

## Woodward Council Minutes

May 24, 2021 Special Session

Mayor Folkerts called the May 24, 2021 SS meeting to order at 7:00pm. Roll Call: Present; Kirts, Gough, Patel, Bustad, Stone.

Motion Bustad approve the agenda, 2<sup>nd</sup> Stone, MCU.

Motion Stone to open the Public Hearing for the Budget Amendment FY2021 at 7:02pm, 2<sup>nd</sup> Kirts. City Clerk Hoyt explained the numbers presented on the amendment.

Motion Stone to close the Public Hearing for the Budget Amendment FY2021 at 7:03pm, 2<sup>nd</sup> Gough, MCU.

Motion Kirts to discuss Resolution 2021-16 Budget Amendment FY2021 with an increase amount of \$81,066, 2<sup>nd</sup> Patel. Roll Call: Ayes; Stone, Kirts, Gough, Patel, Bustad

Motion Stone to discuss Resolution 2021-17 Resolution Finally Adopting the Proposed Plan for the 2021 Woodward Downtown Urban Revitalization Area, 2<sup>nd</sup> Kirts, MCU. Motion Stone to approve Resolution 2021-17 Resolution Finally Adopting the Proposed Plan for the 2021 Woodward Downtown Urban Revitalization Area, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Gough, Patel, Bustad, Stone, Kirts

Motion Kirts to discuss Ordinance 21-409 Ordinance Designating an Area of Woodward, Iowa as the 2021 Woodward Downtown Urban Revitalization Area, 2<sup>nd</sup> Gough, MCU. This Ordinance defines the property included in the Downtown Urban Revitalization Area. Gough asked about the legal descriptions included and asked for the short version of what that meant. Mayor Folkerts said the legal description is the Eco Park area south of town. That area is already included in a TIF area. Dewey confirmed the legal descriptions are that of the Eco Park area and are excluded from this new Downtown Urban Revitalization Area. Motion Kirts to approve the 1<sup>st</sup> reading of Ordinance 21-409 Ordinance Designating an Area of Woodward, Iowa as the 2021 Woodward Downtown Urban Revitalization Area, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Bustad, Stone, Kirts, Gough.

Motion Bustad to discuss the updated employee handbook, 2<sup>nd</sup> Kirts, MCU. Bustad noticed a change to be made on page 8 in the Hours of Work section. She will make the change to include the word full-time. Motion Bustad to approve the updated handbook with that correction made on page 8, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Stone, Kirts, Gough, Patel, Bustad

Motion Stone to discuss the Final Platt for Siglin Estates, 2<sup>nd</sup> Kirts, MCU. JD Albright with Keystone Equity Group is here to answer any questions from the Council. There are a few items on the punch list that need to be addressed. There is a resident in the area of the new development disputing the property line that was staked off a week or so prior to this meeting. That resident will be spoken to and a resolution will be determined. Albright recommends not signing Resolution 2021-19 until all the punch list items have been resolved. Dewey confirmed not signing the Resolution presented to the Council at this time is the best action. Motion Bustad to adopt Resolution 2021-19 A Resolution Approving the Final Plat for Siglin Estates Plat 1 with the stipulation that the resolution will not be signed until the punch list items have been completed and the staff approves the completions, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Gough, Kirst, Stone, Bustad

Albright would like to have a gathering very soon for everyone in the Community to see the progress on the development. He thanked the Council and the Mayor for everything they do and their continued support. Mayor Folkerts asked Albright to update the Council on the progress. Keystone Equity Group has decided to remain the Developer and Builder for this project. In the next few weeks they plan on starting 5 homes and Keystone will begin to market the development and lots. Albright would like anyone with questions or interest in purchasing a lot to contact him. Hoyt will update the City website and facebook pages.

Motion Bustad to discuss Resolution 2021-18 a Resolution Authorizing Adjustment in Sewer Charges Related to the Use of Outdoor Water Meters, 2<sup>nd</sup> Patel, MCU. It's been determined that in

previous Councils there has been discussion regarding filling of swimming pools and outdoor meters. Unfortunately, these discussions didn't turn into resolutions or ordinances that can be found in writing or followed. Therefore, this Mayor and Council would like a resolution that can be found and understood. Motion Kirts to approve Resolution 2021-18 a Resolution Authorizing Adjustment in Sewer Charges Related to the Use of Outdoor Water Meters, 2<sup>nd</sup> Stone. Roll Call: Ayes; Stone, Kirts, Gough, Patel, Bustad

Motion Bustad to waive pay for the special session meeting on May 24, 2021, 2<sup>nd</sup> Patel. Roll Call: Ayes; Bustad, Stone, Gough, Patel; Nays; Kirts

Mayor/Council Comments: Bustad is looking for some help at the Trailhead with yard work. Kirts and Stone are willing to help out on a Saturday. Officer Sprott suggested reaching out to the Academy because those kids are willing to volunteer. Bustad will reach out to Fleshner at the Academy. The Mayor and Chief Buck have completed some nuisance abatements. Most residents have been willing to comply and clean up. Grass abatements are handled differently and there is only 48 hours to take care of that. Mayor Folkerts clarified the Reserve Program, who is currently in the program, and how it works. The Reserve Program is funded by a grant and there are 5 members. They will graduate early June and then be required to spend time with Officer Sprott or Chief Buck to continue training. They are required to give 8 hours a month to the City.

Motion Bustad to adjourn at 7:48pm, 2<sup>nd</sup> Patel.

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Angie Hoyt, City Clerk

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Todd Folkerts, Mayor