

**Woodward City Council Regular Session  
Sept 11, 2023**

Mayor Folkerts calls the meeting to order at 7:01 pm. Present: Stone, Godwin, Patel, Gough.  
Absent: Kirts.

Motion Stone to approve agenda deleting item 7 and 17. Second Gough. MCU

Motion Stone to approve minutes as presented. Second Godwin. MCU

Mayor Folkerts asks to hold a moment of silence in honor of the victims and heroes of 9/11.

Open Forum: Council recognizes Cindy White. Cindy introduces herself as an attorney that has opened her law firm at 207 Main St. Suite 1. Council recognizes Mike Green with the Lions Club. He updates the council on projects throughout the community. He inquires about Beggar's night. Council sets Beggar's night for October 31<sup>st</sup> from 6:00 pm to 8:00 pm. No date set for the Christmas Celebration yet.

Mayor Report: Mayor states that the concession stand is going up at the new ball fields and the parking lot has been laid.

Council recognizes Merle Shawd. Shawd states that he is awaiting the response to his compliance letter that he submitted to the city. Attorney Dalen informs Shawd that upon reviewing the code, his property is defined as non-conforming use, meaning that he cannot add any more non-conforming items to the property, but can keep what he currently has on the property. Shawd must keep it in good repair, and if the trailers are ever removed from the property, they cannot be returned back. Shawd inquires about the flooding on his property. Council acknowledges the issue and states they will continue to work on it.

Motion Godwin to discuss Final Consideration of Ordinance 23-422 Amending Chapter 69 Parking Regulations. Second Gough. MCU. Council clarifies that if changes need to be made, they can be addressed moving forward. Motion Godwin to approve Final Consideration of Ordinance 422. Second Patel. Roll Call, Ayes: Godwin, Patel, Gough, Stone. Motion carries 4:0. Mayor states that the signage and posts for this ordinance will cost approximately \$5,000. Council agrees to pay this from debt reduction.

Motion Stone to discuss Second Consideration of Ordinance 23-423 Mayor Compensation. Second Godwin. Clarification to community is made that due to hiring Deputy City clerk, council is no longer looking to hire a City Administrator at this time and is moving forward with the Mayor Compensation Ordinance Amendment. Motion Godwin to approve Second Consideration of Ordinance 23-423. Second Gough. Roll Call, Ayes: Patel, Gough, Stone, Godwin. Motion carries 4:0.

Motion Stone to discuss Resolution 2023-34 Approving Plat of Survey Parcels for Calonkey Property. Second Godwin. MCU. Dewey explains that an access agreement will be submitted with the property to ensure that if the landlocked parcels are every sold, the access agreement will require the sellers to provide access to those parcels. Motion Godwin to approve Resolution 2023-34. Second Gough. Roll Call, Ayes: Gough, Stone, Godwin, Patel. Motion carries 4:0.

Motion Patel to discuss Hiring of Part-time Deputy City Clerk. Second Stone. Motion Godwin to approve hiring Madonna Rickels as the Part Time Deputy City Clerk at \$20.00/hr. Second Patel. Roll Call: Ayes: Gough, Stone, Godwin, Patel. Motion carries 4:0. Mayor Folkerts swears in Madonna Rickels.

Motion Stone to discuss Resolution 2023-36 Approving FY23 Street Finance Report. Second Godwin. Motion Stone to approve Resolution 2023-36. Second Gough. Roll Call, Ayes: Stone, Godwin, Patel, Gough. Motion carries 4:0

Motion Gough to approve Resolution 2023-37 Transfer of funds in the amount of \$12,496.60. Second Patel. Roll Call, Ayes: Godwin, Patel, Gough, Stone. Motion carries 4:0.

Motion Stone to discuss Resolution 2023-38 Monthly Transfer of Funds. Second Godwin. MCU Monthly transfers involve moving money for bond payments monthly, rather than 1 or 2 big transfers a

year. Motion Godwin to approve Resolution 2023-38. Second Stone. Roll Call, Ayes: Patel, Gough, Stone, Godwin. Motion carries 4:0

Motion Stone to discuss Audit 2023 RFP. Second Godwin. MCU. Clerk Amy Orr states that the auditor that the city has utilized in previous years has declined providing our audit this year due to staffing. Clerk sent out 12 RFP's to other agencies and only received one in return; Faller, Kincheloe & Co., PLC. Motion Godwin to approve hiring Faller, Kincheloe & Co. to preform the 2023 audit not to exceed \$7,100. Second Patel. Roll Call; Ayes: Gough, Stone, Godwin, Patel. Motion carries 4:0.

Motion Gough to discuss City Clerk Pay Increase. Second Stone. MCU. Mayor Folkerts states that upon hiring, the agreement was to provide the clerk a \$1.00 raise after completing 1 year of clerk school, which Orr has. Motion Godwin to approve pay increase for City Clerk from \$25.75 to \$26.75 for completing first year of clerk school. Second Patel. Roll Call, Ayes: Stone, Godwin, Patel, Gough. Motion carries 4:0

Motion Gough to discuss payment of bills. Second Stone. Motion Godwin to pay bill as presented. Second Stone. Roll Call, Ayes: Godwin, Gough, Stone. Abstain: Patel Motion carries 3:0:1

Mayor/Council Comments: Councilmember Stone reports that he has inquired and is looking to place signage at the new city parking lot at 105 N Main as City and Bike Trail Parking. Mayor Folkerts announces there will be a retirement reception for Ashvin Patel after 37 years of operating A.J.'s Grocery. Reception will be held on September 30<sup>th</sup> from 2:00 pm to 4:00 pm. Councilmember Patel states there will be further reception behind A.J.'s Grocery from 4:00 pm until dark.

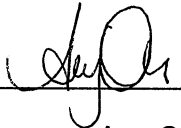
Motion Godwin to adjourn. Second Gough. Meeting adjourns at 7:40 pm.


#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A J'S GROCERY	SUPL	338.07
ACCESS SYSTEMS	MAINT	140.27
ACCO	SUPL	413
AFLAC	AFLAC	832.66
AGSOURCE COOP SERVICES	TEST	238.25
ALLIANT ENERGY	UTIL	9,380.95
BANLEACO	RENT	158.15
BLACK HILLS ENERGY	UTIL	248.53
BLASER ELECTRICAL SERVICE	MAINT	286.03
CAPITAL SANITARY SUPPLY CO	SUPL	119.84
CITY OF MELCHER-DALLAS	EQUIP	250
CITY OF WOODWARD	POSTAGE	36.3
CARDMEMBER SERVICE	SUPL	112.27
CORPORATE WAREHOUSE SUPPLY	SUPL	519.85
DALLAS CO TREASURER	TAXES	346
DALLAS COUNTY NEWS	PUBLISHING	46.8
DAVE GLIEM	MAINT	350
DIAM PEST CONTROL	PEST	297
DIAMOND OIL COMPANY	FUEL	3,361.59
DOLLAR GENERAL CORP #24268	REFUND	25
EFTPS	FED/FICA TAX	6,785.41

GLOBE LIFE LIBERTY NAT	LIBERTY	60.32	
HARLAND ACE HARDWARE	SUPL	149.86	
HEARTLAND COOP	SUPL	166	
IOWA ONE CALL	ONECALL	19.8	
IPERS	IPERS	4,678.74	
J&D COMPUTERS INC	MAINT	219.9	
JEFF TURNER	SUPL	700	
KIRTS KELLY	MAINT	48.29	
MAFCO BUILDERS	MAINT	24,965.48	
MARY BUSTAD	POSTAGE	34.24	
MED-TECH RESOURCE INC.	SUPL	94.58	
MENARDS CLIVE	MAINT	779.29	
MENARDS GRIMES	SUPL	73.08	
MID IOWA PLANNING ALLIANCE	DUES	202	
MINBURN TELECOMMUNICATIONS INC	PHONE	959.38	
MOMAR	SUPL	5,401.24	
MUNICIPAL SUPPLY INC	MAINT	1,080.94	
CAPITAL ONE TRADE CREDIT	SUPL	611.9	
O&J COATINGS, INC	WATER TOWER	221,000.00	
POMP'S TIRE SERVICE, INC	MAINT	633.63	
QUILL CORPORATION	SUPL	121.99	
RADAR ROAD TEC	MAINT	181	
SPRAYER SPECIALTIES INC	MAINT	158.34	
SWANK MOVIE LICENSING	SUBSC	328	
TREASURER EXCISE TAX	EXCISE TAX	936.04	
TREASURER, STATE OF IOWA	STATE TAXES	1,081.95	
TREASURER STATE OF IOWA	SALES TAX	1,007.51	
VEENSTRA & KIMM INC	PERMITS	3,414.00	
VERIZON WIRELESS	PHONE	166.36	
WALTERS SANITARY SERVICE	GARBAGE	7,180.94	
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	4,232.15	
WOODWARD POST OFFICE	POSTAGE	202	
Accounts Payable Total		305,174.92	
Invoices: Paid		242,717.79	
Invoices: Scheduled		62,457.13	
MARCIA SELIX	UB Refund	119.25	21626 9/5/2023
	Refund Checks Total	119.25	
Total Paid On: 8/18/23		10,473.57	
Total Paid On: 9/01/23		10,451.81	
Total Payroll Paid		20,925.38	
***** REPORT TOTAL *****		326,219.55	
GENERAL		40,383.58	
ROAD USE TAX		7,100.21	

EMPLOYEE BENEFITS	2,138.47
LOCAL OPTION SALES TAX	22,000.00
ARPA - FEDERAL GRANT	208,503.40
WATER	21,152.93
SEWER	23,035.51
WEST SEWER LIFT STATION	38.18
STORM SEWER	1,867.27
TOTAL FUNDS	326,219.55

  
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Amy Orr, City Clerk

  
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Attest: Todd Folkerts, Mayor