

Woodward Council Minutes

February 8, 2021

Mayor Folkerts called the Feb. 8, 2021 meeting to order at 7:00pm. Roll Call: Present; Kirts, Gough, Stone, Bustad. Absent; Patel.

2) Motion Bustad to approve the agenda as written with an exception to remove item #12, 2nd Stone, MCU.

3) Motion Gough to approve the Jan. 11, 2021 and SS Jan. 14, 2021 Minutes, 2nd Bustad, MCU.

4) Motion Bustad to open the Public Hearing for Maximum Property Tax Levy 2022, 2nd Gough MCU. Mayor Folkerts explained the public notice for the max property tax levy was reported incorrectly and is too high. When reporting the FICA and IPERS for next year's salaries the total reported included the water and sewer department. Those departments are self-sustaining and their numbers shouldn't be included in the general fund totals. The correct max property tax levy is \$387,281 which is a decrease of .22%.

5) Bustad mentioned the fact that this is the 3rd year in a row that the max levy has been reduced. Motion Bustad to close the Public Hearing for the Maximum Property Tax Levy 2022 and approve Resolution 2021-2 A Resolution Approving Fiscal Year 2022 Maximum Property Tax Levy, 2nd Stone. Roll Call Ayes; Gough, Stone, Bustad, Kirts.

6) Chief Buck is working with the school to educate students because there has been some concern from residents regarding speeding and disobeying traffic signs. There were 92 citations issued early morning or late-night last month. These efforts are to try and curb this behavior by drivers through Woodward. Bustad received an estimate from Allure Painting to paint the outside of the shelter house at the park. Bustad plans on accepting the \$3100 bid for the labor and the City will provide the paint. Stone is looking into April 17, 2021 as the spring clean-up day. Mayor Folkerts spoke to Dave from Minburn Communications regarding some community service opportunities they may be interested in during the clean-up. Kirts wants clarification from the library board minutes and the comment about their budget. Gough went to the library board meeting and he said the Board understands their budget has not been approved yet, but can't clarify the Board minute question from Kirts. Bustad questioned the library Snapshot in this month's department reports. Gough didn't have an answer and suggested she ask the Director.

7) Hogan Hansen's Annual Exam has been looked at and everything looks good. Mayor Folkerts is still looking into purchasing a piece of land for the new ballfields. He is hoping to have the abstract this week and Veenstra and Kimm will be out to survey the land for a legal description. Mayor Folkerts is speaking with Mr. Eichorn, Athletic Director Woodward-Granger Schools, about sharing the high school fields this spring/summer. The next budget workshop will be Wednesday, February 17, 2021 at 6pm.

8) Motion Bustad to set the date for the Public Hearing for the Budget Hearing FY22 for Mar. 8, 2021, 2nd Kirts, MCU.

9) Motion Kirts to discuss lining sewer across the golf course, 2nd Stone, MCU. A quote was received from AccuJet for \$68,363. Newland will be able to include \$50,000 in the current sewer budget. The other \$18,363 will come from the sewer user fees. Motion Kirts to move forward with the estimate from AccuJet of \$68,363, with \$50,000 paid from the sewer budget and the remaining \$18,363 to be paid with sewer user fees, 2nd Gough. Roll Call Ayes; Stone, Bustad, Kirts, Gough.

10) Motion Stone to discuss Change Order No. 1, upcharge for switching from a diesel generator to a natural gas one, 2nd Kirts. The largest advantage of the natural gas generator is the elimination of the fuel handling issues. Kirts inquired about where the payment will come from for this upcharge. Mayor Folkerts indicated the capital improvements portion of the local option sales tax money is available. Mayor Folkerts referenced a previous letter indicating the Black Hills Energy portion of the charge would be about \$2,200 along with the requirements from Alliant Energy. Motion Gough to approve Change Order No. 1 upcharge for going to a natural gas generator subject to the amount quoted of \$3,652 to include the cost of the Black Hills Energy installation of the line, 2nd Kirts. Roll Call Ayes; Bustad, Kirts, Gough, Stone.

11) Motion Bustad to discuss Payment Estimate No. 1 to Keller Excavating, 2nd Stone MCU. Keller has started digging and everything in the summary for the request looks right. The first payment is \$66,500 and would come from the debt relief fund. Motion Kirts to approve Payment Estimate No. 1 in the amount of \$66,500 to Keller Excavating to come out of the debt relief fund, 2nd Stone. Roll Call Ayes; Kirts, Gough, Stone, Bustad.

12) Removed from the agenda.

13) Motion Gough to discuss the Development Agreement with Hytel Boeland Properties, LLC and the City of Woodward, 2nd Kirts MCU. Gough spoke to Miche and she would like clarification on the sewer lines. Mayor Folkerts explained this is a conversation about the agreement and not an approval on the agreement, so no voting will be done. Public Works tried to camera the sewer lines into 205 and 207 N Main St. They were not able to see all the way due to a clog in the lines. Stone suggested that AccuJet be asked to give an estimate on what it would cost to clear out the lines to be able to camera them and get to a suitable stub. The Council understands the expectation to get the sewer lines into the building, the question is how far into the building and whether they will be able to line the sewer pipes or have to put in new ones. The next topic for discussion is regarding a decision on whether to offer a tax abatement for the downtown businesses. Gough says this would be a benefit to the community if the Council agreed to establish a tax abatement for the business owners in the business district. Stone commented, saying the City still receives the tax dollars for the current assessed value of the buildings, they're not out any money by offering a tax abatement to renovate and remodel the building. This abatement would enable business owners to rebuild or remodel their business while catching a break, for a specified number of years, on the property taxes paid. Mayor Folkerts will reach out to Dorsey & Whitney to start paperwork on the tax abatement procedures.

A J'S GROCERY	SUPL	164.4
ACCESS SYSTEMS	MAINT	125.4
ACCO	SUPL	252.5
AFLAC	AFLAC	558.54
AGSOURCE LAB	TEST	847.5
AMAZON	SUPL	320.46
ASCAP	LICENSE	367
BAKER & TAYLOR	BOOKS	74.33
BARNES&NOBLE	BOOKS	188.9
BLACK HILLS ENERGY	UTIL	716.17
BLUE FLAME FUELS	FUEL	1,443.74
BLUETARP FINANCIAL	PARTS	240.98
BOMGAARS	SUPL	419.95

CENGAGE LEARNING	BOOKS	83.77
CHRIS SPROTT	SUPL	55.69
CITY OF WOODWARD	POSTAGE	20.48
CARDMEMBER SERVICE	SUPL	391.81
CUMMINS CENTRAL POWER	REPAIR	331.92
DIAM PEST CONTROL	MAINT	99
DO IT YOURSELF	SUBSCRIP	19.96
DORSEY & WHITNEY	LEGALS	9,006.00
EFTPS	FED/FICA TAX	6,169.18
ELECTRONIC ENGINEERING	PROGRAMMING	148
FINNESETH DALEN & POWELL	LEGALS	994
GALLS	BADGES	469.54
GATEHOUSE	LEGALS	386.48
GM FINANCIAL	LEASE	9,099.32
GOOD HOUSEKEEPING	SUBS	27.81
GUTHRIE CO REC	UTIL	30.57
HAWKEYE TRUCK EQUIP	PARTS	225
HOGAN & HANSEN	EXAM	4,400.00
EMERGENCY SERVICES	SUBSCRIPTION	650
ILLINOIS LIBRARY ASSOC	PROGRAMING	386.06
IOWA HISTORY JOURNAL	SUBSCRIP	35.95
IPERS	IPERS	4,241.80
J&D COMPUTERS	MAINT	109.95
JUNIOR LIBRARY GUILD	BOOKS	477.4
K-GUARD IOWA	MAINT	2,376.00
LIBERTY NATIONAL	LIBERTY	95.76
MADRID AUTOMOTIVE	SUPL	15.27
MENARDS GRIMES	SUPL	557
MICROMARKETING	AUDIO	169.56
MINBURN TELECOM	PHONE	682.74
O'REILLY AUTO PARTS	SUPL	208.84
PRO-VISION	SUPL	89.13
QUILL CORP	SUPL	227.97
READERS DIGEST	SUBSCRIP	29.96
SMITH TIRE II	REPAIR	100
SPRAYER SPECIALTIES	SUPL	51.65
STATE HYGIENIC LAB	TESTS	108
TASTE OF HOME	SUBSCRIP	13
TITAN MACHINERY	PARTS	8.25
TREASURER EXCISE TAX	EXCISE TAX	672
TREASURER, STATE OF IOWA	STATE TAXES	1,105.00
TREASURER STATE OF IOWA	SALES TAX	993

UNITYPOINT CLINIC- OCCUPATIONAL	TESTING	42
VAN WALL EQUIPMENT	PARTS	306.33
VAN WERT COMPANY	UPGRADE	1,500.00
VEENSTRA & KIMM	ENGINEERING	6,349.73
VERIZON	PHONE	211.7
WALTERS SANITARY	GARBAGE	5,915.57
WELLMARK BLUE CROSS	INSURANCE	5,584.99
WOODWARD PO	BULK MAIL PERMIT	382.5
WOODWARD RESOURCE CENTER	WATER	1,437.59
Accounts Payable Total		72,813.10
	Refund Checks	
WATER	Total	20.68
Total Payroll Paid		19,415.48
GENERAL		40,629.15
ROAD USE TAX		6,522.80
EMPLOYEE BENEFITS		3,455.87
FEMA DERECHO CLEANUP		55.69
WATER		22,068.71
SEWER		17,774.31
STORM SEWER		1,742.73
TOTAL FUNDS		92,249.26
GENERAL		12,511.96
ROAD USE TAX		16,959.51
EMPLOYEE BENEFITS		1,501.41
EMERGENCY		148.43
LOCAL OPTION TAX		26,679.09
DEBT SERVICE		2,316.53
WATER		26,135.84
SEWER		36,123.99
STORM SEWER		3,598.76
TOTAL REVENUE		125,975.52

14) Motion Bustad to approve the bills as presented, 2nd Stone. Roll Call Ayes; Bustad, Kirts, Gough, Stone.

15) Mayor/Council Comments: Kirts spoke to David in Boone and is working on the abatement process and fee schedule. Kirts wants to suggest following the Boone processes so he'll get all the documentation lined up.

Motion Stone to adjourn at 8:13pm, 2nd Kirts MCU.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor