

Woodward Council Minutes

May 10, 2021

Mayor Folkerts called the May 10, 2021 meeting to order at 7:00pm. Roll Call: Present; Kirts, Patel, Gough, Bustad, Stone.

Motion Bustad to approve the agenda 2nd Stone, MCU.

Motion Bustad to approve the minutes from Apr 12, 2021 as written, 2nd Kirts. MCU

Dept. Reports: Griffith; There will be an Open House on June 5, 2021 from 9am to 1pm to celebrate the 75th Anniversary of the Library. Please sign the guest book as you arrive, for drawings that include two kindle readers. Garry Gooding is an author who will have a book signing during this time. The Summer Reading Program will also start at the same time. The theme for the program is Reading Colors Your World. The library has received 2 grants. One grant will be used to digitize old records and put them on the website. The other grant will be used towards a digital sign and the storybook signs that will be put up on the bike trail. Buck; Police Reserves almost through training, they will be finished in June. The nuisance abatement process has been started. Bustad; There have been some calls regarding the sign at the Trailhead with the local business on it, and how to get a business added. The sign was created by a gentleman who did it for his Eagle Scout Project. The Council discussed the possibility of letting new businesses build their own name plate for the sign as long as it matches what's currently there, or maybe charge a fee for someone local to build the name plate. Patel has spoken with the ISU Forestry Dept. about coming to Woodward to look at the trees after Derecho. They're not doing that currently because of COVID. Gough said he's working on a landlord/tenant ordinance. Kirts and Gough are going to a nuisance abatement conference on Wed. May, 12, 2021.

Mayor Reports: Colleen Creese would like to look into starting a rec league in Woodward. She will reach out to residents to determine if there's any interest for something like that. The street has been poured, but not backfilled, for the new development. Alliant Energy will be putting power in next week. There will be a special session meeting on May 24, 2021 for voting on the commercial tax abatement. The Mayor is looking for feedback on the possibility of a residential tax abatement. DNR sent some programs that can be applied for to replace trees in our community. Bustad will look into those. The City received a letter from the State Revolving Fund regarding a Clean Water SRF project, which awarded the City of Woodward a one-million-dollar forgiveness on the current SRF loan for the Wastewater Treatment Plant Improvement project.

Motion Patel to discuss Griffith talking about a company called Creative Center of America, 2nd Kirts, MCU. Griffith explained again that author Garry Gooding will be in town June 4 -6 with his editor ready to promote his book, which is grounded in Woodward, and will be released in late June. They will bring a film crew with them wanting to interview key citizens of the community; the Mayor, Library Director, Council Members and some Economic Development members to name a few. The goal is to promote the new book from the author and the City of Woodward. All of the Council Members approve of this happening.

Motion Bustad to discuss the challenges of a beer garden during Friends-N-Neighbors Day, 2nd Stone, MCU. Rocky Delp was in attendance to tell the Council they haven't been able to obtain a liquor license or DRAM insurance to have a beer garden during the live music on Fri and Sat. night of the FNN celebration. The FNN Committee would like to allow residents to bring their own alcohol while attending the bands. The music will be set up at Centennial Plaza uptown. The area will be fenced in, with Chief Buck and his reserves in attendance with the Granger Police Dept. available if needed. Chief Buck is looking into the possibility of golf carts with headlights being available to drive people home if necessary. All Council Members gave their approval, allowing residents to bring their own alcohol to the live music area.

Motion Kirts to discuss Resolution 2021-14 Resolution Waiving the Right of Review of the Land Division at 1473 325th St, Woodward, Boone County, Iowa, 2nd Stone, MCU. Marty and Allison Howell would like to split up their acreage to sell, and because they are within the 2-mile radius of the City the Council must approve this split. Motion Kirts to approve Resolution 2021-14 Resolution Waiving the Right of Review of the Land Division at 1473 325th St, Woodward, Boone County, Iowa, 2nd Stone. Roll Call: Ayes; Patel, Gough, Bustad, Stone, Kirts.

Jodi Bermel would like to discuss his water bill at his property of 204 S. Main St. in Woodward. Jodi was unable to make it so Brian Carroll, his business partner, was available to speak instead. The partners would like to ask the Council for forgiveness on the monthly water bill. The Council explained the water and sewer user fees that each resident and business owner pay. Brian asked that the next couple of months be forgiven before they turn the water on in July. Gough said he's willing to waive the bills if they are given a date to start with full water service. Brian said full water service will be turned on by July 15, 2021. Patel suggested maybe waving the penalties as an option instead of waving the bill. Gough made a motion to waive the late fees, but the motion was interrupted by more questions. Kirts wants confirmation from Brian that water will be turned on by July 15, 2021. Brian confirmed that will happen. Gough withdrew previous motion and created a new motion to pay the previous balance and waive the May and June bills with full-service water and billing to begin July 15, 2021, 2nd Patel. Roll Call: Ayes; Bustad, Stone, Kirts, Patel, Gough.

Jim Harney would like to talk about his business in town and the complaints that have been received. Mayor Folkerts told Jim there are a couple of issues with their business. The first issue is the dust flying around in the air when sand blasting, and the second issue is the car parts that are laying in the yard. A suggestion presented to Mr. Harney is to put up a privacy fence. Mr. Harney told the Council they are looking at getting a hoop building but haven't been able to purchase one yet. Council suggested that Mr. Harney not sand blast on windy days and Mr. Harney also said they are able to wet blast sometimes. They will do that when the equipment allows for that type of blasting to happen. The City will continue to support their business and appreciate communication between the two parties.

Motion Stone to discuss purchasing police equipment, 2nd Gough, MCU. The City received money from the CARES Act and has received some money from insurance after the Derecho. Both totals reflected police wages for reimbursement. With those totals combined that gives the police budget a little bit of money, after covering wages, to purchase some equipment. Chief Buck would like to purchase body armor for the new reserves, with the expectation that they sign a 3-year commitment. He would also like to get two new tasers and get certification for those tasers, body cameras, ammo, gun safe and a new computer for the office. Patel inquired about the police budget and whether the funds are available. Mayor Folkerts explained that this money is coming from the reimbursement that was received from CARES and insurance. Motion Kirts to approve the purchase of all of this equipment not to exceed \$12,500, 2nd Stone. Roll Call: Ayes; Patel, Gough, Bustad, Stone, Kirts

Motion Kirts to discuss the 2nd pay estimate from Keller Excavating for the west lift station, 2nd Stone, MCU. Kirts asked if they are on track and progressing as expected and the Mayor said yes. Motion Kirts to approve pay estimate number 2 to Keller Excavating in the amount of \$44,982.49, 2nd Stone. Roll Call: Ayes; Gough, Bustad, Stone, Kirts, Patel

Motion Patel to discuss the estimate presented by Schwinger Lawn Service for stump grinding, 2nd Stone, MCU. Mayor Folkerts thanked John for all of his hard work cleaning up our town after the storm, and not having any resident complaints regarding messes or damage to property. John Schwinger was on Zoom to clarify what his estimate includes. This estimate is for 145 stumps to be ground up and hauled away. They grind 6 to 8 inches below the grade and clean up and haul away all the chips to a site to be determined by the City. The City would then need to come in and backfill the hole with 3 to 4 inches of topsoil. Kirts asked John when he would start grinding and how long it takes. John thinks he'll get started in July or August when the ground is the driest and doesn't tear up the

property as much. He anticipates the job will take 4 to 5 weeks with 2 machines, 3 guys and cleanup crew with dump trucks. There was discussion on where the money will come from to pay for this. Mayor Folkerts told the Council about the American Rescue Plan and the possibility that Woodward could get \$200,000 towards infrastructure. If that happens, then there may be money in a budget line item that can be used for stump grinding. Kirts asked if Newland has been asked about what backfill dirt could cost. Stone suggested talking to the developer for dump trucks of backfill dirt as they start digging and pouring basements. Motion Gough to accept the bid from Schwinger Lawn Service for stump grinding in the amount of \$41,250 not to begin before July 1, 2021, 2nd Stone. Roll Call: Ayes; Patel, Gough, Bustad, Stone, Kirts

Motion Kirts to discuss estimate from Bice Lawn Care for fertilizing and spraying, 2nd Gough, MCU. Kirts said the City can't hire someone that isn't licensed to spray and asked if Bice has his license. Bice told the Clerk he hasn't been able to get his license because of COVID. Motion Gough to accept bid for Bice Lawn Care for fertilizing and spraying with the stipulation that Bice gets certified by the State within 30 days, 2nd Bustad. Roll Call: Ayes; Stone, Kirts, Patel, Gough, Bustad

Motion Bustad to approve the bills as presented, 2nd Patel. Roll Call: Ayes; Bustad, Stone, Kirts, Gough, Patel

ACCESS SYSTEMS	MAINT	125.4
MONA ADOLPHI	REFUND	407.39
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	571.5
ALLIANT ENERGY	UTIL	6,409.69
AMERICAN PARKS COMPANY	EQUIP	3,350.81
BAKER & TAYLOR	BOOKS	175.32
BLACK HILLS	UTIL	441.58
BLASER ELECTRICAL	LIGHTS	233.9
BLUE FLAME FUELS	FUEL	1,140.20
CARGILL INC	SUPL	5,216.30
CENGAGE LEARNING INC	BOOKS	53.88
CARDMEMBER SERVICE	SUPL	2,184.96
CIVICPLUS	MEMBERSHIP	583.68
CONSUMER REPORTS	SUBSCR	27.82
CORE & MAIN	SUPL	340
D A DAVIDSON & CO	FEE	500
DALLAS CO RECORDER	FILING FEE	5
MAGAZINE RENEWAL CENTER	SUBSCR	20
EFTPS	FED/FICA TAX	5,797.37
FINNESETH DALEN & POWELL	LEGALS	1,302.00
FRYTOWN TRAILERS	SUPL	259
GALLS	CLOTHES	156.98
GATEHOUSE	LEGALS	271.42
GENESIS GRAPHICS	SUPL	128.24
GRUBBS PROPERTIES	REFUND	122.9
GUTHRIE CO REC	UTIL	29.78
HARLAND ACE HARDWARE	SUPL	26.97

HOUSE BEAUTIFUL	SUBSCR	21.37
IOWA COMMUNITY ASSURANCE		
POOL	INS	27,159.00
ILLINOIS LIBRARY ASSOCIATION	SUPL	25.9
INTERSTATE ALL BATTERY	SUPL	353.74
IPERS	IPERS	5,948.68
LIBERTY NATIONAL LIFE INS	INS	321
MAFCO BUILDERS	MATERIALS	22,000.00
MENARDS ANKENY	SUPL	243.37
MENARDS GRIMES	SUPL	19.33
MICROMARKETING	VIDEOS	211.6
MINBURN TELECOM	PHONE	677.08
MUNICIPAL SUPPLY	SUPL	99.6
MYRNA GRIFFITH	PROGRAM	109.29
O'REILLY AUTO PARTS	SUPL	6.2
PORTABLE PRO	MAINT	115
QUILL CORP	SUPL	135.8
RANGEMASTERS	EQUIP	140
SANDSTONE MANAGEMENT	MAINT	1,000.00
SCHWINGER LAWN SERVICE	CLEANUP	19,162.50
SMITH TIRE II	MAINT	315
SPARTAN BLASTING	MAINT	800
SPRAYER SPECIALTIES INC	MAINT	49.41
TITAN MACHINERY	MAINT	1,872.67
TREASURER EXCISE TAX	EXCISE TAX	742
TREASURER, STATE OF IOWA	STATE TAXES	1,484.00
TREASURER STATE OF IOWA	SALES TAX	1,032.00
VAN WALL EQUIP	SUPL	136.31
VEENSTRA & KIMM INC	ENGINEERING	8,312.06
VERIZON	PHONE	126.6
WALTERS SANITARY	GARBAGE	1,260.97
BLUE CROSS & BLUE SHIELD	INSURANCE	5,084.64
WOODWARD PO	POSTAGE	407.5
CITY OF WOODWARD	POSTAGE	61.56
Accounts Payable Total		129,874.81
WATER	Refund Checks Total	72.58
GENERAL		62,757.72
ROAD USE TAX		9,019.45
EMPLOYEE BENEFITS		3,455.87
FEMA DERECHO CLEANUP		19,162.50
WATER		27,672.19
SEWER		15,135.67
WEST SEWER LIFT STATION		8,237.06

STORM SEWER	2,980.59
TOTAL FUNDS	148,421.05
GENERAL	219,708.23
ROAD USE TAX	39,397.13
EMPLOYEE BENEFITS	36,041.70
EMERGENCY	3,562.97
LOCAL OPTION TAX	22,446.51
TIF COMMERCIAL	17,601.25
TIF WEST WINDS	2,914.08
TIF IRONWOOD	14,301.53
DEBT SERVICE	60,852.10
WATER	26,253.73
SEWER	40,125.97
STORM SEWER	3,432.61
TOTAL REVENUE	486,637.81

Mayor/Council Comments: Bustad wants to remind everyone that we received a million-dollar loan forgiveness. Bustad has also been working on an employee handbook. She gave the Council Members a copy and would like them to look it over before the May 24th meeting and give feedback and be ready to vote on it. For the Record: Patel wants the residents to know that Council decisions are done by all members, not just one member. Mayor Folkerts thanked Bustad for all of her hard work on the handbook and thanked Kirts for all of his hard work on the packets for the nuisance abatements. The informal notices have started being addressed and one resident reached out asking for a trailer to help get his yard cleaned up. Newland took a trailer to his house over the weekend. Richard Hartwig asked the Council to look at the alley behind the post office and Patel told him that is already being addressed.

Motion Stone to adjourn at 8:23pm, 2nd Kirts.

Angie Hoyt, City Clerk

Attest: Todd Folkerts, Mayor