

Woodward Council Minutes

June 13, 2022

Mayor Folkerts called the meeting to order on June 13, 2022 at 7pm. Roll Call; Present: Stone, Godwin, Patel, Gough, Kirts.

Motion Kirts to approve the agenda with an addition of item 18b for AJ's Grocery cigarette permit, 2nd Gough, MCU.

Motion Godwin to approve the minutes of previous minutes May 9, 2022 and SS May 23, 2022 because the date on the minutes were correct, the agenda dates were not correct, 2nd Kirts, MCU.

Open Forum: Richard Hartwig inquired about the American flag pole missing out at the intersection of highway 210 and 141. The Mayor explained the flag pole went down last year in a wind storm. A hole has been dug and public works is getting ready to pour concrete to set the new pole, so it is a work-in-progress.

Dept. Reports: Library: Griffith; The summer reading program has started and lasts the month of June. There were 20 and 30 kids in the library for the summer reading program last week and so far 16 this week. Griffith would like to ask some of the council to meet with the library building committee in July at 5 or 6pm. There are dates that don't work for the library committee; and those dates are July 5, 11, 14 & 21st. Police: Chief Twigg; is looking into getting more radar signs to be able to hang around town and closer to the school.

Mayor Reports: The new ball diamonds are in the works. There has been a preliminary survey done and discussions are starting on drainage. There will be a public hearing on Monday, June 27th at 7pm regarding a rezoning petition. The library needs to replace two board members. The Mayor appointed Linda Neville and Maureen Tiernan at the request of Griffith.

Merle Shawd is present and would like to talk to the council regarding a nuisance letter he received. Kirts explained to Shawd that the letter he received describes each ordinance violation and the pictures of that violation. The Mayor explains to Shawd that the Nuisance Compliance Committee has been surveying the city to address violations of the city ordinances. The Mayor did agree to spend time with Shawd and look at the violations to identify and explain them.

Craig Pickell is present and would like to talk about the unauthorized agricultural access to the city storm drain. There is concern with residents on the east side of town and an 80-acre field being hooked to the city's storm drain. The Mayor spoke with Mr. Dalen, the city attorney, and because the field owner didn't change the 6 inch pipe size in the ground to put in a bigger pipe, there's no legal action that can be taken.

Motion Patel to discuss considering changing the scope of the project at 205 & 207 S Main St, 2nd Gough. Miche Crise was on the phone to explain what this request means. When the catalyst grant was applied for, both addresses included commercial property on the main floor and apartments above. Miche would like to modify that and remove the apartments in 205 for this grant. What that means is, the timeline for completing the other projects is still on track for 2023, but the apartment in 205 would be completed by 2025. Motion Gough to change the scope of the project at 205 and 207 S Main St to allow for an extra 24 months for the residential portion of 205 S Main St and change the completion date for that space only to be June 15, 2025, 2nd Kirts, Roll Call: Ayes; Godwin, Patel, Gough, Kirts, Stone.

Motion Stone to discuss the Whistlin Donkey site plan update, 2nd Godwin, MCU. Tim Cerretti spoke on behalf of the Whistlin Donkey, Lon Seeman, Steve Bice and Rick Bice were all present. There are three items on the original site plan that haven't been completed yet. The council would like an update on those items. The first item discussed was concrete parking stalls and whether the number of stalls is what the site plan said there would be. Steve said they have laid white rock, but have not

poured concrete because of the lack of drainage in the parking lot and the stalls being flooded during heavy rain. Sprott, from P&Z, said white rock isn't the same as hard surface and new construction is supposed to have a specific number of hard surface parking stalls. It was agreed by everyone that a new site plan should be drafted and communication happen with Veenstra & Kim, the city engineer. Tim continues to say that a 14x20 bath house will be completed in the fall of 2022. The other concern for the city is where the check valve is located. That was put in a location that didn't match the site plan because a sewer lift station would've been needed. The Mayor asked the owners of the Whistlin Donkey to communicate any changes that don't match the site plan. Kirts suggested maybe talking to the Board of Adjustments in regards to the hard surface parking stalls, because anyone can ask for a variance of an ordinance.

Motion Godwin to discuss Resolution 2022-21 Alliant Street Lighting Resolution, 2nd Stone. The Mayor explains that Alliant Energy wants to put in new lighting on the bike trail as the trail crosses highway 210. Motion Gough to approve Resolution 2022-21 Alliant Street Lighting Resolution, 2nd Kirts. Roll Call: Ayes; Patel, Gough, Kirts, Stone, Godwin.

Motion Patel to discuss the hiring of a new Police Chief and his employment contract, 2nd Stone, MCU. The Mayor told the council that the personnel committee met and accepted Chief Twigg's contract. Motion Godwin to hire Doug Twigg as the new Police Chief and accept his contract of employment, 2nd Patel. Roll Call: Ayes; Gough, Kirts, Stone, Godwin, Patel

Mayor Folkerts swore in Police Chief Douglas Twigg.

Motion Kirts to discuss Resolution 2022-22 A Resolution Approving the Use of Plastic Water Service Pipe for Siglin Estates and Hawk Landing, 2nd Godwin, MCU. The Mayor reminded everyone that this resolution was discussed at the May meeting. Motion Kirts to approve Resolution 2022-22 A Resolution Approving the Use of Plastic Water Service Pipe for Siglin Estates and Hawk Landing, 2nd Stone. Roll Call: Ayes; Kirts, Stone, Godwin, Patel, Gough

Motion Stone to approve the first consideration of Ordinance 22-415 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Amending Chapter 90.11 Installation of Water Service Pipe, 2nd Godwin. Roll Call: Ayes; Stone, Godwin, Patel, Gough, Kirts

Motion Stone to discuss Resolution 2022-23 Resolution Authorizing the Transfer of Funds, 2nd Godwin. The City Clerk explained the need to transfer money out of Local Option Sales Tax Debt Reduction to pay some expenses that were designated as such. This resolution also authorizes transferring money out of TIF to make loan payments. Motion Stone to approve Resolution 2022-23 Resolution Authorizing the Transfer of Funds, 2nd Kirts. Roll Call: Ayes; Godwin, Patel, Gough, Kirts, Stone

Motion Godwin to discuss Resolution 2022-24 A Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2023 Fiscal Year, 2nd Kirts. The Mayor explained the personnel committee meet and saw all employee reviews before suggesting the wage increase. Motion Stone to approve Resolution 2022-24 A Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2023 Fiscal Year, 2nd Godwin. Roll Call: Ayes; Patel, Gough, Stone, Godwin, Abstain; Kirts

Motion Stone to discuss the cigarette permit for Casey's, 2nd Patel. Chief Twigg said there are no violations. Motion Gough to approve the renewal of the cigarette permit for Casey's, 2nd Kirts. Roll Call: Ayes; Gough, Kirts, Stone, Godwin, Patel

Motion Kirts to discuss the cigarette permit for AJ's Grocery, 2nd Godwin. Chief Twigg said there are no violations. Motion Kirts to approve the renewal of the cigarette permit for AJ's Grocery, 2nd Stone. Roll Call: Ayes; Kirts, Stone, Godwin, Gough, Abstain; Patel

Motion Kirts to discuss the renewal of The Whistlin' Donkey's alcohol license, 2nd Stone, MCU. Chief Twigg said there are no violations and as long as they keep their alcohol enclosed behind the

railing of the gazebo everything is good. Motion Gough to approve the alcohol renewal license for The Whistlin' Donkey, 2nd Patel. Roll Call: Ayes; Godwin, Patel, Gough, Kirts, Stone

Motion Stone to discuss selling the 2017 police explorer, 2nd Kirts, MCU. The Mayor explained the Iowa Law Enforcement Academy would like to buy our police car. A new police vehicle has been ordered, but will not be available until 2023. State Center has agreed to signing a 28E Agreement with us if we need a police vehicle before the ordered one arrives. Motion Kirts to approve the sale of the 2017 police explorer to the Iowa Law Enforcement Academy for \$15,000, 2nd Stone. Roll Call: Ayes; Gough, Kirts, Stone, Godwin, Patel

Motion Stone to discuss the final payment to Keller Excavating, 2nd Kirts, MCU. The Mayor explained that pay estimate no. 8 is for the final payment to Keller for the west lift station in the amount of \$2,645.70. Pay estimate no. 9 is the 5% retainage fee of \$21,136.10 which is paid after the project is complete. Motion Kirts to pay estimate numbers 8 & 9 for a total of \$23,781.80, 2nd Gough. Roll Call: Ayes; Kirts, Stone, Godwin, Patel, Gough

Motion Stone to discuss updating the verbiage in the employee handbook regarding unused sick time, 2nd Godwin. The verbiage that has been added says "At the time of voluntary separation, the city will reimburse to the employee all unused vacation and comp-time. Accumulated sick pay will not be paid." Motion Kirts to update the employee handbook section Employee Separation, Voluntary and Involuntary, subsection Voluntary Separation to add; At the time of voluntary separation, the city will reimburse to the employee all unused vacation and comp-time. Accumulated sick pay will not be paid, 2nd Godwin, MCU.

Motion Patel to pay the bills as presented, 2nd Stone. Roll Call: Ayes; Stone, Godwin, Patel, Gough, Kirts

ACCESS SYSTEMS	MAINT	132.14
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	642.75
ALLIANT ENERGY	UTIL	6,833.10
BAKER & TAYLOR	BOOKS	192.12
BANLEACO	MAINT	206.24
BIRDS & BLOOMS	SUBSC	20
BLACK HILLS ENERGY	UTIL	651.56
BLUE FLAME FUELS	FUEL	1,881.20
	STR REVENUE	
BOKF NA	BOND	361,852.95
BOMGAARS	CLOTHING	108.13
BOONE COUNTY LANDFILL	REFUSE	107.64
CARGILL INC-SALT DIVISION	SUPL	6,199.84
CENGAGE LEARNING	BOOKS	84.72
CARDMEMBER SERVICE	SUPL	129.52
CONSUMER REPORTS	SUBSCRIP	32.1
DANTI'S LAWN CARE	NUISANCE	1,062.50
EFTPS	FED/FICA TAX	9,976.39
FINNESETH DALEN & POWELL	LEGALS	1,003.00
FLASHING THUNDER FIREWORKS	FIREWORKS	5,000.00
FOX POINTE PUBLISHING	BOOKS	67.59
GATEHOUSE	LEGALS	685.75

GLOBE LIFE LIBERTY NAT	LIBERTY	288.42
GUTHRIE CO REC	UTIL	29.54
HACH COMPANY	SUPL	589.12
HARLAND ACE HARDWARE	SUPL	160.72
IA MUNICIPAL WORKERS COMP ASSO	INS	6,641.00
IOWA FINANCE AUTHORITY	SEWER REV BOND	132,118.75
IOWA LEAGUE OF CITIES	TRAINING	75
IOWA STATE UNIVERSITY	TRAINING	50
IPERS	IPERS	4,605.15
J&D COMPUTERS	MAINT	109.95
KELLER EXCAVATING	RETAINAGE	23,781.80
LIBERTY LAWN & LANDSCAPE	MAINT	2,500.00
LINDA BETSINGER MCCANN	BOOKS	20
LOGAN CONTRACTORS SUPPLY INC	MAINT	357.36
MARY BUSTAD	SUPL	49.74
MENARDS GRIMES	SUPL	17.97
MICROMARKETING	AUDIO	59.99
MID-AMERICA PUBLISHING	ADS	49.2
MIDWEST LIVING	SUBSCRIP	12
MINBURN TELECOM	PHONE	895.96
MNG INC	DECALS	30
MUNICIPAL SUPPLY	SUPL	601.2
MYRNA GRIFFITH	PROGRAMS	220.46
NICHE ACADEMY	SUBSCRIP	500
O'REILLY AUTO PARTS	SUPL	50.63
PERRY CHIEF	SUBSCRIP	46.8
PORTABLE PRO	MAINT	115
QUILL	SUPL	49.38
RANGEMASTERS	EQUIP	469.67
READERS DIGEST	SUBSCRIP	27.98
SWISHER COMM LIBRARY	BOOKS	25
TARA TURNER	PROGRAM	117.07
TREASURER EXCISE TAX	EXCISE TAX	730.2
TREASURER, STATE OF IOWA	STATE TAXES	1,066.00
TREASURER STATE OF IOWA	SALES TAX	984.51
VAN WALL EQUIPMENT	SUPL	48.87
VEENSTRA & KIMM	PERMITS	6,437.50
VERIZON	PHONE	126.42
WALTERS SANITARY SERVICE	GARBAGE	5,768.40
BLUE CROSS & BLUE SHIELD	INSURANCE	5,741.47
WOODWARD PO	POSTAGE	167.5
CITY OF WOODWARD	POSTAGE	9.69

WOODWARD RESOURCE CENTER	WATER	1,696.31
Accounts Payable Total		594,619.51
Total Payroll Paid		30,152.84
GENERAL		53,026.66
ROAD USE TAX		97,410.70
EMPLOYEE BENEFITS		8,706.59
DEBT SERVICE		271,765.45
ARPA - FEDERAL GRANT		582
WATER		18,151.26
SEWER		149,211.45
WEST SEWER LIFT STATION		24,059.40
STORM SEWER		1,858.84
TOTAL FUNDS		624,772.35
GENERAL		26,778.83
ROAD USE TAX		7,729.90
EMPLOYEE BENEFITS		2,426.20
EMERGENCY TOTAL		263.79
LOCAL OPTION TAX		21,376.51
TIF COMMERCIAL		5,125.94
TIF WEST WINDS		410.26
DEBT SERVICE		4,944.11
WATER		27,339.02
SEWER		37,262.47
STORM SEWER		3,518.69
TOTAL REVENUE		137,175.72

Mayor/Council Comments: Patel confirmed with the City Clerk that Snow Biz has paid the June rent. Patel also inquired about angle parking and if there was any more discussion about that. Bustad spoke and said the DOT doesn't allow angle parking on a state highway because backing out on to a highway is not allowed. Patel also inquired about unlocking city hall. The Mayor said as long as he is in office, he will not unlock city hall. The world is an ugly place right now and the safety of the city employees is very important. Residents are able to knock on the door or call and be allowed into the office to conduct business.

Motion Stone to adjourn at 8:33pm, 2nd Gough.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor