

Woodward City Council Minutes

March 14, 2022

Mayor Pro-Tem Jim Gough called the meeting to order on March 14, 2022 at 7:00pm. Roll Call: Present; Godwin, Patel, Kirts, Gough, Absent; Stone. Mayor Folkerts was on Zoom.

Motion Kirts to approve the agenda as presented, 2nd Godwin, MCU.

Motion Kirts to open the public hearing for the budget FY23 at 7:01pm, 2nd Godwin, MCU. Kirts confirmed the increase on the max levy was 5%, and Hoyt agreed. Motion Godwin to close the public hearing at 7:03pm, 2nd Patel. Motion Godwin to approve Resolution 2022-08 a Resolution Adopting the City Budget for the Fiscal Year ending June 30, 2023, 2nd Kirts. Roll Call: Ayes; Godwin, Gough, Patel, Kirts.

Motion Patel to approve the previous meeting minutes on Feb. 1, 2022 & Feb. 14, 2022, 2nd Kirts, MCU.

Dept Reports: Griffith; the adult programming has started back up again and that is the 2nd Saturday of the month. The summer reading program will be the month of June. Chief Buck; There were 48 calls for service in Feb. Also, a reminder to citizens to lock their cars at night. There have been reported incidents of missing items out of cars. Gough; Nuisance and compliance will be getting together after city-wide cleanup to begin enforcing the codes. City-wide cleanup is April 9th, with the time yet to be determined. Patel said the alley that needs to be repaired behind the post office wasn't included in this upcoming budget, but will be in the FY2024 budget. Kirts asked about golf cart stickers. Hoyt did pick those up last week and are ready for this season. Kirts also wanted to remind the community that open burning doesn't happen until the last 2 weekends in April. Hoyt confirmed she got that information out on the website and the city's Facebook page. Kirts also wanted to inquire about the gas bill at the social center. Kirts inquired about putting a cover over the thermostat and will talk to Newland about doing that.

Mayor Reports: There is continued discussions regarding the wellfields with Bob V. and Clint at WRC. Clint is still working on a lease for the wellfields. Gary Benjamin sent an email with a USDA letter that will be signed and returned when he returns from vacation. Miche is continuing to work on demo in her 2 buildings downtown. The process is beginning on the renovation of the water tower.

Motion Kirts to discuss the food truck permit for the Woodward BBQ Truck, 2nd Patel. Mike Green was present to tell the council his plans of starting his BBQ truck back up on Friday, April 1st and go until October 7th. He would like to stay parked at the plaza. He will be set up on Wednesday's from 4:30pm to 7pm and Friday's 11am to 1:30pm. Motion Kirts to approve the permit for the Woodward BBQ Truck for the 2022 season, 2nd Patel, MCU.

Motion Godwin to discuss the Traveling Bean permit, 2nd Kirts. Godwin asked what the Traveling Bean is so Hoyt explained she sells coffees and teas. She is going to set up in Andy Wernli's building at the south end of town. Motion Godwin to renew the permit for the Traveling Bean for 2022, 2nd Kirts, MCU.

Motion Patel to discuss the account the annual bond payment is being made from, 2nd Kirts. The Mayor reminded the council that this is the new bond that has to be designated every year. The Mayor explained that we have water user fee money that needs to be used on water debt. So, his proposal is to use 50% of the payment from water user fees and 50% from LOST debt reduction. Motion Patel to pay the annual bond payment in June 2023 from 50% of the water user fees and 50% from LOST debt reduction, 2nd Kirts. Roll Call: Ayes; Godwin, Gough, Patel, Kirts.

Motion Kirts to discuss the second consideration of Ordinance 22-411 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa 2006, by Amending Section 92.12 Leakage of Water, 2nd Patel, MCU. Kirts confirmed this is just the second reading of this ordinance and there have

been no comments from the community regarding this ordinance. Motion Kirts to approve the second reading of Ordinance 22-411 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa 2006, by Amending Section 92.12 Leakage of Water, 2nd Godwin. Roll Call: Ayes; Godwin, Patel, Kirts, Gough.

Motion Kirts to approve the second reading of Ordinance 22-412 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa 2006, by Adding Section 69.06(19) Parking Prohibited, 2nd Godwin. Roll Call: Ayes; Patel, Kirts, Godwin, Gough

Motion Kirts to discuss Resolution 2022-09 Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the 2022 Water Tower Recoating Project, and the taking of bids therefor, 2nd Godwin, MCU. Kirts is questioning the resolution and what it means. Hoyt confirmed the resolution is to set a public hearing to accept a bid for the project. A letter from Bob Veenstra shows a date of opening the bid letting now until April 7th. Bob V. comes to city hall and opens all of the bids. Then at the April 11th council meeting the council will accept the bid from the contractor they want to use for the project. Kirts then asks about the specifications and everything for the project and wonders where that is spelled out in the document. Hoyt read the Notice to Bidders, that's included in the resolution, to verify the specs are with V&K to share with bidders. Godwin wants some clarification on what this resolution means. The Mayor explains the resolution is setting a date for public hearing, when the council looks at the bids submitted and votes on the bid to accept for the project. The bids will be accepted until April 7th and then the council will vote on the bid at the April 11th meeting. Gough asked what paper the city uses to publish these notices, which is the Dallas County News. Motion Kirts to approve Resolution 2022-09 Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the 2022 Water Tower Recoating Project, and the taking of bids therefor, 2nd Patel. Roll Call: Ayes; Kirts, Godwin, Gough, Patel.

Motion Kirts to discuss payment of bills. The discussion is regarding the invoices for the siding on the library that has been submitted to insurance. Kirts has explained the invoices total more than what the insurance company has said they will pay. Council agreed to change the amount paid to HFS Investments by decreasing the amount \$3,068.71 until the issue can be resolved with insurance. Motion Kirts to approve the payment of bills withholding \$3,068.71 from HFS Investments invoice until the insurance and the company in question can be resolved, 2nd Godwin. Roll Call: Ayes; Godwin, Gough, Patel, Kirts.

A J'S GROCERY	SUPL	194.66
ACCESS SYSTEMS	MAINT	131.42
ACCO	SUPL	392.2
ACCU JET SEWER & DRAIN	MAINT	282.63
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	854.5
ALLIANT ENERGY	UTIL	6,514.02
AMAZON CAPITAL SERVICES	MAINT	291.99
BAKER & TAYLOR	BOOKS	173.88
BANLEACO	MAINT	170.8
BARNES&NOBLE	BOOKS	192.53
BLACK HILLS ENERGY	UTIL	1,687.24
BLUE FLAME FUELS	FUEL	1,197.84
BOONE COUNTY LANDFILL	REFUSE	258.4
CAPITAL CITY KUBOTA	MAINT	180.52

CENGAGE LEARNING	BOOKS	135.7
CENTER POINT PUBLISHING	BOOKS	524.88
CENTRAL SALT	SUPL	5,323.85
CARDMEMBER SERVICE	SUPL	839.14
DORSEY & WHITNEY	LEGALS	4,048.00
EFTPS	FED/FICA TAX	5,982.51
FINNESETH DALEN & POWELL	LEGALS	1,955.00
FIRST FOR WOMEN	SUSBSCRIP	34.95
GATEHOUSE	LEGALS	508.2
GLOBE LIFE LIBERTY NAT	LIBERTY	376.52
GRANGER MOTORS	MAINT	645.16
GUTHRIE CO REC	UTIL	60.81
HARLAND ACE HARDWARE	SUPL	47.03
HFS INVESTMENTS CONSTRUCT	MAINT	11,067.50
IOWA ASSN MUNICIPAL UTILITIES	DUES	731
IPERS	IPERS	3,649.47
IREAD	SUPL	188.1
J&D COMPUTERS	MAINT	109.95
JETCO	MAINT	4,552.79
K-GUARD	MAINT	3,540.00
MADRID AUTOMOTIVE	MAINT	11.43
MARY BUSTAD	SUPL	79.88
MENARDS GRIMES	MAINT	508.41
METERING & TECHNOLOGY SOLUTION	SUPL	832.51
MICROMARKETING	AUDIO	97.98
MIDAMERICA BOOKS	BOOKS	208.45
MINBURN TELECOMM	PHONE	847.32
MNG INC	SUPL	37.5
MYRNA GRIFFITH	SUPL	63.27
NATIONWIDE	INS BOND	540
NICK THOMPSON	MAINT	420
CAPITAL ONE TRADE CREDIT	SUPL	117.96
NSF CHECKS	NSF CHECKS	5
O'REILLY AUTO PARTS	MAINT	754.71
QUILL CORP	SUPL	92.77
RADAR ROAD TEC	EQUIP	140
RANGEMASTERS	CLOTHING	152.98
REMINISCE	SUBSRIP	15
STATE LIBRARY OF IOWA	TRAINING	150
TIM BICE OIL	SUPL	93
TITAN MACHINERY	MAINT	32
TREASURER EXCISE TAX	EXCISE TAX	687

TREASURER, STATE OF IOWA	STATE TAXES	848
TREASURER STATE OF IOWA	SALES TAX	916
UNITYPOINT CLINIC	TESTING	42
VAN WALL URBANDALE	SUPL	23.22
VAN WERT COMPANY	MAINT	2,168.89
VEENSTRA & KIMM	ENGINEERING	909
VERIZON	PHONE	126.41
VESSCO	MAINT	531.64
WALTERS SANITARY SERVICE	GARBAGE	5,832.77
BLUE CROSS & BLUE SHIELD	INSURANCE	8,327.07
WOODWARD PO	POSTAGE	167.5
CITY OF WOODWARD	POSTAGE	66.18
WOODWARD RESOURCE CENTER	WATER	3,655.19
Accounts Payable Total		86,902.77
Refund Checks Total	WATER	235.27
GENERAL		50,928.68
ROAD USE TAX		12,213.69
EMPLOYEE BENEFITS		4,376.39
WATER		21,287.20
SEWER		15,335.28
WEST SEWER LIFT STATION		312.85
STORM SEWER		1,655.84
TOTAL FUNDS		106,109.93
GENERAL		10,384.97
ROAD USE TAX		14,809.66
EMPLOYEE BENEFITS		632.68
EMERGENCY TOTAL		68.79
LOCAL OPTION TAX		0.00
DEBT SERVICE		1,066.82
WATER		24,443.12
SEWER		34,652.34
STORM SEWER		3,401.15
TOTAL REVENUE		89,459.53

Mayor/Council Comments: Kirts would like to thank everyone that submitted a design idea from the community. Thank you to the Woodward-Granger Middle and High School art class for submitting design ideas. The response for this was great. Gough said there are 2 designs that have been selected by the council and would like to be sent to V&K for quotes. The Mayor also wanted to thank the school and the community for their input, the ideas were all great. Patel asked about the spring break hours changing. Hoyt confirmed she spoke with the Mayor on Monday morning asking for a couple of days off. Those days were approved, so city hall will be closing at 2:30pm on Wed. the 16th, closed all day on the 17th and open 11 to 4:30pm on Friday, the 18th.

Motion Kirts to adjourn at 7:44pm, 2nd Godwin.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor