

Woodward City Council Regular Session  
Monday January 8, 2024 at 7:00 p.m.

Mayor Folkerts calls the meeting to order at 7:01 pm. Roll Call; Present: Stone, Godwin, Gough, Bice. Absent: Patel.

Motion Godwin to approve agenda as presented. 2<sup>nd</sup> Stone. MCU

Motion Stone to approve December 11<sup>th</sup> and December 26<sup>th</sup>, 2023 minutes as presented. 2<sup>nd</sup> Gough. MCU.

Open Forum: Council recognizes Mary Bustad requesting signage for parking at Centennial Park. Council recognizes Christy Schuldt with Friends and Neighbors Day committee requesting consideration of financial support in the amount of \$5,000 for the annual celebration. Council responds that this will be discussed at the budget meeting on December 10<sup>th</sup> at 6:30 pm.

Department Reports: Police reports that they had 115 contacts in December within our jurisdiction. Officer Sprott also reminds citizens that the snow ordinance goes into effect at 9:00 pm Monday night through 5:00 pm on Wednesday.

Mayor Folkerts thanks all members of the Woodward Police Department for their assistance at the schools this week. Thoughts and prayers go out to the Perry community. Mayor Folkerts reports that Kasey Morgan is putting together a drive to donate to Dallas County EMS who were on scene in Perry providing emergency services. He asks the council to approve a \$500 donation to support this drive. Godwin motions to approve the \$500 donation for Dallas County EMS from one-cent sales with receipts being reconciled. Stone 2<sup>nd</sup>. Roll Call; Aye: Godwin, Gough, Bice, Stone. Motion carries 4:0. Wellfield updates include the completion of the electrical work. A revised lease agreement has been sent to central office, so we are waiting to hear back on that before moving forward with entering the lease agreement. Business park agreements have been established. Mayor Folkerts will meet with the land owners in the next week or so then the city can move forward with re-certification.

Motion Godwin to approve Final Consideration of Ordinance 23-425 Solid Waste and Landfill Collection Fees. 2<sup>nd</sup> Gough. Roll Call; Aye: Gough, Bice, Stone, Godwin. Motion carries 4:0.

Motion Stone to approve Final Consideration of Ordinance 23-426 Mosquito Spraying Services. 2<sup>nd</sup> Godwin. MCU. Roll Call; Aye: Bice, Stone, Godwin, Gough. Motion carries 4:0.

Motion Gough to approve Final Consideration of Ordinance 23-427 Stormwater Drainage Utility Fees. 2<sup>nd</sup> Stone. Roll Call; Aye: Stone, Godwin, Gough, Bice. Motion carries 4:0.

Motion Godwin to approve Final Consideration of Ordinance 23-428 Sewer Availability Charge. 2<sup>nd</sup> Stone. No changes to current fees/service. Roll Call; Aye: Godwin, Gough, Bice, Stone. Motion carries 4:0.

Motion Stone to table Resolution 2024-1 Authorizing Approved Bank Signatures due to lack of quorum for votes. 2<sup>nd</sup> Gough. MCU.

Motion Stone to discuss Resolution 2024-2 Waiving the Right to Review Division of Woodward Resource Center Property. 2<sup>nd</sup> Godwin. Council expresses concern that the map that is presented to them does not match the proposed land acquisition from the city. Josh Mackie with Civil Design Advantage was in attendance to answer questions from the council. He reports that the Department of Administrative Services is the party that proposed the presented plats. Josh states that it is not a problem on CDA's end to change the plots to meet the needs of the city but would need to address the concern with the state. Motion Godwin to table Resolution 2024-2 until next meeting. 2<sup>nd</sup> Bice. MCU.

Motion Godwin to discuss High Trestle Trail Seeding Price Adjustment. 2<sup>nd</sup> Stone. MCU. Mayor Folkerts reports that after the clerk had reported the minutes from last meeting to Snyder and Associates, responses from the DOT and Howrey were not in favor of the proposed price adjustment to the seeding portion of the High Trestle Trail project. Based on the original contract, the seeding/mulching portion of the project was quoted at \$5,500. DuWayne Dalen, City Attorney, reiterates from last meeting that the city can withhold 200% of what the city thinks the cost of the project will be. Council agrees to move forward with the original proposal of withholding \$10,000 000 from retainage and issue payment in the amount of \$7,504.17 for the High Trestle Trail seeding project.

Motion Stone to discuss High Trestle Trail Benches by Volunteer Community Services of Woodward & Granger. 2<sup>nd</sup> Godwin. Dawn Kirts, secretary of the Volunteer Community Services of Woodward & Granger states that through grant funding the organization would like to place 2 benches along the High Trestle Trail west of main street. The organization is asking for in-kind donation/support of 4-6 hours of labor and installation of the benches. Councilmember Bice will work with Chris Newland for placement of the benches. Motion Stone to approve the placement

of 2 benches on High Trestle Trail west of main street with the support of the city. 2<sup>nd</sup> Godwin. MCU.

Motion Godwin to discuss Hiring of Public Works Employee. 2<sup>nd</sup> Stone. Mayor Folkerts presents that Austin Manders in Public Works has put in his letter of resignation. His last date of employment will be January 12<sup>th</sup>, 2024. Mayor Folkerts responds to Gough questioning that the new hire will be required to be/get licensed. Motion Gough for the personnel committee begin the process of hiring a public works employee. 2<sup>nd</sup> Stone. MCU.

Motion Godwin to approve payment of bills as presented with the exception of a correction on payment to O'Reilly Auto Parts listed as \$96.38 to be changed to \$94.38. 2<sup>nd</sup> Stone. Roll Call; Aye: Gough, Bice, Stone, Godwin. Motion carries 4:0.

Mayor Council Comments: Councilmember Stone addresses the council for recommendations for 2024 Spring Clean-up. He is currently looking into and discussing options to streamline the process of curbside pickup. Further discussion will be had on this topic in the coming months. Officer Sprott notifies council that a Tow Ban has been put in place for Dallas County for at least the next 48 hours.

Motion Gough to adjourn. 2<sup>nd</sup> Stone. MCU. Meeting adjourned at 7:35 pm.

CLAIMS REPORT

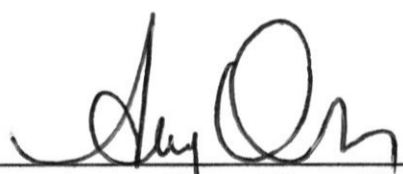
| VENDOR                        | REFERENCE    | AMOUNT   |
|-------------------------------|--------------|----------|
| ACCESS SYSTEMS                | SUPL         | 140.27   |
| AFLAC                         | AFLAC        | 832.66   |
| AGSOURCE COOP SERVICES        | TEST         | 585.5    |
| ALLIANT ENERGY                | UTIL         | 7,493.74 |
| ASCAP                         | SUBS         | 434      |
| BANLEACO                      | RENT         | 152.37   |
| BLACK HILLS ENERGY            | UTIL         | 871.18   |
| CAPITAL CITY EQUIPMENT CO     | MAINT        | 1,100.93 |
| CARDMEMBER SERVICE            | MISC         | 15.52    |
| DALLAS CO AUDITOR             | ELEC FEE     | 746.04   |
| DAVE GLIEM                    | MAINT        | 350      |
| DIAM PEST CONTROL             | PEST         | 313      |
| DIAMOND OIL COMPANY           | FUEL         | 3,336.33 |
| DICK'S FIRE EXTINGUISHER, INC | MAINT        | 360.8    |
| EFTPS                         | FED/FICA TAX | 7,338.55 |
| EMPOWERMENT SOLUTIONS         | MAINT        | 159      |
| GATEHOUSE-MEDIA IA HOLDINGS   | LEGALS       | 495.41   |

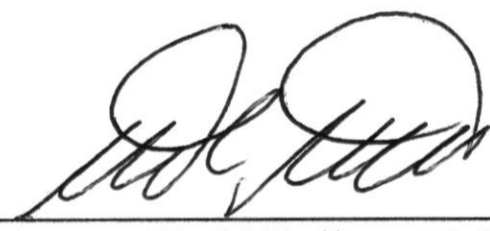
|                                   |               |                  |                  |
|-----------------------------------|---------------|------------------|------------------|
| GLOBE LIFE LIBERTY NAT            | LIBERTY       | 205.4            |                  |
| GUTHRIE CO REC                    | UTIL          | 30.77            |                  |
| HARLAND ACE HARDWARE              | SUPL          | 13.98            |                  |
| HENRIKSEN CONTRACTING LLC         | MAINT         | 26,507.05        |                  |
| IOWA ONE CALL                     | ONECALL       | 20.7             |                  |
| IPERS                             | IPERS         | 4,736.32         |                  |
| J&D COMPUTERS INC                 | MAINT         | 109.95           |                  |
| MAFCO BUILDERS                    | MAINT         | 1,000.00         |                  |
| MENARDS GRIMES                    | SUPL          | 149.24           |                  |
| MINBURN TELECOMMUNICATIONS<br>INC | PHONE         | 952.58           |                  |
| MYRNA GRIFFITH                    | SUPL REIMB    | 12.5             |                  |
| O'REILLY AUTO PARTS               | SUPL          | <del>96.38</del> | 94.38            |
| OMNISITE                          | MAINT         | 580              |                  |
| RANGEMASTERS                      | TRAINING      | 100              |                  |
| RELIABLE IMAGING                  | SUPL          | 119.66           |                  |
| TITAN MACHINERY                   | MAINT         | 1,705.09         |                  |
| TREASURER EXCISE TAX              | EXCISE TAX    | 777.88           |                  |
| TREASURER, STATE OF IOWA          | STATE TAX     | 1,105.70         |                  |
| TREASURER STATE OF IOWA           | SALES TAX     | 1,038.58         |                  |
| VAN WERT COMPANY                  | SUPL          | 3,258.12         |                  |
| VEENSTRA & KIMM INC               | ENGNR FEE     | 712              |                  |
| VERIZON WIRELESS                  | PHONE         | 166.47           |                  |
| VESSCO INC                        | MAINT         | 10,011.03        |                  |
| WALTERS SANITARY SERVICE          | GARBAGE       | 7,224.57         |                  |
| WELLMARK BLUE CROSS & BLUE SHI    | INSURANCE     | 4,895.48         |                  |
| WOODWARD POST OFFICE              | RENEWAL       | 522              |                  |
| CITY OF WOODWARD                  | POSTAGE       | 34.99            |                  |
| WOODWARD RESOURCE CENTER          | WATER         | 1,945.02         |                  |
| WORKFORCE SOLUTIONS               | TRNG          | 225              |                  |
| Accounts Payable Total            |               | 92,981.76        |                  |
| Invoices: Paid                    |               | 24,371.01        |                  |
| Invoices: Scheduled               |               | 68,610.75        |                  |
| RYAN ARENDS                       | UB Refund     | 140              | 21861 12/21/2023 |
|                                   | Refund Checks |                  |                  |
|                                   | Total         | 140              |                  |
| Total Paid On: 12/19/23           |               | 2,223.92         |                  |
| Total Paid On: 12/21/23           |               | 9,257.41         |                  |
| Total Paid On: 1/05/24            |               | 11,131.20        |                  |
| Total Payroll Paid                |               | 22,612.53        |                  |
| ***** REPORT TOTAL *****          |               | 115,734.29       |                  |
| GENERAL                           |               | 37,818.60        |                  |
| ROAD USE TAX                      |               | 29,426.17        |                  |

|                         |            |
|-------------------------|------------|
| EMPLOYEE BENEFITS       | 2,492.31   |
| WATER                   | 16,721.95  |
| SEWER                   | 26,346.11  |
| WEST SEWER LIFT STATION | 38.4       |
| STORM SEWER             | 2,890.75   |
| TOTAL FUNDS             | 115,734.29 |

REVENUE

|                        |            |
|------------------------|------------|
| GENERAL                | 35,240.33  |
| ROAD USE TAX           | 16,211.67  |
| EMPLOYEE BENEFITS      | 2,319.06   |
| EMERGENCY TOTAL        | 310.66     |
| LOCAL OPTION SALES TAX | 28,505.43  |
| TIF COMMERCIAL         | 2,905.01   |
| TIF KEYSTONE           | 282.81     |
| DEBT SERVICE           | 10,019.98  |
| WATER                  | 28,297.98  |
| SEWER                  | 37,042.86  |
| WEST LIFT STATION      | 111,477.30 |
| STORM SEWER            | 3,557.73   |
| TOTAL FUNDS            | 276,164.82 |

  
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 Amy Orr, City Clerk

  
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 Attest: Todd Folkerts, Mayor