFUSE	69.28
CAPITAL CITY EQUIPMENT CO	MAINT	329.75
CARGILL INC-SALT DIVISION	SUPL	6,357.34
CARDMEMBER SERVICE	SUPL	101.98
CUMMINS SALES AND SERVICE	MAINT	2,007.59
STEPHANIE DANTI	SUPPLIES	500
DANTI'S LAWN CARE LLC	NUISANCE	637.5
DAVE GLIEM	MAINT	700
DIAMOND OIL COMPANY	FUEL	6,329.82
DORSEY & WHITNEY LLP	LEGAL	3,082.50
EFTPS	FED/FICA TAX	11,597.94
ELECTRIC PUMP	SUPL	6,640.18
FINNESETH DALEN & POWELL PLC	LEGAL	1,683.00
FLASHING THUNDER FIREWORKS	FIREWORKS	5,000.00
GATEHOUSE-MEDIA IA HOLDINGS	LEGALS	1,222.06
GLOBE LIFE LIBERTY NAT	LIBERTY	60.32
GUTHRIE CO REC	UTIL	29.85
HARLAND ACE HARDWARE	SUPL	2.58
HEARTLAND COOP	SEED	258.5
HUTCHINSON SALT CO INC	SUPL	1,714.27
IOWA FINANCE AUTHORITY	SWR REV BOND	134,190.00
IOWA ONE CALL	ONECALL	41.4
IPERS	IPERS	4,892.85
J&D COMPUTERS INC	MAINT	478.35
JARED STONE	SUPL	225.6
KARL CHEVROLET	MAINT	250
MADRID SERVICE CENTER	MAINT	2,708.66
MAFCO BUILDERS	TIRES	398
MARY BUSTAD	POSTAGE	30
MENARDS CLIVE	SUPL	218.12
MINBURN TELECOMMUNICATIONS INC	PHONE	893.21
MOTOR PARTS WAREHOUSE	MAINT	181.9
MUNICIPAL SUPPLY INC	SUPL	145.75
CHRIS NEWLAND	SUPL	157.57
TARA TURNER	SUPL	841.03
TREASURER EXCISE TAX	EXCISE TAX	712.66
TREASURER, STATE OF IOWA	STATE TAX	1,169.04
TREASURER STATE OF IOWA	SALES TAX	958.74
TRIVISTA IOWA	MAINT	1,613.31
VAN WERT COMPANY	EQUIP	250
VANDER HAAG'S INC.	MAINT	19.01
VEENSTRA & KIMM INC	PERMIT	2,226.00
VERIZON WIRELESS	PHONE	166.35

WALTERS SANITARY SERVICE	GARBAGE	8,913.89
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	4,232.15
WOODWARD POST OFFICE	POSTAGE	819.5
CITY OF WOODWARD	POSTAGE	8.26
WOODWARD RESOURCE CENTER	WATER	1,706.32
Accounts Payable Total		612,703.41
Invoices: Paid		540,415.00
Invoices: Scheduled		72,288.41
	Refund Checks Total	
Total Paid On: 5/12/23		10,220.80
Total Paid On: 5/26/23		11,927.73
Total Paid On: 6/06/23		1,631.61
Total Paid On: 6/09/23		10,007.43
Total Payroll Paid		33,787.57
***** REPORT TOTAL *****		646,490.98
GENERAL		64,391.53
ROAD USE TAX		102,554.08
EMPLOYEE BENEFITS		2,138.47
LOCAL OPTION SALES TAX		500
DEBT SERVICE		275,672.15
WATER		41,556.34
SEWER		156,999.33
WEST SEWER LIFT STATION		242.19
STORM SEWER		2,436.89
TOTAL FUNDS		646,490.98