

**WOODWARD CITY COUNCIL REGULAR SESSION
MONDAY JULY 10, 2023 AT 7:00 PM**

Mayor Pro Tem, Jim Gough calls the meeting to order at 7:00 pm. Roll Call: Present; Stone, Godwin, Patel, Gough, Kirts.

Motion Godwin to approve agenda with the exception of deleting item 12, Delinquent Account Write-Offs. Second Kirts. MCU.

Motion Stone to approve minutes from June 12 and June 27, 2023. Second Godwin. MCU.

Open Forum: Council recognizes Twila Sprott, Planning and Zoning Chair. Twila expresses concern that there has been no follow through from S&S Storage from the letter that was mailed to them regarding an updated site plan. Twila points out that in addition to the site plan, there has been a change in grading but no documentation of such changes. She adds that per the zoning ordinance, fines include \$100 for non-compliance, as well as \$100 each day there after until the violator comes into compliance.

Council recognizes Mary Bustad. Mary request that extra garbage cans be moved down to the trailhead on July 26th when Ragbrai is scheduled to possibly come through town. Council agrees to this. Mary also communicates concern of individuals making U-turns on main street. Per Woodward PD, it is illegal to make a U-turn on a highway. It is discussed and noted that any signage that had previously been up on main street indicated no U-turns are no longer existent.

Department Reports: Library; Myrna presents the council with stats showing increased activity at the library with the new children's programming. She states that with this increase in attendance, this puts a strain on their limited budget. Police; Office Sprott states that there were 10 verbal warnings given out on the 4th of July for fireworks violations. Each individual approached was cooperative with the officers. No citations were given. Officer Sprott also adds after questions from the council that investigations at higher than local levels are taking place to find out why there have been so many 911 hang-ups. Officer Sprott adds that this is possibly an error with service providers/cell phones rather than the phone operator. Water; Kirts mentions that the water flushing from the water tower project has been completed and testing has come back with no discrepancies.

Motion Patel, Second Godwin to discuss Chick-Fil-A Food truck operation. MCU. Mary Bustad voices concern over taking away from local businesses and regular food truck providers. Clerk states that the scheduled dates for the food truck to come to Woodward are July 13th at Minburn Communications and August 10th, location to be determined. Motion Patel to approve Chick-Fil-A food truck. Second Gough. MCU.

Motion Godwin to discuss First Consideration of Ordinance 23-422 Amending Chapter 69 Parking Regulations. Second Stone. MCU. Godwin states that the only change that needed to be made to this draft is that the documented parking for Locust Ave needs to be the west side, not the east. No other comments. Motion Godwin to approve First Consideration of Ordinance 23-422. Second Stone. Roll call: Stone, Godwin, Gough, Patel, Kirts. Motion carries 5:0.

Motion Kirts to discuss Resolution 2023-27 O&J Coatings, INC. Partial Pay App 1 and 2. Second Stone. MCU. Kirts states that there are still remnants of the project next to the water tower. Kirts has spoken with Chris Newland, who stated that they are currently waiting for approval and removal from Boone

County Landfill to remove the debris. Motion Kirts to approve Resolution 2023-27 with the 2nd payment of \$12,050 contingent on the removal of the remaining debris by the August 10th payment date or it was to come back to the City Council at the August 14th meeting. Second Stone. Roll call: Patel, Kirts, Stone, Godwin, Gough. Motion carries 5:0.

Motion Kirts to discuss Resolution 2023-28 Payment to Woodward Community Volunteer Fire Department. Second Patel. MCU. Godwin motions to approve Resolution 2023-28. Second Stone. Roll call: Kirts, Stone, Godwin, Gough, Patel. Motion carries 5:0.

Motion Godwin to discuss Region XII Membership Dues. Second Kirts. MCU. Motion Stone to approve payment for Region XII Membership due in the amount of \$1,500. Second Godwin. Roll call: Godwin, Gough, Patel, Kirts, Stone. Motion carries 5:0.

Motion Godwin discuss Hogan Hansen Examination Report for the Period of July 1, 2021 through June 30, 2022. Second Kirts. MCU. Clerk states that the audit was extended through June 30, 2023. We received this report a few days prior. A few errors were found and withdrawn from the report by Hogan Hansen when appropriate documentation was provided to them. Inquiries and comments from the council included a reimbursement error as tax was reimbursed back to the purchaser and disbursement to the Woodward Cemetery. Recommendation from Hogan Hansen is to ensure that disbursements are spent for public benefit and public purpose and they warn of the thin line of proper and improper purpose of disbursements such as that to the cemetery.

Motion Patel to pay bills as presented. Second Godwin. Roll call: Stone, Godwin, Gough, Patel. Abstain: Kirts. Motion carries 4:1. Patel inquires about payment made to Stephanie Danti for Farmer's Market activity supplies, if any receipts had been turned in yet for it. Clerk states that no receipts have been turned in and would follow up on it.

Motion Godwin to adjourn. Second Patel. Meeting adjourns at 7:37 pm.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	MAINT	140.27
ACCO	SUPL	433
AGSOURCE COOP SERVICES	TEST	712
ALLIANT ENERGY	UTIL	8,290.01
ATLANTIC PUBLIC LIBRARY	SUBS	134
AUDITOR OF STATE	FEE	175
BAKER & TAYLOR	BOOKS	310.88
BANLEACO	RENT	168.59
BOMGAARS	SUPL	249.98
BOONE COUNTY LANDFILL	REFUSE	159.84
CENGAGE LEARNING INC/GALE	BOOKS	265.4
CARDMEMBER SERVICE	SUPL	1,356.22
D A DAVIDSON & CO	LEGAL	500
DAVE GLIEM	MAINT	350

DIAM PEST CONTROL	PEST	512
DIAMOND OIL COMPANY	FUEL	2,868.05
EFTPS	FED/FICA TAX	3,409.94
ELECTRIC PUMP	MAINT	1,750.00
FAMILY HANDYMAN	SUBS	21.4
FINNESETH DALEN & POWELL PLC	LEGAL	1,377.00
HARLAND ACE HARDWARE	SUPL	32.25
HOGAN & HANSEN	AUDIT	5,000.00
HUTCHINSON SALT CO INC	SUPL	4,861.92
IOWA ONE CALL	ONECALL	37.9
IPERS	IPERS	
J&D COMPUTERS INC	MAINT	109.95
KARL CHEVROLET	TAHOE	19,455.07
KIRTS KELLY	REIMB	7.49
MAFCO BUILDERS	SUPL	1,370.00
MENARDS GRIMES	SUPL	63.44
MINBURN TELECOMMUNICATIONS INC	PHONE	1,115.64
MOTOR PARTS WAREHOUSE	MAINT	100.46
MYRNA GRIFFITH	INS	515.75
NICHE ACADEMY	SUBS	500
O'REILLY AUTO PARTS	SUPL	52.91
ORR, AMY	REIMB	36.32
PORTABLE PRO INC	RENT	120
SNYDER & ASSOCIATES	LEGAL	2,236.87
TARA TURNER	SUPL	566.69
VAN WALL EQUIPMENT INC	SUPL	460.08
VAN WERT COMPANY	SUPL	5,589.00
VEENSTRA & KIMM INC	PERMIT	5,668.00
WALTERS SANITARY SERVICE	GARBAGE	7,049.57
WOODWARD RESOURCE CENTER	WATER	2,528.68
Accounts Payable Total		80,661.57
Invoices: Paid		3,409.94
Invoices: Scheduled		77,251.63
DANNY DAVIS	UB Refund	69.67
ORLANDO MAULDIN	UB Refund	119.67
	Refund Checks Total	189.34
Total Paid On: 7/07/23		10,117.33
Total Payroll Paid		10,117.33
***** REPORT TOTAL *****		90,968.24
GENERAL		34,406.24
ROAD USE TAX		7,860.54
EMPLOYEE BENEFITS		489.75
LOCAL OPTION SALES TAX		19,455.07

HTT CONNECTOR PROJECT	2,236.87
WATER	18,117.56
SEWER	7,814.25
WEST SEWER LIFT STATION	211.26
STORM SEWER	376.7
TOTAL FUNDS	90,968.24