

Woodward Council Minutes

December 14, 2020

Mayor Folkerts called the December 14, 2020 Council meeting to order at 7:00pm. The meeting was open to the public and held electronically through Zoom. Roll Call: Present; Patel, Bustad, Stone, Gough, Kirts

2) Motion Bustad to approve the agenda, 2nd Gough, MCU.

3) Motion Kirts to open the Public Hearing at 7:00 pm on the proposed plans, specifications, form of contract and estimate of cost for the West Lift Station Project, 2nd Stone, MCU.

4) Motion Stone to close the Public Hearing at 7:01 pm on the proposed plans, specifications, form of contract and estimate of cost for the West Lift Station Project, 2nd Gough, MCU.

5) Motion Bustad to approve the Council minutes from Nov. 9, 2020 & SS Nov. 16, 2020, SS Nov. 23, 2020 & SS Nov. 30, 2020 as written, 2nd Kirts, MCU.

6) Motion Stone to discuss Resolution 2020-36 Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the West Lift Station Project, 2nd Patel, MCU. Bob Veenstra from Veenstra & Kimm was available via Zoom. He spoke regarding the opening of the sealed bids for the West Lift Station project. Mayor Folkerts asked Mr. Veenstra about the inspection process during the building of the lift station. Mr. Veenstra confirmed the inspections will take place by V&K and is included in the proposed engineering costs. Motion Gough to approve Resolution 2020-36 Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the West Lift Station Project, 2nd Kirts. Roll Call Ayes; Bustad, Stone, Gough, Kirts, Patel.

7) Motion Kirts to discuss the bids received for the West Lift Station, 2nd Stone, MCU. Mr. Veenstra said there were eight sealed bids opened and read. The lowest bid went to Keller Excavating, Inc. with a bid of \$427,366.00. Motion Kirts to accept Keller Excavating's bid of \$427,366.00 along with the projected costs of \$55,000.00 for engineering costs from V&K, 2nd Stone. Roll Call Ayes; Stone, Gough, Kirts, Patel, Bustad.

8) Motion Stone to discuss Resolution 2020-37 Resolution awarding a contract for the West Lift Station Project, 2nd Patel, MCU. Bustad inquired about requiring a start date for this project. Mr. Veenstra said typically they are required to start within 10 days of accepting the bid. Equipment needs to be ordered so Mr. Veenstra anticipates that to be received by March or April 2021. Keller Excavating will then start the construction. The construction is expected to be complete by July 15, 2021. Mr. Dalen asked if there is any liquidated damage if Keller Excavating does not finish by that date. Mr. Veenstra said there is, and that amount is \$300 per day. Motion Kirts to approve Resolution 2020-37 Resolution awarding a contract for the West Lift Station Project to Keller Excavating, Inc. in the amount of \$427,366.00, 2nd Patel. Roll Call Ayes; Gough, Kirts, Patel, Bustad, Stone.

9) Dept. Reports: Griffith; The Library received a \$1,000 Bach Family Grant towards digitizing the Woodward newspapers that are on microfilm. The Festival of Wreaths raised \$3,700 and that will also go towards the digitization project. The Library Board will continue to fill out grants to cover this cost. Buck; The Nov calls totaled 103. The Reserves will be attending the Academy in Boone in March 2021. Thank you to Deb Gilbert for donating a body cam to the Police Department. Gough; wants to remind everyone after the first snow of the year to get your sidewalks cleared. Compliance Committee will be providing Officer Buck with a list of addresses that are not in compliance.

10) Mayor Reports: There is an ongoing issue with the valves at the Lagoon. Woodruff Construction and the manufacturer have been on site to decide how to fix the problem. The manufacturer will return towards the end of the week when it warms up to get into the pits to get the

valves working again. The house at 202 Elm Ave has been condemned. Please stay off the property and out of the house. Please call Dallas County Dispatch if there are any violators.

11) Motion Gough to discuss the peddler application for the Big Red Food Truck, 2nd Kirts. Shon Bruellman would like to bring his truck to town Dec. 1, 2020 to May 1, 2021. Motion Bustad to approve the permit for the Big Red Food Truck, 2nd Kirts. Roll Call Ayes; Kirts, Patel, Bustad, Stone, Gough.

12) Motion Bustad to table the discussion of the Annual Financial Report until the January 2021 council meeting, 2nd Patel. MCU

13) Motion Kirts to discuss the trailhead trees, 2nd Stone. MCU. Bustad said more than 50% of the trees at the parking lot of the trailhead were either damaged from the Derecho or are dying. Bustad loves the trees and would like to replant, but may need to consider removing the trees and putting up a fence. Mayor Folkerts asked Bustad to speak to MAFCO to find out what their intentions are with their building. Bustad will talk to Frank Manning.

14) Motion Bustad to pay the bills as presented, 2nd Patel. Roll Call Ayes; Patel, Bustad, Stone, Gough, Kirts.

| | | |
|----------------------------------|--------------|-----------|
| ACCESS SYSTEMS | MAINT | 125.4 |
| ACCO | SUPL | 243.6 |
| AFLAC | AFLAC | 558.54 |
| AGSOURCE LABS | TEST | 665.25 |
| ALLIANT ENERGY | UTIL | 8,958.39 |
| AMAZON | BOOKS | 476.99 |
| BAKER & TAYLOR | BOOKS | 180.33 |
| BARNES&NOBLE | BOOKS | 185.52 |
| BLACK HILLS ENERGY | UTILITIES | 307.13 |
| BLASER ELECTRIC | MAINT | 4,085.92 |
| BLUE FLAME FUELS | FUEL | 976.23 |
| BLUETARP FINANCIAL | PARTS | 408.93 |
| BOKF NA | LOAN-INT | 55,349.00 |
| BOMGAARS | MAINT | 33.97 |
| BUD'S AUTO REPAIR & TOWING | TOWING | 95 |
| CENGAGE LEARNING INC/GALE | BOOKS | 108.46 |
| CARDMEMBER SERVICE | MAINT | 258.36 |
| DALLAS CO RECORDER | LEGAL | 32 |
| EFTPS | FED/FICA TAX | 9,429.70 |
| FINNESETH DALEN & POWELL PLC | LEGAL | 2,800.00 |
| GATEHOUSE-DB IOWA HOLDINGS | LEGALS | 413.83 |
| GOLDEN CIRCLE MUNCPL OFFICERS | DUES | 20 |
| GUTHRIE CO REC | UTIL | 62 |
| HARLAND ACE HARDWARE | SUPL | 57.4 |
| HAWKEYE TRUCK EQUIPMENT | EQUIP | 2,694.00 |
| HUTCHINSON SALT CO INC | SUPL | 4,976.24 |
| IOWA FINANCE AUTHORITY | LOAN-INT | 80,046.79 |
| IOWA ONE CALL | ONE CALLS | 65.8 |

| | | |
|---------------------------|---------------|------------|
| IOWA OUTDOORS | SUBSCRIP | 15 |
| IOWA RURAL WATER ASSOC | DUES | 275 |
| IPERS | IPERS | 4,126.39 |
| J&D COMPUTERS | MAINT | 109.95 |
| LIBERTY NATIONAL LIFE INS | LIBERTY | 95.76 |
| LOGAN CONTRACTORS | PARTS | 275 |
| MADRID SERVICE CENTER | MAINT | 165.24 |
| MAR-MAC POLICE DEPT | POSTAGE | 10.95 |
| MENARDS GRIMES | SUPL | 234.12 |
| MICROMARKETING | AUDIO | 73.78 |
| MID-AMERICA PUBLISHING | SUBSCRIP | 55 |
| MINBURN TELECOM | PHONE | 667.91 |
| MNG INC | SUPL | 125 |
| MOTOR PARTS WAREHOUSE | PARTS | 147.83 |
| NICHOLS EQUIP | RENTAL | 2,885.00 |
| O'REILLY AUTO PARTS | PARTS | 17.99 |
| OMNISITE | EQUIP | 15.88 |
| CARD SERVICES | SUPL | 30.27 |
| PENWORTHY COMPANY | BOOKS | 102.57 |
| QUILL CORPORATION | SUPL | 239.88 |
| RANGEMASTERS | TRAINING | 3,721.40 |
| RIGHT CLICK | EQUIP | 4,470.00 |
| SCHWINGER LAWN SERVICE | CLEANUP | 60,200.00 |
| SMART APPLE MEDIA | BOOKS | 69.65 |
| TITAN MACHINERY | PARTS | 84.3 |
| TREASURER EXCISE TAX | EXCISE TAX | 750 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,115.00 |
| TREASURER STATE OF IOWA | SALES TAX | 919 |
| TSWAILS.COM LLC | BOOKS | 30.95 |
| VAN WALL EQUIP | SUPL | 168.24 |
| VAN WERT COMPANY | SUPL | 35 |
| VEENSTRA & KIMM | ENGINEERING | 24,358.50 |
| VERIZON | PHONE | 86.55 |
| WALTERS SANITARY SERVICE | GARBAGE | 5,935.57 |
| WELLMARK BLUE CROSS | INSURANCE | 4,100.83 |
| WOODWARD PO | POSTAGE | 252.5 |
| WOODWARD RESOURCE CENTER | WATER | 1,437.59 |
| Accounts Payable Total | | 291,018.38 |
| Invoices: Paid | | 180,672.38 |
| | Refund Checks | |
| | Total | 120.97 |
| GENERAL | | 227,993.99 |
| PARKS & REC TOTAL | | 2,500.00 |

| | |
|------------------------------|------------|
| ROAD USE TAX | 18,255.99 |
| EMPLOYEE BENEFITS | 2992.77 |
| EMERGENCY FUND | 295.85 |
| LOCAL OPTION SALES TAX TOTAL | 77,881.04 |
| DEBT SERVICE | 4,617.59 |
| WATER | 26,569.36 |
| SEWER | 34,363.04 |
| STORM SEWER | 3,299.40 |
| TOTAL FUNDS | 398,769.03 |

15) Mayor/Council Comments: Mayor Folkerts told everyone about the two new businesses on Main Street. There was a ribbon cutting on Sat., Dec. 12, 2020 for JuneBerry Boutique, which is a women's clothing boutique. Also, Pawsitively Pooches, a dog groomer, opened their doors this past Sat., Dec. 12, 2020. The other two vacant buildings on Main Street should be sold in January 2021. Dirt is being moved in the new development. That work is progressing nicely.

Motion Kirts to adjourn the meeting at 7:34pm, 2nd Gough MCU.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor