

## Woodward Council Minutes

August 8, 2022

Mayor Folkerts called the meeting to order on August 8, 2022 at 7pm. Roll Call; Present: Stone, Godwin, Patel, Gough, Kirts.

Motion Stone to approve the agenda 2<sup>nd</sup> Godwin, MCU

Motion Patel to approve the minutes of previous minute July 11, 2022 2<sup>nd</sup> Gough, MCU.

Dept. Reports: Library: Griffith would still like to meet with some of the council members regarding the library building committee. Gough will be the contact person Godwin: working with Dallas Co on Hazard Mitigation Plan. Each city will need to approve in Nov-Dec. before they are submitted to the State. Patel: Personal Committee: 6 people were interviewed for the City Clerk position. 2 people were called back for second interview. Gough: compliance committee still working with citizens. We will be taking the next step for those that do nothing. Kirts: DNR advised our water was .001 over the average Arsenic level. A letter has been sent to each resident. We are working with Veenstra & Kim as to our next steps.

Mayor Reports: Public works is installing a new sewer main on Main St. The new ball diamonds are moving along north of town. The gates on the lagoon are freezing up with a coating. Need to exercise the 47 or 48 gates. We are getting more information from Woodruff.

Motion Kirts to discuss the 3<sup>rd</sup> and Final Consideration of Ordinance 22-415 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Amending Chapter 90.11 Installation of Water Service Pipe. 2<sup>nd</sup> Stone. Motion Stone to approve Ordinance 22-415 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Amending Chapter 90.11 Installation of Water Service Pipe. 2<sup>nd</sup> Godwin. MCU.

Motion Kirts to discuss Greater Dallas County Development Alliance invoice for membership 2<sup>nd</sup> Stone. Mayor stated that Alex has left GDCDA. Mayor has not met new director. Since we did recertify the Eco Business Park, it does not make sense to leave GDCDA at this time. After discussion, Motion Gough to table this invoice until more research can be done. 2<sup>nd</sup> Patel MCU

Motion Kirts to discuss Iowa Natural Heritage Foundation donation for High Trestle Trail Legacy Fund. 2<sup>nd</sup> Gough. Patel reports that this budgeted money for the foundation to assist in repairs and rebuilding. Kirts states that we have put over \$80,000 into the trail this year. Motion Kirts to donate \$750.00 2<sup>nd</sup> Gough MCU

Motion Stone to discuss Payment for Police Reserves. 2<sup>nd</sup> Godwin. Godwin stated that reserves were created to assist with community events. Chief Twigg met with personal committee and would like to use them for call outs. Two reserves have experience Todd (Folkerts) and Andy (Wernli). The pay rate would be \$18 per hour with a minimum of 2 hour show up time. There is money in budget. Motion Godwin to approve Todd Folkerts & Andy Wernli as call out police at \$18 per hour with a min. of two hours. 2<sup>nd</sup> Patel, MCU

Motion Patel to discuss an Appointment to the Board of Appeals & Adjustments. 2<sup>nd</sup> Stone. Mayor Folkerts would like to appoint Mike Danti to fill the vacant position. Motion Kirts to approve the appointment of Mike Danti to the Board of Appeals & Adjustments. 2<sup>nd</sup> Gough, MCU

Motion Stone to discuss the Hiring of City Clerk. 2<sup>nd</sup> Godwin. Personal committee recommends hiring Amy Orr as new City Clerk, with a start date of Sept 6, 2022. Also presented the scale of pay that was set up. Motion Godwin to hire Amy Orr as Woodward City Clerk with starting pay of \$25.00 per hour. 2<sup>nd</sup> Patel, MCU Amy Orr was sworn in as Woodward City Clerk.

Motion Patel to discuss the temporary pay increase for Interim City Clerk, 2<sup>nd</sup> Stone. Mayor complimented Dawn on keeping the city moving forward the past month and propose pay rate of \$24 while interim city clerk. Motion Godwin propose a temporary pay increase of \$24 per hour for interim city clerk during training time of 3-6 months. It will be retroactive to July 11, 2022. 2<sup>nd</sup> Gough. Roll Call: Ayes: Gough, Patel, Godwin, Stone Abstain: Kirts

Motion Stone to discuss/review the seasonal school parking lot. 2<sup>nd</sup> Kirts. Mayor reports we promised over a year ago to review the current situation at the school. The school would like to maintain the parking lot again. We have had no issues with drainage or snow removal. Council discusses what steps need to be taken to document this variance. Attorney Dalen recommends a Resolution. Twila Sprott from Planning and Zoning committee states she would like to see the school control the lot according to the definition of "seasonal parking". Mayor will recommend the school give us a set calendar for the closure of the parking lot.

Motion Kirts to discuss action on Firework. 2<sup>nd</sup> Gough. Mayor would like to find a way to

still enjoy fireworks safely without creating issues with neighbors. Recommends Chief Twigg and two council members plus a couple community members come up with some alternatives for fireworks. Council members will be Stone and Kirts. Come back to city council with recommendations.

Motion Gough to discuss UTV's 2<sup>nd</sup> Stone. Mayor would like to clarify the new State law. Attorney Dalen advises the main points of new law. The city still has the authority to regulate usage on city streets. Council will need to update our current Ordinance 19-404.

Motion Kirts to discuss new date for the water tower repair. 2<sup>nd</sup> Gough. Mayor advises that O & J Coatings is ready to sandblast but there is a shortage and delivery of paint. He would like to propose delay until spring 2023. The contract stands as it. Motion Godwin to approve spring 2023 for water tower repair. 2<sup>nd</sup> Kirts MCU

Motion Stone to discuss purchase water tower paint. 2<sup>nd</sup> Kirts. Mayor would like to pay for paint now with existing ARPA funds, rather than wait in case of a price increase. Motion Stone to authorize the purchase of paint for water tower 2<sup>nd</sup> Gough. MCU

Motion Godwin to discuss Renewal of Casey's Liquor License. 2<sup>nd</sup> Gough Chief Twigg reported no violations. Motion Kirts to approve renewal of Casey's Liquor License. 2<sup>nd</sup> Stone MCU

Motion Kirts to discuss payment of bills from July 13,2022- August 8, 2022 2<sup>nd</sup> Patel MCU

#### CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	MAINT	\$131.42
AFLAC	AFLAC	\$558.54
AGSOURCE LABORATORIES	TEST	\$1,198.50
ALCOPRO	SUPL	\$29.00
ALLIANT ENERGY	UTIL	\$17,432.02
ALTERNATIVE RAIN IRRIGAT	TEST	\$203.30
ATLANTIC PUBLIC LIBRARY	LIBR	\$130.00
BAKER & TAYLOR	BOOKS	\$172.76
BANLEACO	OFFICE	\$143.59
BLACK HILLS ENERGY	UTILITIES	\$260.18
BLUE FLAME FUELS	FUEL	\$1,983.71
BOONE COUNTY LANDFILL	LANDFILL	\$6,970.24
CENGAGE LEARNING INC/GALE	PULB	\$91.40
CITY OF WOODWARD	PETTY CASH	\$23.67
CARDMEMBER SERVICE	SUPL	\$160.73
DALLAS CO HOSPITAL	LAB	\$58.00
DALLAS COUNTY TREASURER	ROADS	\$13,762.20
DIAM PEST CONTROL	MAINT	\$198.00
IOWA DEPT OF NATURAL RESOURCES	LICENSE	\$210.00
EFTPS	FED/FICA TAX	\$7,146.61
EMPOWERMENT SOLUTIONS	PROF SERV	\$234.00
FINNESETH DALEN & POWELL PLC	Legals	\$1,557.00
GATEHOUSE-DB IOWA HOLDINGS	LEGALS	\$305.48
GET SOME GUNS LLC	SUPP	\$115.18
GLOBE LIFE LIBERTY NAT	LIBERTY	\$200.32
GUTHRIE CO REC	UTIL	\$29.24
HACH COMPANY	TEST	\$377.04
HARLAND ACE HARDWARE	SUPL	\$30.15
HEARTLAND COOP	MAINT	\$125.00
IOWA LIBRARY ASSOC	REGIS	\$240.00
IOWA ONE CALL	ONE CALL	\$19.80
IPERS	IPERS	\$5,084.34

ITRON INC		(\$250.00)
J&D COMPUTERS INC	MAINT	\$219.95
JETCO	SERV	\$295.50
KARL CHEVROLET	VEHL	\$457.51
MAFCO BUILDERS	ROCK	\$2,600.00
METERING & TECHNOLOGY SOLUTION	SUPP	\$23.66
MINBURN TELECOMMUNICATIONS INC	TELEPHONE	\$894.00
MOMAR	SUPL	\$3,422.80
MUNICIPAL SUPPLY INC	SUPP	\$2,903.98
MYRNA GRIFFITH	EQUIP	\$112.94
NAI ELECTRICAL CONTRACTORS	CONTRACT	\$6,609.00
CAPITAL ONE TRADE CREDIT	SUPL	\$37.99
NSF CHECKS	NSF CHECKS	\$5.00
POMP'S TIRE SERVICE, INC	MAINT	\$2,840.48
QUILL CORPORATION	SUPL	\$647.33
RANGEMASTERS	SUPL	\$1,016.86
READERS DIGEST	SUB	\$29.96
REGION XII	DUES	\$1,500.00
SHERWIN WILLIAMS CO	MAINT	\$66.65
SMITHSONIAN	SUB	\$34.00
SNYDER & ASSOCIATES	SURVEY	\$5,338.84
STATE HYGIENIC LABORATORY	TESTS	\$20.00
STOREY KENWORTHY/MATT PARROTT	SUPL	\$642.27
TARA TURNER	EQUIP	\$100.00
THE LIBRARY STORE	SUPL	\$123.82
TREASURER, STATE OF IOWA	STATE TAX	\$1,128.00
TREASURER STATE OF IOWA	SALES TAX	\$448.73
DOUG TWIGG	FUEL	\$29.75
VAN WALL URBANDALE	SUPL	\$104.08
VEENSTRA & KIMM INC	PERMIT	\$11,702.46
VERIZON WIRELESS	PHONE	\$178.51
WALTERS SANITARY SERVICE	GARBAGE	\$5,980.57
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	\$2,583.59
WOODWARD POST OFFICE	WA POSTAGE	\$372.00
CITY OF WOODWARD	POSTAGE	\$79.25
WOODWARD RESOURCE CENTER	WATER	\$1,961.96
Accounts Payable Total		\$113,442.86
Invoices: Paid		\$113,692.86
CLINTON LEIGHTY	UB Refund	\$70.97
MADISON STURGEON	UB Refund	\$100.37
	Refund Checks	
	Total	\$171.34
Total Paid On: 7/22/22		\$11,542.97
Total Paid On: 8/05/22		\$9,757.64
Total Payroll Paid		\$21,300.61
***** REPORT TOTAL *****		\$134,914.81

GENERAL	\$56,484.48
ROAD USE TAX	\$19,289.97
EMPLOYEE BENEFITS	(\$800.94)
HTT CONNECTOR PROJECT	\$5,338.84
WATER	\$20,968.05
SEWER	\$31,062.83
WEST SEWER LIFT STATION	\$492.32
STORM SEWER	\$2,079.26
TOTAL FUNDS	\$134,914.81

Mayor Comments: We have Economic Development happening. The ball fields are happening. Thank you to Public Works for their hard work this week. Thank you to Mary Bustad and Dawn for keeping the office running.

Motion to adjourn Kirts at 8:02 2nd Stone

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Dawn Kirts, Interim City Clerk

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Attest: Todd Folkerts, Mayor