

## Woodward Council Minutes

June 14, 2021

Mayor Folkerts called the June 14, 2021 Council meeting to order at 7:00pm. Roll Call: Present; Kirts, Gough, Patel, Bustad, Absent; Stone.

Motion Bustad approve the agenda, 2nd Kirts MCU.

Motion Bustad approve the Council minutes May 10, and SS May 24, 2021, 2nd Kirts MCU.

Open Forum: Twila Sprott spoke to the Council regarding the site plan for the WGHS parking lot. Twila would like the procedures to be followed for the site plan as outlined in the ordinance, and formerly request the Council to look at the deficient site plan that was presented and request a new site plan be presented by the school. Chris Sprott thanked the Council for all their work on nuisance abatements. He has noticed that residents are cleaning up their yards because of the new process that is in place. Chris also mentioned the WGHS parking lot and would like the Council to follow the same standards that is expected of the residents and address the deficient site plan that has been presented by the school and follow the ordinance.

Dept Reports: Griffith; June 5<sup>th</sup> was the 75<sup>th</sup> Anniversary of the Library. There were 150 people in the library that day with 114 guests signing the guest book. There are 38 patrons registered for the summer reading program that runs through July 15<sup>th</sup>. Attendance is on the rise so far this summer. Chief Buck said all the Reserves have completed the classroom training and will now begin the FTO process. There were no issues with everyone bringing their own alcohol to the bands during Friends-N-Neighbors Day. Bustad spoke with Home Doctor regarding the sign at the Trailhead with the businesses in town. They are able to do it, but it would cost \$375 per sign. She'll keep looking into other options. Security Cameras have been installed at the park. Gough said nuisance compliance is still in full force. Kirts said the Water Quality Report has been posted on the City's website. There were no violations so the only requirement was to post it and publish it. Bustad asked Kirts if the City needs to worry about water shortage after hearing on the news that other communities have had to cut back. Kirts said at this time the City is not in any danger of a water shortage.

Mayor Reports: June 22, 2021 at 7pm there will be a town hall meeting at the High School Auditorium. This meeting is to inform residents about the wells and the Woodward Resource Center. There will also be discussions about City Hall being closed and the Police Reserves. The July Council meeting will be a lengthy one. The Police Reserves will be sworn in and the WGHS parking lot will be on the agenda. A street light proposal from Alliant Energy was received just hours before the meeting. A special session council meeting will be held prior to the town hall meeting on the 22<sup>nd</sup> to approve this proposal. Mayor Folkerts told the community that retired Clerk, Christina Perkins' husband Randy Perkins passed away unexpectedly over the weekend. Please keep her family in your thoughts and prayers.

Motion Kirts to discuss Resolution 2021-21 Resolution Approving the Application for a 2021 Recreational Trails Grant for Raccoon River Valley Trail to High Trestle Trail - Woodward Phase, 2<sup>nd</sup> Patel, MCU. Mike Wallace, Dallas County Conservation, was here to speak to the Council. The grant application is due July 1, 2021. This application is for the half mile of trail that remains unfinished from highway 210 to the west. The project is estimated to cost \$393,000. The City currently has two REAP

grants that total \$93,894.00. The City would be responsible for \$79,026, and the grant is for \$220,080. Wallace needs the Council approval on the resolution to finish the application process. The project is expected to be completed by fall of 2022. Kirts asked when the City would be responsible for paying their portion and where it comes out of in the budget. Billing for the trail will depend on when the DOT Commission approves it, but probably not until Aug. or Sept. of 2021. Mayor Folkerts said the City's portion would be paid from the LOST-Capital Improvements account. Mayor Folkerts would like to see the design and/or specs before digging begins to look at how drainage will happen. Motion Kirts to approve Resolution 2021-21 Resolution Approving the Application for a 2021 Recreational Trails Grant for Raccoon River Valley Trail to High Trestle Trail - Woodward Phase, 2<sup>nd</sup> Bustad. Roll Call: Ayes; Gough, Patel, Bustad, Kirts.

Motion Kirts to discuss the renewal of Casey's cigarette license, 2<sup>nd</sup> Gough, MCU. Chief Buck has had no calls or complaints. Motion Gough to approve the renewal of Casey's cigarette license, 2<sup>nd</sup> Patel. Roll Call: Ayes; Bustad, Kirts, Gough, Patel.

Motion Kirts to discuss the renewal of AJ's Grocery cigarette license, 2<sup>nd</sup> Gough, MCU. Chief Buck again said no calls or complaints. Motion Kirts to approve the renewal of AJ's Grocery cigarette license, 2<sup>nd</sup> Gough. Roll Call: Ayes; Kirts, Gough, Bustad, Abstain; Patel.

Motion Patel to discuss the renewal of the liquor license for the Whistlin' Donkey, 2<sup>nd</sup> Gough, MCU. Motion Patel to approve the renewal of the liquor license for the Whistlin' Donkey, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Kirts to discuss the Legion Hall water bill, 2<sup>nd</sup> Patel, MCU. Patel spoke to Howard Schutt and he is asking the Council to consider waiting another 6 months before billing resumes. Patel motions to continue to waive the water bill and revisit in 6 months, 2<sup>nd</sup> Gough. Roll Call: Ayes; Gough and Patel, Nays; Bustad and Kirts. Motion did not carry. Billing will resume for the July 1, 2021 bill.

Motion Patel to discuss approving a comprehensive study on the water supply by V&K with regards to serving the Woodward Resource Center, 2<sup>nd</sup> Bustad, MCU. The study will cost \$7800 and Patel inquired about any additional cost or whether this proposal is the total amount. This proposal is the amount for the study, unless the City requests other information or additional work. Motion Kirts to approve the agreement for professional services with V & K not to exceed \$7800, 2<sup>nd</sup> Gough. Roll Call: Ayes; Bustad, Kirts, Gough, Patel.

Motion Bustad to discuss Resolution 2021-15 Resolution Authorizing a Fund Transfer from Local Option Sales Tax, A Fund Transfer From TIF and a General Fund Transfer to Emergency Management, 2<sup>nd</sup> Kirts, MCU. Bustad questioned the amounts for parks, and Hoyt confirmed it was the plat of survey charge for the new ballfield location. Motion Bustad to approve Resolution 2021-15 Resolution Authorizing a Fund Transfer from Local Option Sales Tax, A Fund Transfer From TIF and a General Fund Transfer to Emergency Management, 2<sup>nd</sup> Patel. Roll Call: Ayes; Kirts, Gough, Patel, Bustad.

Motion Gough to discuss the 2<sup>nd</sup> reading of Ordinance 21-409 that was presented at the May meeting, 2<sup>nd</sup> Patel, MCU. Motion Gough to approve the 2<sup>nd</sup> consideration of Ordinance 21-409 An Ordinance Designating an Area of Woodward, Iowa, as the 2021 Woodward Urban Revitalization Area, Pursuant to Section 403.17 of the Code of Iowa, 2<sup>nd</sup> Patel. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Gough to discuss the motion to suspend the rules and move to the 3<sup>rd</sup> and final reading of Ordinance 21-409, 2<sup>nd</sup> Kirts, MCU. Motion Gough to suspend the rules and move to the 3<sup>rd</sup> and final reading of Ordinance 21-409 An Ordinance Designating an Area of Woodward, Iowa, as the 2021

Woodward Urban Revitalization Area, Pursuant to Section 403.17 of the Code of Iowa, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Bustad, Patel, Gough, Kirts.

Motion Kirts to approve Ordinance 21-409 An Ordinance Designating an Area of Woodward, Iowa, as the 2021 Woodward Urban Revitalization Area, Pursuant to Section 403.17 of the Code of Iowa, 2<sup>nd</sup> Gough. Roll Call: Ayes; Kirts, Gough, Patel, Bustad.

Motion Kirts to discuss Resolution 2021-20 Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2021-2022 Fiscal Year, 2<sup>nd</sup> Bustad, MCU. Mayor Folkerts explained that the personnel committee met and made a recommendation of 3% for the employees, with an exception of the library. The library board makes their own recommendations. Patel inquired about Chief Buck being switched to a salary employee. Kirts inquired about the salary fitting into the 21-22 budget. The Mayor agreed, a salary would fit in the budget much easier than not knowing what overtime could be. Motion Bustad to approve Resolution 2021-20 Resolution of the City Council of the City of Woodward, IA Approving Wage Increases for Employees for the 2021-2022 Fiscal Year, 2<sup>nd</sup> Patel. Roll Call: Ayes; Gough, Patel, Bustad, Abstain: Kirts.

Motion Kirts to discuss pay estimate no. 3 for Keller Excavating for the west lift station, 2<sup>nd</sup> Gough, MCU. Kirts confirmed with the Mayor that everything is on track for the lift station. Motion Kirts to accept pay estimate no. 3 in the amount of \$58,501.15 to Keller Excavating, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Bustad to discuss purchasing a new backhoe, 2<sup>nd</sup> Kirts, MCU. The current backhoe is 11 years old. When Derecho hit back in August the backhoe took a beating. The Mayor pointed out that there is a trade-in value on our current backhoe. A new backhoe is \$108,000 with a \$33,000 trade-in for the current one, leaving \$75,000 owing from the City. The Mayor explained with the American Rescue Plan providing funds for infrastructure that opens up some water user fees to help pay for the backhoe. Motion Kirts to purchase a Case 58SN T4 FEAT in the amount of \$75,000 and trade in the current Case 580SM, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Bustad to discuss the bids received for nuisance abatement lawns, 2<sup>nd</sup> Patel, MCU. One bid was received from a local company. Danti's Lawn Service was the bid received. Before Friends-N-Neighbors Day a volunteer did some weed-eating on highway 210 on the south end of town. Danti was asked if he would be willing to weed-eat 106 trees, a monthly quote was given of \$575 or a bi-weekly quote of \$425. The weed-eating will be on an as-needed-basis. Kirts asked Mr. Dalen if anything specific needed to be done for the City to accept the bid. Mr. Dalen confirmed voting on bid and notifying the business is all that is required. Patel confirms the \$75/hour rate with an hour minimum. The Mayor said this information needs to be added to the website for the residents to know. Motion Gough to accept the bid from Danti's Lawn Service for nuisance abatement processes and the monthly weed-eating of the trees on highway 210 for \$575, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Kirts to discuss the proposed sculpture for Minburn Communications, 2<sup>nd</sup> Bustad. MCU. The Mayor spoke with Deb Lucht regarding the sculpture and what is needed from the City. Minburn Communications is looking for an easement from the City to be able to pour a concrete pad to put the sculpture on. The sculpture is still at the designer's place and needs to be brought to Woodward. Deb asked the City if it can be stored in the City shed until they're able to put it up. The Mayor spoke with Newland and there is room to store the sculpture. Motion Bustad to approve the sculpture to be

erected by the High Trestle Trail on the north side of Minburn Communications, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Bustad, Kirts, Gough.

Motion Kirts to discuss whether the Council requests a 2<sup>nd</sup> review from the P&Z Commission on the WGHS parking lot, 2<sup>nd</sup> Gough, MCU. Mayor Folkerts explains this parking lot will be on the July agenda. Mr. Dalen says there's no legal requirements by the Council to ask P&Z to review the site plan again. Kirts confirmed with Twila Sprott that P&Z is waiting for an updated site plan from the school. P&Z would like a site plan from the school that is designed the way the ordinance is stated. Patel suggests a meeting between P&Z and Dr. Adams, the Superintendent of the school. Motion Bustad to send a request back to P&Z to review the site plan for the WGHS parking lot for a second time, 2<sup>nd</sup> Patel. Roll Call: Ayes; Kirts, Gough, Patel, Bustad.

Motion Kirts to discuss consideration by the Council for the Mayor to sign Resolution 2021-19 Resolution Approving the Final Plat for Siglin Estates Plat 1, 2<sup>nd</sup> Gough. Mayor Folkerts has spoken with Newland regarding the punch list items and there isn't anything on the list that will delay the progress of homes being built. Everything on the list is being resolved. Sprott asked if the property discussions from the last special session meeting had been addressed with the Developer. Mayor Folkerts confirmed a resolution has been made. Motion Bustad to allow the Mayor to sign Resolution 2021-19 Resolution Approving the Final Plat for Siglin Estates Plat 1, 2<sup>nd</sup> Gough. Roll Call: Ayes; Kirts, Gough, Patel, Bustad.

Motion Bustad to pay the bills as presented, 2<sup>nd</sup> Gough. Roll Call: Ayes; Bustad, Kirts, Gough, Abstain; Patel.

1 IT SOURCE	EQUIP	700
A J'S GROCERY	SUPL	230.37
ACCESS SYSTEMS	MAINT	125.4
ACCO	SUPL	305.9
AFLAC	AFLAC	558.54
AGRI DRAIN CORP	SUPL	55.87
AGSOURCE LABS	TEST	1,182.25
ALLIANT ENERGY	UTIL	5,887.77
AMAZON	EQUIP	1,188.45
AXON ENTERPRISE	EQUIP	4,735.40
BAKER & TAYLOR	BOOKS	125.03
BARNES&NOBLE	BOOKS	238.53
BETTER HOMES & GARDEN	SUBSCR	22
BLACK HILLS ENERGY	UTIL	381.5
BLUE FLAME FUELS	FUEL	1,432.02
BOKF NA	REV BOND	303,257.26
BOMGAARS	SUPL	1,129.79
BOONE COUNTY LANDFILL	LANDFILL	114.56
CENGAGE LEARNING INC/GALE	BOOKS	104.22
CITY OF WOODWARD	PETTY CASH	43.8
CARDMEMBER SERVICE	SUPL	1,449.06
DORSEY & WHITNEY	LEGAL	15,000.00
EFTPS	FED/FICA TAX	8,634.06

FINNESETH DALEN & POWELL	LEGALS	1,484.00
GALLS LLC	EQUIP	3,224.32
GATEHOUSE	LEGALS	927.49
GUTHRIE CO REC	UTIL	29.44
HARLAND ACE HARDWARE	SUPL	90.71
ANGIE HOYT	MILEAGE	74.49
IA MUNICIPAL WORK COMP ASSO	INS	5,987.00
IOWA FINANCE AUTHORITY	REV BOND	176,417.69
IPERS	IPERS	3,920.60
KELLER EXCAVATING	CONST	58,501.15
DAWN KIRTS	TRAIN	47.39
LANDUS COOP	SUPL	54.63
LIBERTY NATIONAL	INS	321
MAFCO BUILDERS	BLDG	32,497.10
MENARDS ANKENY	SUPL	175.38
MENARDS GRIMES	SUPL	25.91
MICROMARKETING	DVD	36.97
MINBURN TELECOM	PHONE	686.46
MUNICIPAL SUPPLY	SUPL	549.25
MYRNA GRIFFITH	BOOKS	49.73
NICHE ACADEMY	SUBSCRIP	500
CAPITAL ONE TRADE CREDIT	SUPL	132.25
O'REILLY	SUPL	73.72
OUR IOWA	SUBSCR	34.98
PERRY CHIEF	SUBSCR	46
PORTABLE PRO	RENTAL	165
PRO-VISION	EQUIP	1,377.40
QUILL CORPORATION	SUPL	523.11
RANGEMASTERS	EQUIP	576.96
SCHWINGER LAWN	CLEANUP	29,825.00
THE READING WAREHOUSE	PROGRAMS	258.95
TREASURER EXCISE TAX	EXCISE TAX	706
TREASURER, STATE OF IOWA	STATE TAX	949
TREASURER STATE OF IOWA	SALES TAX	931
VAN WALL EQUIPMENT INC	SUPL	247.45
VEENSTRA & KIMM INC	ENGINEERING	7,997.81
VERIZON WIRELESS	PHONE	126.54
WALTERS SANITARY SERVICE	GARBAGE	11,601.17
BLUE CROSS & BLUE SHI	INSURANCE	5,084.64
WOODWARD PO	POSTAGE	146.5
CITY OF WOODWARD	POSTAGE	5.5
WOODWARD RESOURCE CENTER	WATER	3,672.90
Accounts Payable Total		696,984.37

	Refund	
	Checks	353.26
GENERAL		102,979.00
ROAD USE TAX		95,256.67
EMPLOYEE BENEFITS		6,417.87
DEBT SERVICE		213,979.76
FEMA DERECHO CLEANUP		29,825.00
WATER		18,179.93
SEWER		192,125.32
WEST SEWER LIFT STATION		63,797.26
STORM SEWER		1,887.18
TOTAL FUNDS		724,447.99
GENERAL		18,671.42
ROAD USE TAX		14,937.98
EMPLOYEE BENEFITS		3,032.07
EMERGENCY		299.74
LOCAL OPTION TAX		26,339.00
DEBT SERVICE		4,678.22
WATER		25,776.86
SEWER		36,105.86
STORM SEWER		3,527.88
<b>TOTAL REVENUE</b>		<b>133,369.03</b>

Mayor/Council Comments: Kirts commented on the drought situation going on right now and backing off on the mowing nuisance abatements, as long as weeds don't get out of hand. Mayor Folkerts thanked the Council for all their hard work. There are 7 prospects of homes to be started before the next Council meeting. Mayor Folkerts also asked that something be put on the website about stump grinding to start after July 1<sup>st</sup> and moving right-of-way landscaping before that begins.

Motion Bustad to adjourn at 8:40pm, 2<sup>nd</sup> Kirts.

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Angie Hoyt, City Clerk

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Attest: Todd Folkerts, Mayor