

## Woodward City Council Minutes

November 8, 2021

Mayor Folkerts called the meeting to order on November 8, 2021 at 7pm. Roll Call; Present: Kirts, Gough, Patel, Bustad, Stone.

Motion Bustad to approve the agenda, 2<sup>nd</sup> Kirts. MCU

Motion Bustad to approve the minutes of previous meetings Oct. 11, 2021 and SS Oct. 28, 2021, 2<sup>nd</sup> Patel. MCU

Dept. Reports: Griffith shared her reports in the packet. The library will be having a silent auction fundraiser. Bustad asked what they'll be doing and Griffith said gift baskets. Buck updated the council with the number of call outs for the month of Oct. Chief Buck thanked all the reserves for their time helping with Ken Cavanaugh's funeral. He also told the council there will be 3 of them attending rifle training this coming weekend, the 13<sup>th</sup> and 14<sup>th</sup>.

Mayor Reports: Mayor Folkerts gave an update on the backhoe that was ordered last month. Parts are backordered so they're expecting 3 to 6 months for the parts and the labor to get the backhoe built. The price has been locked in, so that will not go up in this time frame. Thank you to everyone who ran for city council. Gough and Patel were re-elected and welcome to Steve Godwin who will be sworn in in January. Thank you to everyone who came together and helped with Ken Cavanaugh's funeral this past weekend. Channel 8 did a wonderful tribute and story to Ken. Please continue to keep him family in your prayers.

Motion Bustad to discuss Resolution 2021-31 Resolution Approving Payment to the Dallas County Local Housing Trust Fund, Inc, 2<sup>nd</sup> Stone, MCU. Bustad would like to table this resolution until she has had a chance to call this organization. The amount of this request is based on population and according to the census our population went down. So Bustad would like to call them and talk about the amount they are asking for. The Mayor indicated that the number may be lower because this project is from Dallas County and when the Woodward Resource Center was annexed in to the city it is in Boone County. Motion Bustad to table Resolution 2021-31 Resolution Approving Payment to the Dallas County Local Housing Trust Fund, Inc, 2<sup>nd</sup> Patel. Roll Call: Ayes; Gough, Patel, Bustad, Stone, Kirts.

Motion Patel to discuss Iowa Natural Heritage Foundation-High Trestle Trail Legacy Fund Donation, 2<sup>nd</sup> Kirts, MCU. Patel said last year the Foundation had said they were not going to collect this year. Patel would like to table this discussion until he has a chance to call and talk to them about it. Motion Patel to table the discussion of Iowa Natural Heritage Foundation-High Trestle Trail Legacy Fund Donation, 2<sup>nd</sup> Gough. Roll Call: Ayes; Patel, Bustad, Stone, Kirts, Gough.

Motion Kirts to discuss the Woodward Golf Course contract, 2<sup>nd</sup> Stone, MCU. The Mayor went to a meeting at the golf course prior to the council meeting with a potential contract. The Mayor told the golf course board members to read through the contract and come back with any suggestions they would like to see and discuss. The golf course board would like to see a liaison assigned to them like other departments in the city. The Mayor would like to see a working relationship with them and to keep dialog open with the city. Kirts volunteered to be the liaison and asked about expectations for that role. The Mayor would like Kirts to reach out to the golf course and have some discussions on expectations. The council would like to see a new contract created with the golf course. Motion Kirts to table the discussion regarding the contract with the Woodward golf course until more dialog has happened and a new contract can be drafted, 2<sup>nd</sup> Bustad. Roll Call: Ayes; Bustad, Stone, Kirts, Gough, Patel.

Motion Kirts to discuss the first consideration of Ordinance 21-410 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Adding Chapter 23 City Administrator, 2<sup>nd</sup>

Stone, MCU. The Mayor explains this ordinance is creating a position for a City Administrator in the future. The city has always relied on the part-time Mayor to take on the role of city administrator and as the town continues to grow it's time to consider this a separate position. Bustad would like to see the qualifications on page 1 changed from 8 years of experience to 6 years. Bustad said for a town that's never had an administrator before she would like to change that to 6 years of experience. Bustad also pointed out section 22 referring to a fire chief and the city has no control over the fire dept. Dewey pointed out the verbiage stating the City Administrator would not have control over said departments and thinks the verbiage is ok as is. Motion Bustad to approve the first reading of Ordinance 21-410 An Ordinance Amending the Code of Ordinances of the City of Woodward, Iowa, 2006, by Adding Chapter 23 City Administrator, with a change being made in the qualifications section to be changed from 8 years of practical experience to 6 years, 2<sup>nd</sup> Gough. Roll Call; Ayes: Stone, Kirts, Gough, Patel, Bustad.

Motion Kirts to approve the bills as presented. Patel inquired about the amount being paid to Veenstra & Kimm. The Mayor told him these charges are for the projects south of town that have begun. Bustad 2<sup>nd</sup>. Roll Call; Ayes: Kirts, Gough, Patel, Bustad, Stone

ACCESS SYSTEMS	MAINT	131.42
AFLAC	AFLAC	558.54
AGSOURCE LABS	TEST	897
ALLIANT ENERGY	UTIL	6,469.83
AMAZON	SUPL	48.95
BAKER & TAYLOR	BOOKS	224.58
BANLEACO	MAINT	135.61
BETTER HOMES & GARDEN	SUBSCRIP	10
BLACK HILLS ENERGY	UTIL	273.05
BLUE FLAME FUELS	FUEL	1,146.77
BOMGAARS	SUPL	586.16
BOONE COUNTY LANDFILL	REFUSE	293.08
CENGAGE LEARNING INC	BOOKS	118.46
CARDMEMBER SERVICE	SUPL	467.41
CORNHUSKER STATE INDUSTRIES	SUPL	181.64
DALLAS CO TREASURER	TAXES	2,136.00
DEMCO	SUPL	50.39
DORSEY & WHITNEY	LEGAL	485.5
EFTPS	FED/FICA TAX	6,005.08
FORD MOTOR CREDIT COMPANY	LEASE	9,213.15
GATEHOUSE	LEGALS	192.47
GLOBE LIFE LIBERTY NAT	LIBERTY	376.52
GUTHRIE CO REC	UTIL	29.75
GWORKS	MAINT	6,417.95
HENRIKSEN CONTRACTING	MAINT	7,999.20
ANGIE HOYT	MILEAGE	80.08
IOWA DNR	PERMIT	3,000.00
IA MUNICIPAL WORKERS COMP ASSO	INS	1,920.00
IOWA DEPT AGRICULTURE & LAND	DUES	15
IOWA ONE CALL	MAINT	173.8

IPERS	IPERS	6,125.28
KELLER EXCAVATING	CONST	36,778.17
LAKEVIEW BOOKS	BOOKS	225.89
LANDALS CONCRETE CONST	MAINT	700
MAFCO BUILDERS	MAINT	2,700.00
MENARDS GRIMES	SUPL	207.08
MICROMARKETING	AUDIO	341.88
MIDWEST LIVING	SUBSCRIP	18
MINBURN TELECOM	PHONE	769.65
MUNICIPAL SUPPLY	MAINT	1,101.05
MYRNA GRIFFITH	REIMBURSE	121.4
NICHOLAS THOMPSON	MAINT	207.5
O'REILLY AUTO PARTS	SUPL	79.71
REVEAL	SUBSCRIP	30
SPARTAN BLASTING	MAINT	900
THE IOWAN	SUBSC	24
TITAN MACHINERY	MAINT	695
TREASURER EXCISE TAX	EXCISE TAX	759
TREASURER, STATE OF IOWA	STATE TAXES	1,540.00
TREASURER STATE OF IOWA	SALES TAX	945
VAN WALL EQUIP	MAINT	230.68
VEENSTRA & KIMM	ENGINEERING	42,165.07
VERIZON	PHONE	126.44
WALTERS SANITARY SERVICE	GARBAGE	5,860.37
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	5,084.64
WOODWARD POST OFFICE	POSTAGE	341.5
Accounts Payable Total		157,669.34
GENERAL		75,168.15
ROAD USE TAX		14,792.09
EMPLOYEE BENEFITS		3,455.87
LOCAL OPTION SALES TAX		9,213.15
WATER		22,147.65
SEWER		13,480.25
WEST SEWER LIFT STATION		36,778.17
STORM SEWER		1,675.93
TOTAL FUNDS		176,711.26
GENERAL		115,809.49
ROAD USE TAX		14,951.96
EMPLOYEE BENEFITS		29,656.37
EMERGENCY TOTAL		3224.37
LOCAL OPTION TAX		15,224.56
TIF COMMERCIAL		6,288.61
TIF IRONWOOD		12,227.96

TIF WEST WINDS	5,005.34
DEBT SERVICE	53,630.50
WATER	33,027.25
SEWER	37,535.17
STORM SEWER	3,513.05
TOTAL REVENUE	330,094.63

Motion Stone to go into closed session City of Woodward closed session pursuant to Iowa Code Section 21.05(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 7:16pm, 2<sup>nd</sup> Kirts, MCU.

Motion Stone to come out of closed session City of Woodward closed session pursuant to Iowa Code Section 21.05(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 8:10pm, 2<sup>nd</sup> Kirts.

Mayor/Council Comments: Kirts thanked the Mayor for all of his hard work and efforts with the new project. The Mayor thanked the council for all of their hard work and efforts.

Motion Patel to adjourn at 8:13pm, 2<sup>nd</sup> Bustad.

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Angie Hoyt, City Clerk

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Attest: Todd Folkerts, Mayor