

## Woodward City Council Minutes

December 13, 2021

Mayor Folkerts called the meeting to order on December 13, 2021 at 7pm. Roll Call; Present: Kirts, Gough, Patel, Bustad, Stone.

Motion Bustad to approve the agenda with changes to remove item #18 because Hoyt is not in attendance and add 3.5 Open Forum, 2<sup>nd</sup> Stone. MCU

Motion Bustad to approve the minutes of previous meetings Nov. 8, 2021, 2<sup>nd</sup> Patel. MCU

Open Forum: Dennis and Deb Wernli, 603 Cedar Ave, were present to talk about their new neighbor, 607 Cedar Ave, and his collection of junk vehicles in his yard. Mayor Folkerts and Chief Buck have tried catching the new resident at his home and have been unsuccessful. Hoyt will send out a nuisance compliance letter when she returns to the office.

Dept. Reports: Griffith; the digital sign is almost finished. It is up and turned on, but still need to have the bricks added. The silent auction of baskets has ended and so far, \$500 has been collected for the Foundation. Chief Buck; Buck updated the council with the number of call outs for the month of Nov. The Bock Foundation awarded the police department with a \$2200 grant. That money was used to purchase body cameras for each officer and reserve officer. The Pleasant Hill police dept. was getting rid of some tasers. They're not the newest models, but they are selling them at a reasonable cost. The computers in the police cars are getting old. Dallas County is getting rid of some of theirs, so Buck was able to get one of them for free to have as a back-up in case something happens to one of the current ones. Officer Sprott went to Perry last weekend and participated in the Shop with a Cop Program. The Friends-N-Neighbors Committee has given Chief Buck \$900 worth of gift cards to hand out to residents and spread some Christmas cheer. Gough; farther down on the agenda is the parking ordinance that will be discussed.

Mayor Reports: The Mayor updated the community regarding Hoyt's father passing away and asked everyone to keep her and her family in your thoughts and prayers. Dawn has done a fabulous job filling in in her absence. Thank you Dawn. Hoyt will be gone Tues. and maybe even Wed. City Hall will continue to operate on modified hours until her return. The first budget meeting for FY23 will be January 12, 2022 at 6:30pm at city hall.

Motion Patel to discuss the annual financial report FY21, 2<sup>nd</sup> Kirts, MCU. Kirts has some questions but will wait for Hoyt to return to ask them.

Motion Kirts to discuss the street finance report FY21, 2<sup>nd</sup> Stone, MCU. Kirts said there weren't any surprises on this report.

Motion Bustad to discuss the proposed budget amendment items, 2<sup>nd</sup> Stone. The Mayor did explain that expenses from Project Hawk will be covered.

Motion Patel to discuss the water bill for Flowers by Donna Jean, 2<sup>nd</sup> Kirts, MCU. The Mayor explained after Derecho Donna Jean was not able to get back into her building because of structure damage. Donna Jean was unable to be at the meeting so Kirts called and asked what she would like the council to consider with this water bill. Donna Jean has recently sold that building but prior to moving she was receiving the user fee bill that accumulated three months of late fees for non-payment. Gough also spoke to Donna Jean and she will pay her bill no matter what, but is looking for some forgiveness from the council on the amount to be paid. Bustad asked why she didn't shut the water off sooner. The Mayor said in all of his conversations with Donna Jean she had every intention of fixing the building and staying in that location. Kirts mentioned the SRF loans the city has for the sewer lagoon and the water treatment plant that are paid by the user fees of the residents. These loans are paid by the user fees collected, and every resident is required to pay these fees in order for the city to make the loan payments. Kirts suggests waiving the late fees and requiring the user fees be paid. The current bill is

\$371.57, so to waive the late fees and only collect the user fees would reduce the bill to \$213. Motion Gough to approve the settlement of the Flowers by Donna Jean water bill to be \$213, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Stone, Bustad, Patel, Gough, Kirts

Motion Kirts to discuss the Xenia water agreement, 2<sup>nd</sup> Stone, MCU. The Mayor explains this is to discuss any changes, suggestions, or concerns for the Xenia proposal. Patel mentioned page 3 #C, property owners and what that verbiage means. Scott Finneseth was at the meeting in place of DuWayne Dalen, he explained the property owner's verbiage means that any property owner would be able to request a buyout from Xenia, to go to the city, but would have to be approved by both the City and Xenia. Twila Sprott was in the audience and asked what this agreement is regarding. Mayor Folkerts explained that there have been discussions as to who owns the water rights in the past and in the future. The contention as to what those are has always been in question. The Board of Supervisors signed a document back in 1982 giving Xenia rights to everything north of I80 in Dallas County that wasn't already in city limits. As Project Hawk came about discussions began about the City's rights and what we can do. The City was headed in the direction of a court battle, and neither party wanted that, financially speaking, so both sides are trying to find a resolution without going to court. Bustad confirmed Xenia only receives buyout money as projects develop in the area, there is not a lump sum payout. Kirts has questions about the legal verbiage in the agreement. Mayor Folkerts is in the middle of ongoing discussions with Mr. Dalen regarding the verbiage. It is suggested to table this discussion until another draft of the agreement can be created. Motion Bustad to table the Agreement for Water Service Operations and Territory Transfer, 2<sup>nd</sup> Patel, MCU.

Motion Bustad to discuss Resolution 2021-31 Resolution Approving Payment to the Dallas County Local Housing Trust Fund, Inc., 2<sup>nd</sup> Gough, MCU. Bustad spoke to Christine from the Dallas County Local Housing Trust Fund and explained to her that the 2020 census numbers that were released reduced Woodward's numbers. The Dallas County portion of the census numbers for Woodward went down to 1,008. Motion Bustad to approve payment of \$1,008 to Dallas County Local Housing Trust Fund, Inc. for 2022, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Bustad, Patel, Gough, Kirts, Stone

Motion Stone to discuss the Iowa Natural Heritage Foundation-High Trestle Trail Legacy Fund Donation, 2<sup>nd</sup> Kirts, MCU. Patel spoke with Lisa Hein at the Iowa Natural Heritage Foundation and told her this isn't in the FY22 budget, so we won't be paying it. The City will include it in the budget for FY23. Motion Patel to not pay in current year, but to pay in FY23, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Gough, Kirts, Bustad, Stone

Motion Kirts to discuss the Woodward Golf Course water contract, 2<sup>nd</sup> Stone, MCU. Kirts indicated this is the same agreement that's been used in the past. The Mayor wanted to give the golf course an opportunity to make some changes if they chose to. Motion Kirts to approve the 2022 Irrigation Water Contract between the City of Woodward and the Woodward Golf and Recreation, 2<sup>nd</sup> Bustad. Roll Call: Ayes; Gough, Kirts, Stone, Bustad, Patel

Motion Kirts to approve the second consideration of Ordinance 21-410 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Adding Chapter 23 City Administrator, 2<sup>nd</sup> Stone. Roll Call: Ayes; Kirts, Stone, Bustad, Patel, Gough

Motion Bustad to discuss Resolution 2021-33 A Resolution Waiving the Right of Review of the Land Division in the SE ¼ SW ¼ of Sect. 18-82-26 Boone County, Iowa, 2<sup>nd</sup> Patel, MCU. Motion Bustad to approve Resolution 2021-33 A Resolution Waiving the Right of Review of the Land Division in the SE ¼ SW ¼ of Sect. 18-82-26 Boone County, Iowa, 2<sup>nd</sup> Gough. Roll Call: Ayes; Stone, Bustad, Patel, Gough, Kirts

Motion Gough to discuss the street parking changes in the Parking Ordinance, 2<sup>nd</sup> Stone. Gough explained there have been parking issues with campers, trailers, boats and vehicles parking in the street or the city right-of-way for extended periods of time. This modification will prevent parking any vehicle over 8000 pounds for any length of time on the city streets or city right-of-way. The intent is to make

the city streets safer. If the resident own items like boats, campers or trailers they need to be in the resident's driveway or in a storage area. This is a safety concern and will be taken seriously as soon as the ordinance is modified. There will be penalties for disregard of this modified ordinance. This modification will include the street to the sidewalk of the property owner, which is the city right-of-way. Gough would like approval to send this to the city attorney for modification so the three-reading process can start at the January 2022 council meeting. Motion Kirts to approve moving forward with making changes to Chapter 69 Parking Regulations, 2<sup>nd</sup> Gough, MCU.

Mayor Folkerts swore in re-elected council members Jim Gough and Ashvin Patel.

Motion Kirts to discuss payment of bills, 2<sup>nd</sup> Stone. Kirts would like to clarify the invoice from HFS Investments for the roof and siding at city hall. The Mayor would like Kirts and Stone to look at and review the insurance papers that Hoyt received at city hall. Motion Kirts to approve the payment of all bills, except the invoice to HFS Investments. Once the clarification is made the invoice will be paid immediately, 2<sup>nd</sup> Patel. Roll Call: Ayes; Stone, Bustad, Patel, Gough, Kirts

ACCESS SYSTEMS	MAINT	131.42
ACCO	SUPL	327
AFFORDABLE QUALITY TIRE & SERV	MAINT	2,506.40
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	649.25
ALLIANT ENERGY	UTIL	2,088.44
ASAP CONST	MAINT	4,578.00
BANLEACO	MAINT	195.26
BARNES&NOBLE	BOOKS	106.31
BLACK HILLS ENERGY	UTILITIES	345.15
BLASER ELECTRIC	MAINT	62.02
BLUE FLAME FUELS	FUEL	1,095.75
BOKF NA	GO BOND	731.25
BOKF NA	GO LOAN	5,564.20
	GO REFUNDING	
BOKF NA	BOND	22,960.00
BOKF NA	GO BOND	26,210.00
BOKF NA	REVENUE BOND	20,087.50
BOMGAARS	CLOTHING	396.92
BOONE COUNTY AUDITOR	ELECTIONS	328.06
BOONE COUNTY LANDFILL	REFUSE	46.24
BURT PUBLIC LIBRARY	BOOKS	12.5
CENGAGE LEARNING INC	BOOKS	135.7
CENTRAL IOWA READY MIX	SUPL	1,018.57
CARDMEMBER SERVICE	SUPL	22.88
DALLAS CO HOSPITAL	TEST	55
DORSEY & WHITNEY	LEGAL	10,618.00
EFTPS	FED/FICA TAX	2,936.50
EFTPS	FED/FICA TAX	3,113.23
ELECTRIC PUMP	MAINT	336.95
GALLS	EQUIP	-45.36

GATEHOUSE	LEGALS	265.22
GLOBE LIFE LIBERTY NAT	LIBERTY	376.52
GUTHRIE CO REC	UTIL	30.31
HARLAND ACE HARDWARE	SUPL	94.81
HFS INVESTMENTS CONSTRUCT	MAINT	20,000.00
ANGIE HOYT	MILEAGE	30.24
IOWA FINANCE AUTHORITY	SRF LOAN	551.25
	SRF LOAN	
IOWA FINANCE AUTHORITY	LAGOON	52,410.00
IOWA ONE CALL	MAINT	18
IOWA RURAL WATER ASSOC	DUES	275
IOWA STATE FAIR	EQUIP	72
IPERS	IPERS	4,129.35
IPERS	IPERS	4,129.35
ITRON	MAINT	250
LANDUS COOP	SUPL	212.68
MENARDS ANKENY	MAINT	120.17
MENARDS GRIMES	SUPL	192.05
MICROMARKETING	AUDIO	281.44
MINBURN TELECOM	PHONE	826.46
MOMAR	SUPL	1,746.00
CAPITAL ONE TRADE CREDIT	SUPL	49.97
O'REILLY AUTO PARTS	SUPL	34.95
PLEASANT HILL POLICE DEPT	EQUIP	800
PRO-VISION	EQUIP	2,123.51
QUICK OIL	SUPL	1,118.67
QUILL CORP	SUPL	103.26
QUILL CORP	SUPL	142.44
RANGEMASTERS	EQUIP	594.8
REAL SIMPLE	SUBSCR	18
SPRAYER SPECIALTIES	MAINT	70.38
THE BOCK FAMILY FOUNDATION	REIMBURSE	76.49
THE IOWAN	SUBSC	24
TIERNANS SERVICE CENTER	MAINT	117.5
TITAN MACHINERY	SUPL	49
TREASURER EXCISE TAX	EXCISE TAX	742
TREASURER, STATE OF IOWA	STATE TAX	1,032.00
TREASURER STATE OF IOWA	SALES TAX	921
VEENSTRA&KIMM	ENGINEERING	36,565.96
VERIZON	PHONE	126.44
WALTERS SANITARY	GARBAGE	5,846.57
BLUE CROSS&BLUE SHI	INSURANCE	4,655.22
WEST BEND PUBLIC LIBRARY	BOOK	5

WOODWARD PO	POSTAGE	167.5
CITY OF WOODWARD	POSTAGE	73.18
WOODWARD RESOURCE CENTER	WATER	1,449.91
Accounts Payable Total		259,577.93
GENERAL		85,454.36
ROAD USE TAX		26,054.80
EMPLOYEE BENEFITS		3,241.16
LOCAL OPTION SALES TAX		3,107.01
DEBT SERVICE		55,465.45
WATER		40,753.30
SEWER		63,221.99
STORM SEWER		1,376.30
TOTAL FUNDS		278,674.37
GENERAL		30,621.12
ROAD USE TAX		11,814.04
EMPLOYEE BENEFITS		5,087.04
EMERGENCY TOTAL		553.09
LOCAL OPTION TAX		107,831.57
DEBT SERVICE		8,577.65
ARPA		361.48
WATER		27,882.02
SEWER		36,875.00
STORM SEWER		3,473.24
TOTAL REVENUE		233,076.25

Mayor/Council Comments: The Mayor addresses the disappointment with Project Hawk no longer coming to our community. There has been a lot of criticism going around and the Mayor and the Council are taking the brunt of it. This project was going to make a big impact on the community and with that no longer happening the city is back to managing within a very limited budget. The City Council and the Mayor are going to need to start looking for projects for the future to provide some growth and opportunities for our community. The Mayor feels like the council needs to look at a possibility of eminent domain as a way forward. Things need to change in our town in order to keep moving forward. Mayor Folkerts thanked Bustad for her years of service. The Mayor is sad to see her go. He appreciates all of her time and effort with the parks and rec dept and all of the administrative work she has done. Bustad has enjoyed her time on the council. She loves Woodward and has been here her whole life. She was able to use local option sales tax money to paint the depot and the shelter house, and get the refrigerator and the floor replaced at the shelter house, and is proud of those accomplishments. Bustad asked the council to remember the employees and the addition of some benefits if another project comes to town. Bustad gave one last bit of advice to the council and that is "gentlemen wear your hats." Kirts thanked Bustad. He didn't realize how dedicated she is to this town; she is a positive ray of sunshine. As a new person to town people do notice the things you do and the town owes you a huge debt of gratitude for the things they don't know you've done. It was a pleasure! Bustad said she'll still be walking around and picking up trash to keep our town clean.

Motion Bustad to adjourn at 7:58pm, 2<sup>nd</sup> Patel, MCU.

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Angie Hoyt, City Clerk

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Attest: Todd Folkerts, Mayor