

Woodward Council Minutes

August 17, 2020

Mayor Folkerts called the August 17, 2020 Council meeting to order at 7:00pm. The meeting was held electronically through Zoom. Roll Call: Present; Stone, Gough, Kirts, Patel and Bustad

Motion Bustad, approve the agenda, 2nd Stone MCU.

Motion Bustad, approve the Council minutes from July 6, 2020 SS, 2020, and July 13, 2020, 2nd Kirts MCU.

There was no open forum via emails or any questions or comments in the chat box of Zoom. Mayor Folkerts read a letter that was sent to City Hall from Inez Luke. This letter thanked the Mayor, City Council members, and the volunteers for all of their hard work after the Derecho storm that hit our town on Aug. 10, 2020.

Dept. Reports: Griffith library; attendance is picking up. Patrons are happy the library is open, because surrounding libraries are not. The adult program is scheduled for Sat. Sept. 12th and the topic is holistic health and nutrition. Bustad parks; spoke to Dalton's and an update to fix the brick work on the outside of the social center was \$2,000. Bustad also thanked Gough, and his employees, for helping clean up the park.

Mayor Reports; after speaking to Mr. Dalen, city attorney, there are some items that can be discussed and decided on that are not on the agenda because of the storm last week. A discussion happened to decide on an end date for cleanup and giving the city employees a 3-day weekend. A motion was presented by Stone to approve the city employees to continue to pick up trees and branches until Aug. 31, 2020, 2nd Patel. MCU. The city employees were approved for a 3-day weekend. A ball field update; after speaking with Clint from the Resource Center a memo has been given to the Director of Human Services about purchasing land for the relocation of the ball fields. The President signed the declaration today, Aug. 17th for FEMA. It was approved for city infrastructure, that means cleanup and removal. With all the cleanup happening right now I would like to purchase another roll-off dump trailer. This trailer would be for anyone to dump sticks and leaves in. This new trailer may be paid by FEMA dollars because of the Derecho. Motion Gough to purchase another roll-off dump trailer not to exceed \$12,000 total 2nd Kirts. Roll Call Ayes; Bustad, Patel, Kirts, Gough, Stone. A quick note about volunteers; we've had drivers for all of our equipment for long hours out of the day. The City Council members have also been out doing their part of the community cleanup. The response from the community has been phenomenal in getting this city cleaned up. A special thank you and acknowledgment to Mark Gilbert and his Family during this time of sorrow.

No representative from the American Legion Hall, so will table until next month.

Motion Kirts to discuss Shawd water bill 2nd Gough, MCU. There was an issue with a water leak at a rental property that resulted in 98,000 gallons of water. Shawd was looking for options to pay this bill. Motion Bustad to set up a 12-month payment arrangement on balance of \$1,511.93, 2nd Patel. Roll Call Ayes; Stone, Gough, Kirts, Patel and Bustad.

Motion Stone to discuss Manders pay raise 2nd Bustad, MCU. When hired, Manders was told after receiving his Grade 1 water certification he would receive a \$1 an hour raise. Because of COVID-19 he hasn't been able to go back in and take the test to get his certification. Motion Bustad to give Manders a raise of \$.50/hour retro-active to Aug. 10, 2020, 2nd Kirts. Roll Call Ayes; Patel, Kirts, Gough, Stone, Bustad.

Motion Bustad to discuss Hoyt pay raise 2nd Gough, MCU. When hired, Hoyt was told after completing 1st year of Clerk School training she would receive a \$1.50/hour raise. Motion Stone to give Hoyt a raise of \$1.50/hour retro-active to Aug. 10, 2020, 2nd Bustad. Roll Call Ayes; Bustad, Patel, Kirts, Gough, Stone.

Motion Gough to discuss Resolution 2020-18 Resolution Waiving the Right of Review of the Rothfus Land Division at 13219 R Ave, Woodward, Dallas County, Iowa 2nd Bustad. Motion Bustad to approve Resolution 2020-18 Resolution Waiving the Right of Review of the Rothfus Land Division at 13219 R Ave, Woodward, Dallas County, Iowa 2nd Stone. Roll Call Ayes; Kirts, Gough, Stone, Patel, Bustad.

Motion Stone to discuss Agreement for the Creation of the Woodward Granger Unified Law Enforcement District 2nd Kirts, MCU. There are some questions about the budget for each community and how that will all look. There are also questions about the 24/7 coverage and how that will look in a month's time. Chief Cox has agreed to show the

council by the Sept meeting how this will all look on paper. Motion Kirts to approve the Agreement for the Creation of the Woodward Granger Unified Law Enforcement District 2nd Bustad. Roll Call Ayes; Gough, Stone, Bustad, Patel, Kirts

Motion Stone to discuss nuisance lawns 2nd Gough. MCU This is a discussion to give the Council some options for nuisance lawns. Currently the city employees mow and bill the resident. That doesn't include weed-eating, which means it doesn't necessarily take care of the nuisance lawn because of weeds. Kirts agreed to check on five communities to see what they do. Motion Bustad to table the nuisance lawn discussion until the Sept. 14, 2020 meeting 2nd Gough, MCU

Motion Bustad to discuss Resolution 2020-19 Deleting Property from the Woodward Urban Renewal Area 2nd Gough, MCU. This resolution is meant to take the Siglin ball fields out of the current Urban Renewal Plan and add them into the new Urban Renewal Plan to start the full 20-year TIF potential. Motion Kirts to approve Resolution 2020-19 Deleting Property from the Woodward Urban Renewal Area, as described in Exhibit A, 2nd Bustad. Roll Call Ayes; Patel, Kirts, Gough, Stone, Bustad.

Motion Kirts to approve the First Reading of Ordinance 20-407 Deleting Property From the Tax Increment Financing District for the Woodward Urban Renewal Area of the City of Woodward, Iowa, Pursuant to Section 403.19 of the Code of Iowa, 2nd Bustad. Roll Call Ayes; Stone, Gough, Kirts, Patel, Bustad.

Motion Bustad to waive the Second Reading of Ordinance 20-407 Deleting Property From the Tax Increment Financing District for the Woodward Urban Renewal Area of the City of Woodward, Iowa, Pursuant to Section 403.19 of the Code of Iowa, and go right to the Third Reading of Ordinance 20-407 Deleting Property From the Tax Increment Financing District for the Woodward Urban Renewal Area of the City of Woodward, Iowa, Pursuant to Section 403.19 of the Code of Iowa, 2nd Stone. Roll Call Ayes; Gough, Kirts, Patel, Bustad, Stone.

Motion Gough to go to the Third Reading of Ordinance 20-407 Deleting Property From the Tax Increment Financing District for the Woodward Urban Renewal Area of the City of Woodward, Iowa, Pursuant to Section 403.19 of the Code of Iowa, 2nd Kirts. Gough goes on record to say that he dislikes waiving the 2nd reading and moving on to the 3rd reading because the public doesn't get a chance to hear all the readings. Motion Kirts to approve Ordinance 20-407 Deleting Property From the Tax Increment Financing District for the Woodward Urban Renewal Area of the City of Woodward, Iowa, Pursuant to Section 403.19 of the Code of Iowa, for the property as described in Section 2, 2nd Stone. Roll Call Ayes; Patel, Bustad, Stone, Gough, Kirts.

Motion Stone to adopt Resolution 2020-20 Resolution Setting Date for a Public Hearing on Designation of the Keystone Urban Renewal Area and on Urban Renewal Plan and Project for September 14, 2020 at 7pm, 2nd Bustad. Roll Call Ayes; Bustad, Patel, Kirts, Gough, Stone.

Motion Kirts to discuss Proposed Development Agreement, 2nd Stone MCU. It was added to the agreement that The City would receive the TIF dollars first in order to pay off the lift station. A sentence needs to be added that the City will not start construction on said lift station until the development begins by the Developer on the infrastructure. Motion Kirts to approve the Development Agreement with the addition of a sentence that The City of Woodward will not begin construction on the lift station project until the Developer has begun construction on the infrastructure, 2nd Patel. Roll Call Ayes; Stone, Gough, Kirts, Patel, Bustad.

Motion Stone to discuss Purchase Agreement for Siglin ball fields and set a public hearing for the sale of the ballfields, 2nd Kirts. MCU. A couple of changes will be made by City Attorney Dalen before the public hearing. Motion Kirts to set the Public Hearing for the sale of the Siglin ball fields for Sept. 14, 2020 at 7pm, 2nd Stone. Roll Call Ayes; Gough, Stone, Kirts, Patel, Bustad.

Motion Bustad to discuss purchasing/leasing new equipment and/or vehicles through the local option sales tax account, 2nd Kirts MCU. The object of this discussion is getting the City equipment and City vehicles on a lease, for a period of time that will then begin a cycle of leasing. After speaking with Attorney Dalen LOSST money can be used for leasing equip. This will ultimately help with determining the annual budget and hopefully less emergencies arise throughout the year. Motion Stone to approve the lease of a 2020 F250 extended cab Ford truck with a V snow plow from Stivers Ford for 5 years with the LOSST money, 2nd Kirts. Roll Call Ayes; Gough, Kirts, Patel, Bustad, Stone.

Motion Kirts to discuss a bid from AccuJet for sanitary sewer lining on the east side of the City, 2nd Patel. MCU. With the sewer user fees collected annually, and the loan payments made out of the collection of those fees, there are

funds still available that would cover the cost of this estimate. Motion Kirts to approve the estimate of \$76,040.00 from AccuJet for the sanitary sewer lining on the east side of the City, 2nd Gough. Roll Call Ayes; Stone, Bustad, Patel, Kirts, Gough.

Motion Bustad to pay the bills as presented, 2nd Patel. Roll Call Ayes; Gough, Kirts, Patel, Bustad, Stone.

ACCESS SYSTEMS	MAINT	109.02
ACCO	MAINT	756.6
AFLAC	AFLAC	558.54
AGSOURCE	TEST	728.5
ALLIANT ENERGY	UTIL	6,066.34
AMAZON	BOOKS	371.61
BAKER & TAYLOR	BOOKS	38.94
BIRDS & BLOOMS	SUBSC	29.98
BLACK HILLS ENERGY	UTIL	178.6
BLASER ELECTRIC	LIGHTS	8,000.00
BLUE FLAME	FUEL	576.27
BOMGAARS	CLOTHING	110.84
BOOK SYSTEMS	SUBSCRIP	1,390.00
BOOT BARN	ALLOW	64.26
CARGILL INC	SALT	5,013.52
CENTRAL IOWA READY MIX	MAINT	376.88
CITY OF PERRY	MAINT	300
CARDMEMBER SERVICE	SUPL	114.98
CIVICPLUS	PROGRAM	291.84
IOWA DNR	LICENSE	326.95
EFTPS	FED/FICA TAX	7,797.26
FINNESETH DALEN & POWELL	LEGALS	658
FLASHING THUNDER FIREWORKS	FIREWORKS	3,500.00
FRYTOWN TRAILERS	TRAILER	11,850.00
GALLS LLC	SUPL	42.08
GUTHRIE CO REC	UTIL	29.08
HARLAND ACE HARDWARE	SUPL	38.97
IPERS	IPERS	4,787.08
J&D COMPUTERS INC	MAINT	109.95
LANDUS COOP	MAINT	273.5
LIBERTY NATIONAL	LIBERTY	43.92
MAFCO BUILDERS	SUPL	2,978.20
MENARDS CLIVE	SUPL	22.47
MENARDS GRIMES	MAINT	195.39
MICROMARKETING	AUDIO	48.79
MINBURN TELECOM	PHONE	661.67
MOMAR	SUPL	4,546.77
MUNICIPAL SUPPLY	REPAIR	405
MYRNA GRIFFITH	SUPL	10.7
O'REILLY AUTO PARTS	MAINT	183.21
QUILL CORPORATION	SUPL	115.28
SMITH TIRE II	TIRES	450
SPRAYER SPECIALTIES	MAINT	153.74
STIVERS FORD	MAINT	1,370.15
TIERNANS SERVICE CENTER	MAINT	2,350.17

TREASURER EXCISE TAX	EXCISE TAX	972
TREASURER, STATE OF IOWA	STATE TAX	1,480.00
TREASURER STATE OF IOWA	SALES TAX	936
UNITYPOINT CLINIC	TESTING	84
VAN WALL AMES	MAINT	7.51
VEENSTRA & KIMM	PERMITS	300
VERIZON	PHONE	88.18
WALTERS	GARBAGE	5,973.17
WELLMARK	INSURANCE	4,100.83
	GRANT	
WOODRUFF CONST	REIMERS	5,000.00
WOODWARD POST OFFICE	POSTAGE	307.5
Accounts Payable Total		87,274.24
	Refund Checks	97.97
Total Payroll Paid		24,044.82
TOTAL EXPENSES		111,417.03
GENERAL		55,070.91
ROAD USE TAX		18,044.23
EMPLOYEE BENEFITS		3,156.26
WATER		14,396.27
SEWER		14,292.09
SEWER LAGOON PROJECT		5,000.00
STORM SEWER		1,457.27
TOTAL FUNDS		111,417.03
GENERAL		11,583.35
PARKS & REC		1,000.00
ROAD USE TAX		24,647.64
EMPLOYEE BENEFITS		1,066.67
EMERGENCY		77.32
LOCAL OPTION TAX		24,109.38
TIF IRONWOOD		570.41
DEBT SERVICE		1,405.34
WATER		30,331.39
SEWER		37,397.09
SEWER LAGOON PROJ		5,000.00
STORM SEWER		3,436.55
TOTAL REVENUE		140,625.14

Mayor/Council Comments: Bustad thanked everyone who helped with storm cleanup. Bustad was also approached by a citizen inquiring about paying the Mayor for all of his hard work the week of the storm. Mr. Dalen said that wasn't going to work because of a conflict of interest. Mayor Folkerts thanked the Council and the citizens who inquired about that. Mayor Folkerts took this job knowing what he was getting into. He thanked everyone for all of their help and wouldn't have been able to do it without everyone working together. The Iowa DOT was a Godsend and we wouldn't have gotten done what we did without all of their guys and trucks. Kirts suggested we document everything we've done and gone through after the storm to help if a disaster is to hit us again. The Trailhead is open.

Motion Bustad to adjourn city council meeting at 9:55pm, 2nd Kirts. MCU.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor