

## Woodward Council Minutes

May 9, 2022

Mayor Folkerts called the meeting to order on May 9, 2022 at 7pm. Roll Call; Present: Stone, Godwin, Patel, Gough, Kirts.

Motion Kirts to approve the agenda as presented, 2<sup>nd</sup> Godwin, MCU.

Motion Kirts to open the Public Hearing for the proposed plans, specifications, form of contract and estimate of cost for the High Trestle Trail S Avenue to Hwy 210 Recreational Trail at 7:01pm, 2<sup>nd</sup> Stone, MCU. Kirts understands the lowest bid is under the estimate, but the engineering cost is higher. Mayor Folkerts confirmed the bid is \$23K below the estimate, but the engineering cost is \$47K more than expected.

Motion Godwin to close the Public Hearing for the proposed plans, specifications, form of contract and estimate of cost for the High Trestle Trail S Avenue to Hwy 210 Recreational Trail at 7:07pm, 2<sup>nd</sup> Patel, MCU.

Motion Gough to approve the minutes from previous meetings Apr. 4<sup>th</sup>, Apr. 11<sup>th</sup> and Apr. 19, 2022, 2<sup>nd</sup> Kirts, MCU.

Open Forum: Rocky Delp was present to update the council on the Friends-N-Neighbors Day agenda and confirm the dates of the event to be June 3<sup>rd</sup> and 4<sup>th</sup>. The FNN Committee will be delivering these agendas door-to-door. Delp thanked the council for their donation to FNN because that helped them get \$7K worth of fireworks that will happen on Sat. night the 4<sup>th</sup>. Rich Rogers was present to express his concern with the sewer drainage on Cherry Ave. He feels there is a bottle-neck happening on the corner of W. 2<sup>nd</sup> St and Cherry Ave and he is concerned there could be sewer backup in the homes on Cherry Ave. He would like the council to look into that are of the city. Twila Sprott wants to ask the council to look at more No Parking signs for E. 2<sup>nd</sup> St. Mary Bustad would like to buy flowers for Centennial Park since Donna Jean is no longer in town, and be reimbursed by the city, with the money to come from the Parks budget. Bustad would also like the police to watch for people parking on sidewalks and issue warnings or citations.

Dept. Reports: Griffith has two board members whose terms are up in June. She will get a couple of names before the July meeting to replace them. Gough explained that the Compliance Committee will be sending out letters with pictures for nuisance properties, you may call him with any questions. He wants to keep the lines of communication open between the city and the residents. Kirts mentioned the facebook comments about the pool not being open this year. He wants everyone to know the pool is privately owned along with the golf course. It is not a city owned pool. The city is trying to partner with the golf course to work something out, but at this time the pool is privately owned and they are not able to afford the repairs to the pool that are needed to open this year. Kirts also thanked the police department for the reminder on facebook about summer and what to watch out for. Kirts also wants Hoyt to send out a reminder about renewing golf cart registration.

Mayor Reports: Mayor Folkerts has been approached about the possibility of angle parking on Main Street. He's wondering if a study has been done before and what that produced. The Mayor would like to form a committee of council members and maybe some residents to look into the parking situation on Main Street. Current business prospects for the community could result in additional parking needs. The sewer main issue that was found during the last heavy rain is almost completely ground out. Public Works is keeping an eye on it and Accujet is continuing to work on grinding through the lining to ensure this doesn't happen again. The Mayor received an email right before the meeting with a design and cost for the proposed ballfield. This is not an action item for tonight, but would like to have it on the June meeting.

Motion Kirts to discuss Resolution 2022-17 Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost, 2<sup>nd</sup> Stone, MCU. Kirts confirmed the council has discussed this project before regarding the cost of the engineering and where the fees will be paid from out of the budget. Hoyt asks the council to look at the spreadsheet she provided in the department reports with the LOST money and whether the engineering fee can be paid out of LOST Debt Reduction. The Mayor did confirm the engineering fees will come from LOST Debt Reduction. There was clarification that this resolution is just to accept the plans and specs laid out by Snyder & Associates for the bike trail, not a resolution to agree to pay anything. Motion Gough to approve Resolution 2022-17 Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost, 2<sup>nd</sup> Patel. Roll Call: Ayes; Godwin, Patel, Gough, Kirts, Stone.

Motion Kirts to discuss Resolution 2022-18 Resolution Awarding Contract for the High Trestle Trail S Avenue to Hwy 210 Recreational Trail, 2<sup>nd</sup> Godwin, MCU. Godwin asked if they know when they're going to start, the spec book says June of 2022 and will be completed by Oct. 31, 2022. Godwin is concerned about the residents in the area and how they will be alerted to the work being done ahead of time. Contractors tend to start early and work loudly. Motion Kirts to approve Resolution 2022-18 Resolution Awarding Contract for the High Trestle Trail S Avenue to Hwy 210 Recreational Trail to Howrey Construction Inc. out of Rockwell City, Iowa in the amount of \$369,893.25, 2<sup>nd</sup> Stone. Roll Call: Ayes; Patel, Gough, Kirst, Stone, Godwin.

Motion Godwin to discuss Resolution 2022-19 Resolution Awarding Contract for the 2022 Water Tower Recoating, 2<sup>nd</sup> Stone, MCU. Kirts was in Boxholm recently for work and the same company was sand blasting their water tower and it was loud and dusty, but they did good work. Kirst just wanted the public to know it'll be loud and dusty. Motion Stone to approve Resolution 2022-19 Resolution Awarding Contract for the 2022 Water Tower Recoating to O&J Coatings, Inc. in the amount of amount of \$225,000, 2<sup>nd</sup> Godwin. Roll Call: Ayes; Gough, Kirts, Stone, Godwin, Patel.

Motion Stone to discuss the SRF loan forgiveness and the possibility of lowering the sewer user fees, 2<sup>nd</sup> Kirts, MCU. The Mayor would like the council to consider lowering the sewer user fees because of this million-dollar loan forgiveness on the sewer lagoon loan. There may be other projects that this user fee can help pay for, so he wants the council to look at the numbers and the possibility. At this time the city is collecting more in user fees than the loan requires for a payment.

Motion Stone to open and accept the bids for nuisance lawn mowing, 2<sup>nd</sup> Godwin, MCU. There was only one bid received and it was from Danti Lawn Care LLC, which is the same company as last year. The bid was for \$75 an hour with an hour minimum and then billed in 30-minute increments. Danti also submitted a proposal to trim the trees on Hwy 210 at a rate of \$550 per month. Patel asked why the public works department can't do that when they're mowing out there. The Mayor explained it is a time-consuming process. Kirts would like to recommend that the council approve the bid for the nuisance lawn care but not the weed-eating on 210 at this time. Motion Godwin to accept the bid from Danti Lawn Care LLC for nuisance lawn mowing at the rate of \$75 an hour with an hour minimum and 30-minute increments after that, 2<sup>nd</sup> Kirts. Roll Call: Ayes; Kirts, Stone, Godwin, Patel, Gough.

Motion Stone to discuss police contract buy-out, 2<sup>nd</sup> Kirts, MCU. Police Chief Buck has accepted a position with Dallas County, his last full-time day was May 6, 2022. The personnel committee met with Buck. Buck signed the contract in Nov. 2019 and went through the academy in June 2020. Buck was given some mis-information and that affected his decision with regard to the timing of leaving the city. The personnel committee feels that the negotiations reached with Buck included the mis-information and the buyout price. The personnel committee agreed to a 50% contract fulfillment when Buck continues to work three more months in a part-time status. Motion Godwin to accept the police buyout contract of 50% or \$5,000, 2<sup>nd</sup> Patel. Roll Call: Ayes; Patel, Gough, Godwin, Nays; Kirts, Stone.

Motion Kirts to discuss an interim police chief, 2<sup>nd</sup> Godwin, MCU. The Mayor explained that Chief Buck has moved on and the reserve officers need a certified officer to report to. The job opening

has been posted at the three locations around town where the agenda is posted, the city's website and the city's facebook page. Officer Douglas Twigg started in a part-time capacity and will be named as the interim Police Chief.

Officer Twigg approached the council table to be sworn in as the interim Police Chief.

Motion Stone to discuss updating chapter 90.11 of the Ordinances to allow plastic as a service line, 2<sup>nd</sup> Gough, MCU. The Mayor explains this discussion has come up from current developers because the cost of copper has gotten expensive. The city ordinance requires the service line to be copper because of underground storage sites. A DNR map was provided showing areas of possible soil contamination. The Mayor spoke with public works and V&K and with some recommendations the city would allow plastic, but if there are any questions about possible contamination in the soil a soil test will be required. Stone indicated some water lines installed by the city are plastic, and he is in agreement that homeowners should be allowed to also use plastic. Kirts suggests agreeing to this change in the new development areas only, with continued discussions with existing homes. There will be continued discussions about possible language changes in the ordinance to include approval by the public works superintendent and council, maybe even soil testing. Sprott even suggested an administrative procedure to be filed and followed. Kirts would also like to suggest including the DNR map with the updated ordinance. Kirts even suggested a separate resolution approving the current new development areas be excluded from the requirement of copper. Mr. Dalen will work on updating the ordinance for the three readings to start at the June meeting and a resolution excluding the current new development areas.

Motion Stone to discuss the recertification of the Eco Business Park, 2<sup>nd</sup> Godwin, MCU. The Mayor has shared information with council regarding the recertification of the site and what the cost will be. Gough's opinion is that the city should recertify the site because the benefit out-weighs the cost. Godwin asked where the money would come from to pay for it and the Mayor said there is LOST debt reduction money that can be used. Stone doesn't want to recertify the site because there's too many outside factors out of the city's control. Gough agrees with that, except he feels if the city doesn't recertify the land, then the land means nothing and it'll never sell. The Mayor explains that he's been in multiple meetings and negotiations regarding this recertification. Unfortunately, neither the players nor the situation has changed, so it's hard to see a positive outcome from this recertification. Kirts confirmed the certification is for five years. He feels the city should go ahead with the recertification because there's been so much money already invested in the land, then after the next five years if there's still nothing happening out there the city walks away from the certification. Motion Kirts to move forward with the recertification of the Eco-Business Park for the next five years, 2<sup>nd</sup> Gough. Roll Call: Ayes; Kirts, Godwin, Patel, Gough, Nays; Stone.

Motion Stone to approve the bills as presented, 2<sup>nd</sup> Patel. Roll Call: Ayes; Godwin, Patel, Gough, Kirts, Stone.

ACCESS SYSTEMS	MAINT	131.42
ACCO	SUPL	412
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	675.75
ALLIANT ENERGY	UTIL	6687.36
BAKER & TAYLOR	BOOKS	183.58
BANLEACO	MAINT	135.61
BLACK HILLS ENERGY	UTIL	1066.98
BLUE FLAME FUELS	FUEL	1670.2
BOONE COUNTY LANDFILL	REFUSE	398.08

CENGAGE LEARNING	BOOKS	41.88
CARDMEMBER SERVICE	SUPL	448.71
EFTPS	FED/FICA TAX	6161.84
FINNESETH DALEN & POWELL	LEGAL	952
GATEHOUSE	LEGALS	475.01
GLOBE LIFE LIBERTY NAT	LIBERTY	376.52
GCMOA	DUES	50
GUTHRIE CO REC	UTIL	30.09
HACH COMPANY	SUPL	393.92
HARLAND ACE HARDWARE	SUPL	26.57
HFS INVESTMENTS CONST	MAINT	3068.71
HOGAN & HANSEN	PROF SERV	460
ANGIE HOYT	MILEAGE	20.88
IOWA PRISON INDUSTRIES	SUPL	247.5
IPERS	IPERS	6228.44
J&D COMPUTERS	MAINT	109.95
MAFCO BUILDERS	MAINT	325
MARTIN MARIETTA MATERIALS	SUPL	136.4
MENARDS GRIMES	SUPL	131.82
MICROMARKETING	AUDIO	144.77
MINBURN TELECOM	PHONE	846.99
MOTOROLA SOLUTIONS	EQUIP	13854
MUNICIPAL SUPPLY	MAINT	1765
MYRNA GRIFFITH	MILEAGE	97.1
OTC BRANDS	PROGRAM	129.79
QUILL CORP	SUPL	552.8
REGROUP	MEMBERSHIP	583.68
SNYDER & ASSOC	HTT PROJECT	4523.06
STATE CENTER POLICE DEPT	EQUIP	1150
TREASURER EXCISE TAX	EXCISE TAX	636.36
TREASURER, STATE OF IOWA	STATE TAXES	1524
TREASURER STATE OF IOWA	SALES TAX	921.89
VAN WALL EQUIP	PARTS	136.76
VEENSTRA & KIMM	PERMITS	6184.94
VERIZON	PHONE	126.4
VESSCO	MAINT	274
WALTERS SANITARY	GARBAGE	7054.17
BLUE CROSS & BLUE SHIELD	INSURANCE	5741.47
WOODWARD PO	POSTAGE	269.5
CITY OF WOODWARD	POSTAGE	123.21
WOODWARD RESOURCE CENTER	WATER	1648.57
Accounts Payable Total		79643.22
Total Payroll Paid		20114.1

GENERAL	55891.6
ROAD USE TAX	6506.46
EMPLOYEE BENEFITS	3887.59
HTT CONNECTOR PROJECT	4523.06
ARPA - FEDERAL GRANT	1510.94
WATER	12866.42
SEWER	12607.04
WEST SEWER LIFT STATION	271.62
STORM SEWER	1692.59
TOTAL FUNDS	99757.32
GENERAL	210529.91
ROAD USE TAX	20132.62
EMPLOYEE BENEFITS	32039.49
EMERGENCY TOTAL	3483.47
LOCAL OPTION TAX	18170.79
TIF COMMERCIAL	2336.09
TIF WEST WINDS	4660.97
TIF IRONWOOD	14649.96
DEBT SERVICE	57359.92
WATER	24928.8
SEWER	34430.69
STORM SEWER	3418.66
TOTAL REVENUE	426141.37

Mayor/Council Comments: The Mayor spoke with Chief Twigg and there were no parking issues at the school during the music program that lasted all day. Hoyt told the council that she is on vacation May 16<sup>th</sup> through the 20<sup>th</sup>. Dawn and Mary Bustad have stepped up to help cover city hall hours. Those modified hours are posted at city hall and on the city's facebook page. Bustad has offered to volunteer her time and not be paid.

Motion Stone to adjourn at 8:26pm, 2<sup>nd</sup> Godwin.

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Angie Hoyt, City Clerk

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Attest: Todd Folkerts, Mayor