

Woodward Council Minutes

Jun 10, 2019

Mayor Todd Folkerts called the Jun 10th, 2019 Council meeting to order at 7:00pm. Roll Call: Present; Patel, Kirts, Gough, Luke, Bustad.

Motion Luke, approve the agenda, 2nd Bustad MCU.

Motion Bustad, approve the minutes May 13, 2019, 2nd Kirts MCU.

Open Forum: Shawd asked what are the Resolutions and Ordinances? They are posted on the City web page and you can come into City Hall.

Dept Reports: Griffith Library; Summer reading has started 45 participants the schedule is listed on the Library web page. The Library has achieved a Tier 3 rating for 3 years which is the highest standard. Everyone congratulated the Library.

Bustad, Parks; McColl Park will have the shelter room floors and bathrooms epoxied.

Gough, Compliance, the City held a Fall and Spring clean-up for properties. Letters were sent out. 20 letters were complete came into compliance. 80 courtesy letters no work has been done. It is time for enforcement. People may come and talk to Gough they will try to help with the cleanup.

Patel; HTT Committee will meet on Jul 12th, at 9:00am Woodward City Hall.

Newland, Public Works; One call locates have slowed down from the Alliant Energy project. Composting at the City shed is going well. The City worked on the ditches at N 2nd and Cherry, soil tech will spray and fertilize and the fire Dept will water. The storm sewer is being looked at on W 2nd Street waiting on prices. They will be flushing hydrants soon. Mosquito spraying has started going out at 4:00am. Newland CCR Water Quality Report will be mailed soon. It is time to start street patching around town. He may look at raising fees from \$300 up to \$500 for street permit. Looking at intersection on W 2nd Street for concrete. Getting prices on 3 new fire hydrants. Alley needs to be addressed 6th, 7th, Cherry & Maple 3 people use alley needs repaired. The Sewer Lagoon Project is a little behind with the weather. AccuJet is working at E 2nd St. properties from Hass addition. There is too much water dumping into the sanitary sewer will be addressing the issue. All sump pumps need to be removed from sewer systems. People on Birch are flooding from neighbors up stream.

Kathy Yager informed the public about a Volunteer Community Services of W-G that gives rides to doctors' appointments and other needs yard work, visiting etc. This service is absolutely free, you may volunteer or if you need assistance 515-999-2970 web: www.VCSWG.org. Yager thanked Bustad for volunteering at the Library.

Mayor Report: Hope Wellness is installing alarms at the end doors of the property; all towelettes have been removed from the building. The Freedom Rock sponsored by the American Legion for Dallas County is located in Minburn. If interested contact them. Gough compliance, we are working on letters to be mailed out.

Motion Bustad, direct Mayor Folkerts to open the sealed bid for sale of property at 108 E 1st Street, 2nd Gough, MCU. One bid was received from Dick's Fire Extinguisher \$31,250, stating flexible with possession. The building is in need of repairs up to \$20,000. Folkerts the city needs to get a legal description of the property and have it surveyed and rezoned. P & Z will meet on Jun 17th at City Hall. Recommendation will be brought to the Jul Council meeting. Council discussed about City property surveyed.

Motion Bustad, survey the old water and water tower before sale of property 2nd Luke. Roll Call: Ayes; Luke, Gough, Bustad, Patel. Abstain; Kirts.

Motion Bustad, table sale of property until the survey is completed, 2nd Luke MCU.

Motion Bustad, discuss sale of the police station 2nd Gough MCU. The sale will allow the city to build a new police station. Mayor has received a bid for the building. Volunteers will frame the inside insulate walls and fixtures. Total price for a 30X50 is \$55,000.

Motion Luke, approve the liquor license for the Whistlin' Donkey, 2nd Bustad. Roll Call: Ayes; Kirts, Patel, Bustad, Luke, Gough.

Motion Bustad, approve the cigarette permit for Sheree Ram, A.J.'s Grocery, 2nd Luke. Roll Call: Ayes; Luke, Gough, Kirts, Bustad. Abstain: Patel.

Motion Luke, approve the cigarette permit for Casey's General Store 2nd Kirts. Roll call: Ayes; Kirts, Patel, Gough, Bustad, Luke.

Motion Luke, approve 3rd consideration of Ordinance 19-392 An Ordinance Amending the Code of Ordinances Section 155.06(1) Maintenance of Premises (grass height), 2nd Kirts. Roll Call: Ayes; Gough, Patel, Bustad, Luke, Kirts.

Motion Kirts approve 3rd consideration of Ordinance 19-393 An Ordinance Amending the Code of Ordinances Section 55.05 Livestock, 2nd Luke. Roll Call: Ayes; Patel, Bustad, Luke, Gough, Kirts.

Motion Gough, discuss Ordinance 19-394 Fireworks, 2nd Luke MCU. Gough the council will approve the 2nd and the 3rd consideration tonight to meet the 4th of July time frame.

Motion Gough, approve the 2nd consideration of Ordinance 19-394 An Ordinance adding Chapter 49, Fireworks rules and regulations 2nd Kirts. Roll Call: Ayes; Bustad, Gough, Kirts, Patel. Nays; Luke.

Motion Kirts, approve the 3rd and final consideration of Ordinance 19-394 adding Chapter 49 Fireworks 2nd Gough. Roll Call; Ayes; Gough, Kirts, Bustad, Patel. Nay; Luke.

Motion Gough, discuss Ordinance 19-395 vehicle parking on unsurfaced part of yard, 2nd Kirts MCU. Unsurfaced parking yard maintenance would cover that. Some people trim around the tires. Options are to park on the street or make a rock driveway. Items cannot be parked for more than 30 days.

Motion Luke, approve the 2nd consideration of Ordinance 19-395 Ordinance Amending the Code of Ordinances 155.06 maintenance of Premise Vehicle parking on unsurfaced portion of yard, 2nd Bustad. Roll Call: Ayes; Patel, Kirts, Gough, Luke, Bustad.

Motion Luke, approve 2nd consideration Ordinance 19-396 Ordinance Amending the Code of Ordinances Portable Accessory Building Storage Structures, 2nd Kirts. Roll call: Ayes; Gough, Luke, Bustad, Kirts, Patel.

Motion Gough, discuss Ordinance 19-397 Swimming Pool Permit, 2nd Luke MCU. Mayor would like to see a permit to put up a pool no cost for the permit.

Motion Gough, approve 1st consideration of Ordinance 19-397 Swimming Pool Permit, 2nd Kirts. Roll Call: Ayes; Kirts, Patel, Gough, Bustad, Luke.

Motion Kirts, discuss Fund Transfers, 2nd Luke, MCU. Perkins, Fund transfers happen each year for budget purposes. Emergency is transferred to General, TIF transferred for loan repayments, Local Option etc.

Motion Luke, approve Resolution 2019-10 Authorizing Fund transfers for FY19, 2nd Bustad. Roll Call: Ayes; Kirts, Luke, Bustad, Gough, Patel.

Motion Patel, discuss City loans transferred to Bank of Oklahoma, 2nd Luke. MCU. Perkins, Bankers Trust has gotten out of Municipal bonds. UMB is taking over their accounts. Michael Maloney

D.A. Davidson our City financial advisor mentioned this is the time to take a look at Financial Institutions. Bank of Oklahoma came highly recommended, they have an office in Nebraska.

Motion Bustad, approve Resolution 2019-11 Resolution termination Bankers Trust Agreement and Authorizing New Paying Agent/Registrar Contract with BOKF, N.A., 2nd Luke. Roll Call: Ayes; Kirts, Patel, Gough, Bustad, Luke.

Motion Luke, discuss ICAP policy procedure, 2nd Gough MCU. ICAP city insurance group IT recommendation was to develop policies and procedures for computers, police camera, etc.

Motion Luke, approve ICAP procedure recommendations, 2nd Kirts. Roll Call: Ayes; Patel, Bustad, Gough, Luke, Kirts.

Motion Luke, discuss golf cart Ordinance, 2nd Bustad, MCU. Bustad, maybe register golf cart no one under 16 driving, insurance, registration fee \$25, Jan to Dec.

Folkerts, 3 to 4 individuals approached him about UTV 4 wheelers included on city streets, with insurance and registration. Permit \$10.00 proof of insurance some Council voiced concerns they can go a lot faster than a golf cart and are very noisy. Mayor suggests that this be placed on the website for feedback or discussion.

Motion Bustad, approve Woodruff Construction Pay Estimate #6 \$284,908.80, Veenstra & Kimm \$11,626.70, Dorsey Whitney \$10,000.00 for the Wastewater Plant \$306,535.50, 2nd Kirts. Roll Call: Ayes; Patel, Gough, Kirts, Bustad, Luke.

Motion Bustad pay the bills as presented, 2nd Patel. Roll Call: Ayes; Kirts, Patel, Gough, Bustad, Luke.

ACCESS SYSTEMS	COPIER	105.89
ACCO	SUPL	225.80
ACCU JET SEWER & DRAIN	MAINT	5,368.15
AFLAC	AFLAC	836.24
AGSOURCE LABORATORIES	TEST	438.00
ALLIANT ENERGY	UTIL	3,778.18
AVESIS VISION PLAN	AVESIS VISION	11.54
BAKER & TAYLOR	BOOKS	195.53
BANKERS TRUST	GO STREETS	124,786.25
BICE LAWN CARE	WEED MAINT	685.00
BLACK HILLS ENERGY	UTIL	358.43
BLUE FLAME FUELS	FUEL	1,122.56
BOONE COUNTY LANDFILL	TIRES	162.00
CAPITAL CITY EQUIPMENT CO	PART	76.46
CENAGE LEARNING	BOOKS	77.82
SAMANTHA CHAMBERS	DEPOSIT	74.82
CARDMEMBER SERVICE	MISC	864.55
CONSUMER REPORTS	SUB	27.82
EFTPS	FED/FICA TAX	6,084.58
GALLS LLC	SUPL	245.57
GATEHOUSE MEDIA	PUBLISH	357.59
HARLAND ACE HARDWARE	SUPL	322.99
HAWKEYE TRUCK EQUIPMENT	GRIP STEPS	359.00
IOWA ASSN MUNICIPAL UTILITIES	DUES	440.71

IA MUNICIPAL WORKERS COMP ASSO	WORK COMP	5,294.00
IOWA FINANCE AUTHORITY	WATER LOAN	127,638.24
IOWA ONE CALL	ONE CALL	119.90
IPERS	IPERS	5,902.34
J&D COMPUTERS INC	COMPUTER	109.95
LANDUS COOPERATIVE	SUPL	81.00
LIBERTY NATIONAL LIFE INS	LIBERTY	227.16
MENARDS CLIVE	SUPL	155.66
MICROMARKETING	AUDIO	143.43
MIDWEST LIVING	SUBSCRIPTION	12.00
MINBURN TELECOMMUNICATIONS INC	TELE	676.01
MUNICIPAL MANAGEMENT CORP	MAINT	400.00
MUNICIPAL SUPPLY INC	SUPL	199.00
O'REILLY AUTO PARTS	SUPL	155.67
OTC BRANDS INC	PERI	47.22
CARD SERVICES	SUPL	83.94
CHRISTINA PERKINS	TRAINING	64.96
PERRY CHIEF	SUB	46.00
QUILL CORPORATION	SUPL	222.71
RIGHT CLICK WOODWARD COMPUTER	OFFICE	60.00
S&S WORLDWIDE	SUPP	38.92
SMITH TIRE II	MAINT	24.64
SMITH'S SEWER SERVICE	MAINT	145.00
SPRAYER SPECIALTIES INC	SUPL	14.40
THE IOWAN	SUBSC	24.00
TREASURER EXCISE TAX	EXCISE TAX	727.00
TREASURER, STATE OF IOWA	STATE TAXES	1,700.00
TREASURER STATE OF IOWA	SALES TAX	923.00
VAN WALL EQUIPMENT INC	SUPL	532.67
VEENSTRA & KIMM INC	ENGINEER	11,626.70
VERIZON WIRELESS	HUB	40.03
WALTERS SANITARY SERVICE	GARBAGE	6,409.60
WELLMARK BLUE CROSS & BLUE SHI	INS	5,459.49
WOODRUFF CONSTRUCTION LLC	GRANT REIMERS	284,908.80
WOODWARD HARDWARE	MAINT	27.90
WOODWARD POST OFFICE	POSTAGE	140.00
CITY OF WOODWARD	LIBRARY PETTY CASH	47.36
WOODWARD RESOURCE CENTER	WATER	2,949.10
PAYROLL CHECKS ON 5/17/2019		8,951.42
PAYROLL CHECKS ON 5/31/2019		9,535.30
TOTAL EXPENSES		622,870.00
	GENERAL	29,405.51
	ROAD USE TAX	4,913.65

	EMPLOYEE BENEFITS	5,790.42
	DEBT SERVICE	124,786.25
	WATER	104,293.20
	SEWER	56,919.49
	SEWER LAGOON PROJECT	296,535.50
	STORM SEWER	225.98
GENERAL		35,675.28
ROAD USE TAX		17,673.69
EMPLOYEE BENEFITS		12,709.95
EMERGENCY		827.35
LOCAL OPTION SALES TAX		23,277.02
TIF WEST WINDS		486.33
TIF IRONWOOD		1,948.95
DEBT SERVICE		15,318.94
WATER		25,197.59
SEWER		31,073.21
SEWER LAGOON		696,214.40
STORM SEWER		3,416.75
TOTAL REVENUE		863,819.46

Mayor Council comments; Bustad thanked Austin Manders for helping her and John clean up the brush at the Trailhead worked on it for 3 days. Bustad is looking for volunteers for the Memorial Corner, 2 or 3 Veterans, 3 Fireman ENT. The City needs volunteers to open up the Depot on the weekends.

Mayor; tonight, think about bids numbers for the Police Station. Thanks to Dick's Fire Extinguisher for the bid. Mayor asked Council to take a look at the application for Board of Adjustment garage.

Motion Patel adjourn the Council meeting at 9:20 pm, 2nd Kirts MCU.

Christina Perkins, City Clerk Finance Officer

Attest: Todd Folkerts, Mayor