

City of Woodward

105 E 2nd Street - P.O. Box 517 - Woodward, IA 50276

Phone 515-438-2560 Fax 515-438-4041

Email: woodward@minburncomm.net

CITIZEN'S ISSUES / COMMENTS

Please complete the following information so that the City can properly assess and manage the issue.
Please print clearly.

Briefly state your issue/complaint/suggestion/idea:

(Complete if applicable) When did issue occur? Date: _____ Time: _____ a.m. / p.m.

Explain how you feel the issue should be resolved: _____

Would you like to attend a City Council meeting? Yes No

Signature _____ Date _____

Printed Name _____

Street and Mailing Address _____

Contact Phone Number: _____ Best Time to Call: Day Evening

All complaints must be signed and dated to be considered valid.

Office Use Only:

Received by _____ Date _____ Time _____

cc: Mayor Council Public Works Utility Manager Sheriff's Office City Attorney Other _____

Addressed at Council Meeting? Yes No

Response to Citizen? Yes No If so, When: _____ How: _____

Resolution of the Problem: _____

The Mayor, City Council and Staff are dedicated and sensitive to administering to the needs and concerns of our citizens and to the welfare, development, peace and prosperity of the community as a whole.