

Woodward Council Minutes

July 12, 2021

Mayor Folkerts called the July 12, 2021 meeting to order at 7pm. Roll Call: Present; Stone, Bustad, Patel, Gough, Kirts.

Motion Bustad to approve the agenda 2nd Stone, MCU

Motion Stone to approve the minutes from June 14th and SS June 22, 2021 2nd Kirts, MCU.

The residents here for open forum would like to wait and speak during the agenda item.

Dept. Reports: Griffith; the summer reading program ends on Thur. the 15th and there will prizes handed out that day. The story walk on the High Trestle Trail will be complete by the end of July and the digital sign should be done by the end of Aug. Police; Chief Buck updated the council with the number of call-outs in June. There were five police reserve officers sworn in before the Council meeting tonight. Chief Buck also recognized Officer Chris Sprott and his 10 years of service with the Woodward Police Department. Parks; Bustad has been at the Trailhead cleaning out brush and sticks. The women's restroom, at the Trailhead, was vandalized and the sink was pulled away from the wall. Compliance; Gough said the Compliance Committee drove around and looked at the addresses that have been notified of nuisance issues. Some residents have slowly started cleaning up their yards. Gough presented a list to the Council members and would like them to drive around and look at the properties and give the Compliance Committee some feedback on how to move forward.

Mayor Reports: Mayor Folkerts spoke with the City Inspector and building permits are being pulled for new homes in the housing development. The Mayor also had a meeting with the Woodward Resource Center and the hard copy documents of the current wellfields, and infrastructure were sent to V&K.

Motion Patel to listen to Eric Holland from SEI and his presentation regarding a buzzer and camera at the front door of City Hall, 2nd Gough. Mr. Holland explained to the Council that a video doorbell would be set up at the front door at face level. This will enable the staff to see who is at the front door, through an app on their phone, and be able to speak to them and buzz them into the office. The camera is set up with motion-detection and saves up to 500 clips through an off-site cloud. Gough asked if the Council could be provided with some references from other cities that use this product. Mr. Holland will provide that information. Gough made a motion to table the discussion on the security system until Mr. Holland is able to provide some references, 2nd Stone. Roll Call: Ayes; Stone, Bustad, Patel, Gough, Kirts.

Motion Bustad to discuss Resolution 2021-24 A Resolution Approving the Iowa Economic Development Authority Iowa Downtown Resource Center Community Catalyst & Remediation Grant, 2nd Stone, MCU. Patel inquired about the insurance section of the contract and confirmed the property owner is responsible for carrying the insurance, not the City. Motion Kirts to approve Resolution 2021-24 A Resolution Approving the Iowa Economic Development Authority Iowa Downtown Resource Center Community Catalyst & Remediation Grant, 2nd Gough. Roll Call: Ayes; Bustad, Patel, Gough, Kirts, Stone.

Motion Kirts to approve pay estimate #4 to Keller Excavating for the work completed through June 30, 2021 to the west lift station in the amount of \$71,151.73, 2nd Stone. Roll Call: Ayes; Patel, Gough, Kirts, Stone, Bustad.

Motion Kirts to discuss Cayanne's alcohol license renewal, 2nd Patel, MCU. City Hall hasn't received DRAM insurance for this renewal as of yet. Chief Buck confirmed Cayanne's hasn't had any violations with alcohol. Motion Gough to approve the renewal subject to receipt of the DRAM insurance approval, 2nd Kirts. Roll Call: Ayes; Patel, Gough, Kirts, Stone, Bustad.

Motion Stone to discuss Resolution 2021-22 Resolution Requesting Funding From the American Rescue Plan, 2nd Bustad, MCU. There was discussion by the Council verifying the reason for this

resolution, and that is to accept funds from the American Rescue Plan for infrastructure needs. Motion Stone to approve Resolution 2021-22 Resolution Requesting Funding From the American Rescue Plan, 2nd Kirts. Roll Call: Ayes; Gough, Kirts, Stone, Bustad, Patel.

Motion Bustad to discuss Resolution 2021-25 Resolution Approving Lot Split for Parcel 21-64 for Property Owner Judith Barrow, 2nd Stone, MCU. There was discussion and clarification about the plat of survey presented and what exactly the family was asking for. Barb Barrow-Mentzer was on Zoom to answer questions. The family would like to separate the lot the house is on, from the farm land behind it. Twila Sprott inquired about how the property is currently zoned. After looking at the Planning and Zoning map it was confirmed the property is zoned R2 and is ok to split from the farm land. Motion Bustad to approve Resolution 2021-25 Resolution Approving Lot Split for Parcel 21-64 for Property Owner Judith Barrow, 2nd Stone. Roll Call: Ayes; Gough, Kirts, Stone, Bustad, Patel.

Motion Gough to discuss the property at 202 Elm Ave, 2nd Stone, MCU. Fannie Mae acquired the property after it went in to foreclosure. Fannie Mae feels it is in the best interest of everyone to Deed the property to the City of Woodward for \$1. Mayor Folkerts said the house is starting to come away from the foundation. The rafters are beginning to bow and the house is a hazard and liability. Bustad asked if there was asbestos in the house. Mayor Folkerts said they just need to dispose of it properly if there is. Mayor Folkerts has spoken with a contractor and has been told it'll cost about \$20,000 to tear the house down and remove the debris. Motion Gough to allow Mayor Folkerts to sign the Residential Real Estate Purchase and Sale Contract with Fannie Mae to purchase the property for \$1, 2nd Kirts. Roll Call: Ayes; Kirts, Stone, Bustad, Patel, Gough.

Motion Patel to discuss the alley between E. 2nd St and E. 3rd St, 2nd Kirts, MCU. Patel spoke to MAFCO about pouring new concrete in the alley and leveling out the entrance to E. 2nd St. There was discussion regarding the urgency of this alley over other alleys in town. Mayor Folkerts said the sewer had been dug up years ago and that rock had been used instead of pouring concrete. The street committee has met and Patel confirmed it is in the budget for this fiscal year. Motion Patel to approve bid from MAFCO for \$41,244, 2nd Bustad. Roll Call: Ayes; Kirts, Stone, Bustad, Patel, Gough.

Motion Bustad to discuss the Derecho damage around town and the way forward, 2nd Kirts, MCU. Kirts expressed concern with properties around town that suffered major damage from last year's Derecho and haven't been repaired yet. The ordinance says buildings are to be weather-tight and some of these are not. The one-year anniversary of the Derecho is next month and there are properties that haven't been touched. It is understood that some insurance and construction companies are behind and residents are on a list to be taken care of. Kirts would like the Council to start thinking about a course of action. Maybe there needs to be a letter from the City wanting a response back from the property owner with a timeline on the repairs. Kirts doesn't want the City to end up in a position where there is abandoned, deteriorating property that only costs the City money. Mayor Folkerts asked Kirts for a list of addresses that can be looked at by the Council for further discussions.

Motion Patel to discuss the new W-G school parking lot, 2nd Stone. Dr. Matt Adams, WG Superintendent, was at the meeting and able to address questions and concerns. The school board is currently working with a demographer and an architect for future planning of the school district and its growth. The school would like to build a seasonal parking lot to the south of the school. The code for seasonal parking says the parking lot would be used for 8 months or less. Dr. Adams said there will be a locked gate to only allow for the lot to be used during the school year. Richard Hartwig is concerned the parking lot won't be built to city code and water and rock will all end up in his yard because of poor drainage. Mayor Folkerts said Public Works has looked at the City's sewer system and it's not big enough to hold the drainage, so the hook-up would go to the school's sewer system. Mayor Folkerts told Hartwig that he'd be happy to meet him at the new parking lot site and discuss the site plans that have been drawn up for drainage. There is a lot of discussion regarding the 8-month verbiage and how those days are calculated. Dr. Adams confirmed the lot will only be used while students are in school.

The gate will be locked when school isn't in session. The Planning & Zoning Commission would like to recommend the City Council approve the site plan by giving a maximum one-year variance for the use of gravel with the expectation that a non-porous surface be placed within a year of approval of the site plan. Twila Sprott, Chairperson of the Planning & Zoning Commission, would also recommend the school follow the ordinance regarding the size of the rock that can be used in the lot. Planning and Zoning would also like to see the school consider lighting in the parking lot along with a temporary stop sign and maybe a pedestrian crossing sign for additional safety. Motion Gough to go with Planning & Zoning recommendation for the first year to allow a gravel parking lot and to determine if it's 8 months or less. We'll revisit in a year to determine if it's a seasonal parking lot or non-seasonal parking lot as meets ordinance by definition, 2nd Stone. Roll Call: Ayes; Stone, Bustad, Patel, Gough, Kirts.

Motion Bustad to discuss the pile of wood chips at the lagoon from clean up, 2nd Patel, MCU. A couple of things have been tried to get rid of the chips, burning them and giving them away. Neither of these options have been effective. MAFCO has property on the outside of town and are willing to haul them to their ravine for \$4800. The Mayor also reminded everyone that stump grinding will start soon and there will be more chips to come. Motion Kirts to accept MAFCO's offer not to exceed \$5000 to haul the wood chips away from the lagoon, 2nd Bustad. Roll Call: Ayes; Bustad, Patel, Gough, Kirts, Stone.

Motion Stone to discuss change order #1 for the west lift station, 2nd Patel, MCU. The Mayor reminded the Council that there was a previous change order presented a few months ago that was rejected. This new change order is for the natural gas generator instead of diesel that the Council approved previously. The amount of money for that change is lower than previously quoted. Motion Kirts to approve change order #1 in the amount of \$1,362.90, 2nd Stone. Roll Call: Ayes; Patel, Gough, Kirts, Stone, Bustad.

Motion Bustad to approve the bills for June 30, 2021 and July 12, 2021 as presented, 2nd Patel. Roll Call: Ayes; Gough, Kirts, Stone, Bustad, Patel.

ACCESS SYSTEMS	MAINT	125.4
ACCO	SUPL	647.4
ACCU JET	SEWER LINING	44863.5
AFLAC	AFLAC	558.54
AGRI DRAIN CORP	MAINT	130.23
AGSOURCE	TEST	353.75
BLACK HILLS	UTIL	237.35
BOMGAARS	SUPL	38.67
DIAM PEST CONTROL	MAINT	154
DORSEY&WHITNEY	LEGAL	3824.5
EFTPS	FED/FICA TAX	2951.32
FINNESETH DALEN&POWEL	LEGAL	812
FIRST FOR WOMEN	SUBSCR	36.97
FLOWERS BY DONNA JEAN	MAINT	175
GLOBE LIFE INS	LIBERTY	321
GUTHRIE CO REC	UTIL	29.27
HARLAND ACE	SUPL	70.55
IOWA ONE CALL	ONE CALL	45.6
ISU	CLASSES	150
IPERS	IPERS	4138.18

LOGAN CONTRACTORS SUP	MAINT	178.68
MENARDS	MAINT	261.33
MOMAR	SUPL	6486.99
MYRNA GRIFFITH	PROGRAM	67.69
STATE HYGIENIC LAB	TESTS	27
TREASURER EXCISE TAX	EXCISE TAX	742
TREASURER STATE OF IOWA	STATE TAXES	1045
TREASURER STATE OF IOWA	SALES TAX	928
VEENSTRA&KIMM	PERMITS	2924.7
VERIZON	PHONE	126.58
WALTERS	GARBAGE	160.97
BLUE CROSS	INS	5084.64
WOODWARD CEMETARY	DONATION	1200
WOODWARD PO	POSTAGE	366.5
Accounts Payable Total		79263.31
6/30/2021		
AGSOURCE LAB	TEST	134.5
ALLIANT ENERGY	UTIL	7,371.24
AMAZON	BOOKS	166.73
BAKER & TAYLOR	BOOKS	110.49
BARKING DOG INTERPRETIVE DESIG	PROGRAM	4,808.64
BARNES&NOBLE	BOOKS	287.8
BLASER ELECTRICAL SERVICE	MAINT	2,620.76
BLUE FLAME FUELS	FUEL	1,081.45
BOOK SYSTEMS INC	SUBSCRIP	946
BOONE COUNTY LANDFILL	FEES	5,224.72
CAPITAL CITY EQUIPMENT CO	MAINT	6,762.66
CENGAGE LEARNING INC/GALE	BOOKS	84.72
CARDMEMBER SERVICE	SUPL	814.84
DALLAS COUNTY TREASURER	RD MAINT	13,762.20
DIAM PEST CONTROL	MAINT	60
IOWA DNR	LICENSE	116.69
EFTPS	FED/FICA TAX	3,906.75
HARLAND ACE HARDWARE	SUPL	32.84
IOWA ASSN MUNICIPAL UTILITIES	DUES	468.35
IOWA LEAGUE OF CITIES	DUES	981
IPERS	IPERS	
KELLER EXCAVATING	CONST	71,151.73
MENARDS CLIVE	MAINT	140.87
MENARDS GRIMES	MAINT	69.87
MINBURN TELECOM	PHONE	855.72
MYRNA GRIFFITH	SUPL	102.02
STATE HYGIENIC LAB	TESTS	27

TRANSPARENT LANGUAGE INC	SUBSCRIP	225
WALTERS SANITARY SERVICE	GARBAGE	5,740.80
WOODWARD FIRE DEPT.	FEES	8,219.50
Accounts Payable Total		136,274.89
	Refund Checks	
	Total	128.6
GENERAL		36,170.34
ROAD USE TAX		18,497.58
LOCAL OPTION SALES TAX		304.5
WATER		6,310.10
SEWER		14,645.49
WEST SEWER LIFT STATION		71,151.73
STORM SEWER		391.96
TOTAL FUNDS		147,471.70
7/12/2021		
GENERAL		18,653.25
ROAD USE TAX		19,058.10
EMPLOYEE BENEFITS		1,089.96
EMERGENCY		107.75
LOCAL OPTION TAX		26,339.00
TIF WEST WINDS		490.06
DEBT SERVICE		92,379.53
WATER		44,905.03
SEWER		37,389.24
STORM SEWER		3,613.84
TOTAL REVENUE		244,025.76

Mayor/Council Comments: Bustad did speak with Colleen Creese and she is willing to help with a committee for the new ballfields. Patel mentioned the thank you letter that was received by the Clerks from the Legion Hall. The Legion was very appreciative for waiving the water bill until they were able to start holding fundraisers again. The Mayor thanked Chris Sprott for his 10-years of service with the police department. Mayor Folkerts congratulated all the reserves who were pinned prior to the Council meeting. He also thanked Chief Buck for all that he did with the reserve program.

Motion Gough to adjourn at 8:51pm, 2nd Kirts.