

Woodward Council Minutes

July 13, 2020

Mayor Folkerts called the July 13, 2020 Council meeting to order at 7:00pm. The meeting was still held electronically and Council chambers were open to the public. Roll Call: Present; Patel, Bustad, Gough, Kirts, Stone was present via Zoom.

Motion Bustad, approve the agenda, 2nd Kirts MCU.

Motion Bustad, approve the Council minutes from June 8, 2020, 2nd Kirts MCU.

Dept Reports: Griffith Library; Starting July 13, 2020 the library re-opened in the evenings, they are open until 7pm on Tues. and Thur. nights. They will open back up again in August on Saturday's. There is an adult program on Sat., Aug. 8, 2020 at 10am at the Methodist Church, Women and the Vote.

Chief Cox Police; the citation report was presented.

Patel Streets; Storm Sewer project continuing to be worked on at the intersection of N. Cherry Ave and N. 2nd St.

Mayor Reports; a modified development agreement has been received from Dorsey-Whitney. Please give me any questions or concerns tonight after the meeting. Continuing discussion with the State regarding purchasing 5 acres to relocate the softball fields. Met with some of the leaders at the Woodward Academy to discuss creating a group out of the community to talk about concerns, issues and solutions. The police consolidation is still being discussed. Both Woodward and Granger have presented documentation and notes to both City Attorneys. An update on the new snow cone business is that there is power now. Thank you to Alliant Energy for donating the time to get the service started. The cost to the City ended up being about \$900 and not the projected \$2500. The business will be paying rent as soon as they open which will recoup those expenses. Christina Perkins was honored for her 17 years of service to the City. Christina was hired in 2003 and retired June 30, 2020. Mayor Folkerts presented her with a plaque and spoke about all of the projects she was a part of. Christina thanked the Mayor and Council for all of their guidance and wisdom. She wished the City good luck with the new development and is going to miss everyone, including the citizens.

Motion Patel; discuss the rent at the Social Center, 2nd Gough MCU. Howard Schutt spoke on behalf of the Social Center. The Social Center would like to ask the City to forgive the rent on the building until they are able to have meals there again, which is their source of income. Due to COVID-19 they haven't been able to have their monthly meals for the public.

Motion Bustad; to waive the rent of \$150 for the Social Center until they are able to have meals there again, 2nd Gough. Roll Call Ayes; Patel, Bustad, Gough, Kirts.

Motion Bustad; discuss the outside wall of the Social Center, 2nd Gough MCU. Bustad will speak with Newland and a couple contractors for some quotes.

Motion Kirts; discuss the approval of Cayanne's Café liquor license, 2nd Bustad MCU. Chief Cox said there are no violations.

Motion Kirts; approve liquor license for Cayanne's Café, 2nd Patel. Roll Call Ayes; Bustad, Gough, Kirts, Patel.

Motion Kirts; discuss rescheduling Friends-N-Neighbors Day, 2nd Gough MCU. The FNN committee would like to still have one night, maybe Aug. 7th, to have a band and some fireworks. FNN

would like to close the street between Memorial Park and the Plaza. Residents would be able to bring their own drinks to listen to the band. Kirts expressed concern about having a public gathering and whether it's the right time for the City to be promoting this with COVID-19 still prominent in the area.

Motion Bustad; to allow FNN committee to have a band and fireworks, on a date yet to be determined, on Hawk Dr/3rd St with residents bringing their own drinks, 2nd Gough. Roll Call Ayes; Bustad, Gough, Stone. Nays; Patel and Kirts.

Motion Gough; to discuss amended Whistlin' Donkey Site Plan, 2nd Patel. MCU. Rick Bice, one of the owners, gave an update to the Council. There are now 2 kybos on the property for the campgrounds, which will help the situation with the Trailhead bathrooms. Other items from the original site plan have been amended with new expected by dates.

Motion Gough; to approve the amended Whistlin' Donkey Site Plan as written, 2nd Kirts. Roll Call Ayes; Kirts, Gough, Stone, Bustad, Patel.

Motion, Kirts; discuss Resolution 2020-15 Resolution Waiving the Right of Review of the Mercer Land Division at 1430 325th St, Boone, County, Iowa, 2nd Patel. MCU

Motion Bustad, approve Resolution 2020-15 Waiving the Right of Review of the Mercer Land Division at 1430 325th St, Boone County, Iowa, 2nd Kirts. Roll Call Ayes; Gough, Stone, Bustad, Patel, Kirts.

Motion Kirts; discuss Resolution 2020-16 Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2020-2021 Fiscal Year, 2nd Gough MCU. The personnel committee agreed to a 2% wage increase for all City employees. The Public Works Director spoke with Mayor Folkerts regarding employee Manders and him not being able to receive a guaranteed wage increase, as discussed when hired, because he's not able to take the required DNR tests because of COVID-19. Mayor Folkerts asked the Council to consider discussing this employee at the next council meeting and options regarding his raise until the test can take place. Kirts questioned the raises for the Library and how their increases are higher than the City employees. Mayor Folkerts explained the Library Board sets the raises for the Library employees. As long as the Library has room in their budget, they can choose their wage increases.

Motion Gough; to approve Resolution 2020-16 A Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2020-2021 Fiscal Year as written, 2nd Patel; Roll Call Ayes; Bustad, Patel, Gough, Stone. Abstain; Kirts.

Motion Bustad; to discuss Resolution 2020-17 Resolution Setting Reimbursement for Accrued Sick Leave Upon Retirement for Employees with at Least 15 Years of Service, 2nd Gough. MCU. This situation arose when Christina retired, and had unused accrued sick leave. Bustad, part of the personnel committee, checked Granger, Perry, Ogden and Madrid and inquired about their current policy. Most cities offer either a percentage or a maximum amount towards the remaining sick leave. After meeting with other personnel committee members, they determined a maximum of \$1000 is a reasonable amount of sick leave to be paid out at the time of retirement.

Motion Bustad; approve Resolution 2020-17 Resolution Setting Reimbursement for Accrued Sick Leave Upon Retirement for Employees with at Least 15 years of Service; 2nd Kirts. Roll Call Ayes; Stone, Gough, Kirts, Patel, Bustad.

Motion Kirts; discuss purchase of a new roll-off dump trailer, 2nd Gough. MCU. The City is looking into a new roll-off trailer to replace the current trailer used for grass clippings. The current trailer is tall and many residents have expressed concerns and complaints about how hard it is to get the

clippings up and over the trailer. The current trailer for clippings would then be used for branches and the flatbed trailer would no longer be used, maybe even sold. The 14 ft roll-off dump trailer will be placed and the trailer moved out from under it to make it more accessible.

Motion Kirts; to pursue purchase of a 14ft roll-off dump trailer to replace the current trailer for grass clippings with a purchase price not to exceed \$12,000, 2nd Gough. Roll Call Ayes; Bustad, Patel, Kirts, Gough, Stone.

Motion Bustad; to approve payment of bills as presented for June 30, 2020 and July 13, 2020, 2nd Kirts. Roll Call Ayes; Stone, Gough, Kirts, Bustad. Abstain; Patel.

June 30, 2020

ACCO	SUPL	297
AFLAC	AFLAC	558.54
AGSOURCE LABORATORIES	TEST	129
AMAZON	BOOKS	21.57
BLACK HILLS ENERGY	UTIL	117.39
CAVANAUGH KEN	REFUND	50
DIAM PEST CONTROL	MAINT	115
	FED/FICA	
EFTPS	TAX	7,788.22
FINNESETH DALEN & POWELL PLC	LEGALS	1,176.00
GATEHOUSE-DB IOWA HOLDINGS	LEGALS	348.49
GUTHRIE CO REC	UTIL	29.49
IOWA ASSN MUNICIPAL UTILITIES	DUES	464.73
IPERS	IPERS	5,279.64
DAWN KIRTS	SUPL	89.49
LIBERTY NATIONAL LIFE INS	LIBERTY	43.92
NSF CHECKS	NSF	5
TIERNANS SERVICE CENTER	MAINT	331.85
	STATE	
TREASURER, STATE OF IOWA	TAXES	1,404.00
TURNER SERVICES	MAINT	604
USA BLUE BOOK	PARTS	183.13
VAN WALL	PARTS	27.46
VERIZON WIRELESS	PHONE	87.55
VERNON MANUFACTURING	EQUIP	355
WELLMARK BLUE CROSS	INS	4,100.83
WOODWARD POST OFFICE	POSTAGE	122.5
CITY OF WOODWARD	POSTAGE	10.64
WOODWARD RESOURCE CENTER	WATER	1,878.03
Accounts Payable Total		25,618.47
Total Payroll Paid		24,396.34
Total Expenses		50,014.81
GENERAL		23,577.06

ROAD USE TAX	4,529.78
EMPLOYEE BENEFITS	2,963.54
WATER	8,067.43
SEWER	9,320.17
STORM SEWER	1,556.83
TOTAL FUNDS	50,014.81

GENERAL	44,660.61
ROAD USE TAX	8,773.63
EMPLOYEE BENEFITS	2,227.48
EMERGENCY	161.47
LOCAL OPTION TAX	24,109.37
TIF COMMERCIAL	3,845.00
TIF IRONWOOD	2,358.00
DEBT SERVICE	2,756.08
WATER	26,574.13
SEWER	40,736.57
SEWER LAGOON PROJECT	20,672.00
STORM SEWER	3,472.85
TOTAL REVENUE	180,347.19

July 13, 2020

A J'S GROCERY	SUPL	217.13
ACCESS SYSTEMS	MAINT	128.38
ACCO	SUPL	270.3
AGSOURCE	TEST	475.75
ALL RECIPES	SUB	6
ALLIANT ENERGY	UTIL	6,136.63
BAKER & TAYLOR	BOOKS	217.55
BARCO MUNICIPAL PRODUCTS	SIGNS	267.82
BETTER HOMES & GARDEN	SUB	9
BLUE FLAME	FUEL	890.95
BOONE COUNTY LANDFILL	FEES	5,120.00
CAPITAL SANITARY	SUPL	100
CARDMEMBER SERVICE	MAINT	135.52
CONSUMER REPORTS	SUB	27.82
DO IT YOURSELF	SUB	19.96
EFTPS	FED/FICA TAX	3,822.56
FAMILY HANDYMAN	SUB	12.98
FOOD NETWORK	SUB	12
GALLS LLC	UNIFORM	138.5
GOOD HOUSEKEEPING	SUBS	7.77
HARLAND ACE HARDWARE	SUPL	96.84
HGTV MAGAZINE	SUB	19.97

HOUSE BEAUTIFUL	SUB	7.97
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	6,650.00
IOWA OUTDOORS	SUB	15
IPI - ILEA UNIFORM	TRAIN	225
JOHNSTON HY-VEE	TRAIN	1,463.00
KETELSEN'S COLLISION CEN	MAINT	297.27
MARTHA STEWART LIVING	SUB	19
MENARDS GRIMES	SUPL	129.3
METERING & TECHNOLOGY SOLUTION	MAINT	5,358.94
MINBURN TELE	PHONE	725.35
MNG INC	PERMIT	42
MOMAR	MAINT	6,219.90
MUNICIPAL SUPPLY	MAINT	1,104.90
NICHE ACADEMY	SUB	500
OUR IOWA	SUB	19.98
PERRY CHIEF	SUB	46
PRO-VISION	SUPL	19.02
QUILL	SUPL	77.33
READERS DIGEST	SUB	29.96
REAL SIMPLE	SUB	24
REVEAL	SUB	12
SCHOLASTIC LIB	SUB	11.33
TASTE OF HOME	SUB	10
TITAN MACHINERY	MAINT	2,563.91
VEENSTRA & KIMM	ENGINEERING	324
WALTERS	GARBAGE	7,165.57
WALTON TREE SERVICE	MAINT	1,920.00
Accounts Payable Total		53,114.16
Total Payroll Paid		11,615.30
Total Expenses		64,729.46
GENERAL		38,629.41
ROAD USE TAX		2,798.12
WATER		12,009.91
SEWER		9,760.37
STORM SEWER		1,531.65
TOTAL FUNDS		64,729.46
GENERAL		1,324.68
WATER		4670.22
SEWER		4840.06
STORM SEWER		443.45
TOTAL REVENUE		11,278.41

Mayor Council Comments: Bustad advised residents to be polite while in City Hall. There have been instances in the last couple of weeks where people have been allowed into the building and have raised their voices and used profanity at the employees. That kind of behavior is not tolerated. It is the Mayor's decision, at this time, to not open City Hall to the public. If anyone has an issue please contact any Council Member or the Mayor. Patel inquired about the runaways from the Woodward Academy and how that is affecting the City. Mayor Folkerts reiterated he's working with the Academy in creating a committee to help find a solution.

Motion Kirts; adjourn Council meeting at 8:10pm, 2nd Bustad. MCU.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor