

**WOODWARD CITY COUNCIL REGULAR SESSION  
MONDAY NOVEMBER 14, 2022 AT 7:00 PM**

**Call to Order/Roll Call**

Mayor Folkerts calls the meeting to order at 7:01 pm. Council members present/Roll Call: Stone, Godwin, Patel, Gough, Kirts.

**Approve Agenda**

Kirts motions to approve the agenda as presented. Seconded by Stone. MCU.

**Approve Minutes of Previous Meeting October 10, 2022**

Stone motions to approve minutes of previous meeting held on September 12, 2022. Second Godwin. MCU.

**Open Forum**

No speakers

**Department Reports**

**Library:** December 10<sup>th</sup> 9-12 holding fundraiser, bake sale, proceeds will go towards supplies for the youth programs.

**Godwin** – Hazard Mitigation Plan is out for public review.

**Mayor Report**

Water Tower Painting- company will not ship paint while it's cold, so still waiting on paint, which may not arrive until warmer weather returns. Budget Worksheets are out and looking to have the first budget meeting in the first week and a half of January. Mayor met with the Lions club regarding ways that the club can help out in the community. One idea that was discussed was planting trees along the bike trail. In addition, December 3<sup>rd</sup> will be the tree lighting. This event will also include hayrides, soup dinner, games, etc. All events will take place at the fire station, with the exception of the tree lighting. The ballfield fencing has also been complete.

**Catalyst Grant Update: Miche**

Miche updates that they are nearly completed with the 2 bedroom, 1 bath apartment and it will be available December 1<sup>st</sup>, 2022 and the other 2 apartments are set to be completed by next summer. No questions, comments, or concerns from the council at this time. Miche states that they are also presenting to seek support for the Catalyst Grant for 2023. This grant is only awarded to one applicant a year to aid in the completion of the property at 220 S Main. Pre-application deadline is January 27<sup>th</sup>, 2023 and the full application is due on April 14<sup>th</sup>, 2023. It is further clarified that any contribution from the city would come out of FY 2024 budget as it is not awarded until June 2023.

Motion to enter **Public Hearing** on Proposed Amendment to the Keystone Urban Renewal Area by Godwin, seconded by Stone. MCU. Public hearing opens at 7:16 pm. No comments or concerns rose during public hearing. Motion to close Public Hearing on Proposed Amendment to the Keystone Urban Renewal Area by Patel, seconded by Kirts. MCU. Public Hearing closed at 7:18 pm.

Motion to discuss **Resolution 2022-41** a resolution to declare necessity and establish and urban renewal area, pursuant to section 403.4 of the Code of Iowa and approve urban renewal plan amendment for the Keystone Urban Renewal Area by Stone, seconded by Godwin. Motion to approve Resolution 2022-41 by Kirts, seconded by Gough. Roll Call: Godwin, Patel, Gough, Kirts, Stone. Motion carries 5:0.

Motion to discuss **Ordinance 2022-417** a resolution to declare necessity and establish and urban renewal area, pursuant to section 403.4 of the Code of Iowa and approve urban renewal plan amendment for the Keystone Urban Renewal Area by Kirts, seconded by Stone. Motion to approve Ordinance 2022-417 by Stone, seconded by Godwin. Roll Call: Godwin, Patel, Gough, Kirts, Stone. Motion carries 5:0.

Motion to waive the second reading of **Ordinance 2022-417** by Godwin, seconded by Stone. Roll Call: Godwin, Patel, Gough, Kirts, Stone. Motion carries 5:0.

Motion to approve **Ordinance 2022-417** for the third and final reading by Kirts, seconded by Gough. Roll call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion to discuss **Ordinance 2022-418** an ordinance of the city council of the city of Woodward, IA repealing Chapter 75, all-terrain vehicles and snowmobiles and replacing with Chapter 75, all-terrain

vehicles, off-road utility vehicles, and snowmobiles. Seconded by Stone. Godwin highlights the new guidelines to operate such equipment in city limits which require valid driver’s license, insurance and registration, age of 18 or older, headlights, operation speed restriction, and limitations on where it can be operated. Council addressed Chief Twigg on ordinance implementation. Motion to approve the first reading of Ordinance 2022-418 by Godwin, seconded by Gough: Roll Call: Aye: Patel, Gough, Stone, Godwin, Nay: Kirts. Motion carries 4:1.

Motion to discuss parcels 0406305001 and 0406305005 in Woodward, Dallas County, IA for real estate tax administration purposes by Stone, seconded by Kirts. Motion to approve the combining of parcels 0406305001 and 0406305005 by Kirts, seconded by Stone. Roll Call: Stone, Godwin, Patel, Gough, Kirts. Motion Carries 5:0.

Motion to discuss **Resolution 2022-42** a resolution waiving the right of review of the boundary adjustment at 1318 333<sup>rd</sup> Road, Boone County, IA by Kirts, seconded by Stone. Motion to approve Resolution 2022-42 by Gough, seconded by Patel. Roll Call: Godwin, Patel, Gough, Kirts, Stone. Motion carries 5:0.

Motion to discuss **Resolution 2022-43** a resolution approving transfer of funds from LOST Debt Service Fund to Lost Capital Improvement Fund by Stone, seconded by Godwin. Motion to approve Resolution 2022-43 by Godwin, seconded by Kirts. Roll Call: Patel, Gough, Kirts, Stone, Godwin. Motion carries 5:0.

Motion to discuss **Resolution 2022-44** a resolution approving annual urban renewal report by Kirts, seconded by Godwin. Motion to approve resolution 2022-44 by Kirts, seconded by Godwin. Roll Call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion to discuss Purchase of property at 115 N Main, Woodward by Patel, seconded by Stone. Mayor explains that the property at 115 N Main has been presented to him with the offer of purchasing for \$50,000. Discussion ensues regarding concerns of possible hazards beneath the concrete, and where the funds would come from to purchase the property. Mayor presents different options including funds from the Local Option Sales Tax Debt Service fund. Kirts motions to approve the purchase offer for the property at 115 N Main utilizing funds from LOST Debt Service fund, seconded by Stone. Roll Call: Aye: Patel, Kirts, Stone, Godwin. Nay: Gough. Motion carries 4:1.

Motion to discuss High Trestle Trail Tree/Fence change order by Kirts, seconded by Gough. Motion to approve taking the trees off the original construction plans and replacing it with fence. This change will decrease the cost by approximately \$8,650.00. Motion to approve the installation of the fence in lieu of the trees by Kirts, seconded by Stone. Roll Call: Gough, Kirts, Stone, Godwin, Patel. Motion Carries 5:0.

Motion to discuss approval of the Howrey Pay App #2 by Godwin, seconded by Patel. Motion to approve payment of \$26,661.75 to Howrey Construction by Godwin, seconded by Stone. Roll Call: Kirts, Stone, Godwin, Patel, Gough. Motion carries 5:0.

Motion for **Payment of Bills** by Patel, seconded by Stone.

**Mayor Council Comments** – Kirts and Stone have agreed to be on the Fireworks committee. Mayor would like to meet in the next week or so to start looking at Fireworks guidelines.

Motion to adjourn meeting by Stone, seconded by Gough. MCU. Council meeting adjourns at 8:18 pm.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS	MAINT	143.68
ACCO	MAINT	571.7
AFLAC	AFLAC	558.54
AGSOURCE COOP SERVICES	TEST	361
ALLIANT ENERGY	UTIL	6,886.88
AMERICAN LIBRARY ASSOC	DUES	199
BAKER & TAYLOR	BOOKS	344.39
BANLEACO	RENT	163.3

BARNES&NOBLE	BOOK	208.78
BLACK HILLS ENERGY	UTIL	265.63
BLUE FLAME FUELS	FUEL	1,362.29
BOONE COUNTY LANDFILL	REFUSE	156
CENGAGE LEARNING INC/GALE	BOOK	91.4
CITY OF WOODWARD	CASH	50.55
CARDMEMBER SERVICE	SUPL	1,315.74
DANTI'S LAWN CARE LLC	MAINT	125
DATAPOWER	SUPL	200.16
DIAM PEST CONTROL	MAINT	198
DORSEY & WHITNEY LLP	LEGAL	2,984.50
EFTPS	FED/FICA TAX	10,820.93
FINNESETH DALEN & POWELL PLC	LEGAL	2,363.00
GATEHOUSE-DB IOWA HOLDINGS	LEGALS	556.05
GLOBE LIFE LIBERTY NAT	LIBERTY	43.92
GUTHRIE CO REC	UTIL	61.39
GWORKS	SUPL	6,934.00
HARLAND ACE HARDWARE	SUPL	99.13
HEARTLAND COOP	SUPL	169.6
HENNEPIN COUNTY LIBRARY	BOOK	15
HOWREY CONSTRUCTION	HTT	290,290.96
INLAND TRUCK PARTS & SERVICE	MAINT	115.62
IOWA LAW ENFORCEMENT ACADEMY		-100
IOWA ONE CALL	MAINT	30.6
IOWA RURAL WATER ASSOCIATION	DUES	275
IPERS	IPERS	4,855.87
ITRON INC	CONT	50
J&D COMPUTERS INC	MAINT	279.85
DAWN KIRTS	TRAIN	42.5
MADRID AUTOMOTIVE	MAINT	26.57
MCCALLEY TECHNICAL SERVICES	SUPL	210
MENARDS CLIVE	SUPL	126.77
MENARDS GRIMES	SUPL	176.09
MICROMARKETING	SUPL	116.69
MINBURN TELECOMMUNICATIONS INC	PHONE	1,016.07
MUNICIPAL SUPPLY INC	SUPL	1,121.60
MYRNA GRIFFITH	TRNG	41.15
CAPITAL ONE TRADE CREDIT	SUPL	141.96
NSF CHECKS	NSF CHECKS	10
O'REILLY AUTO PARTS	SUPL	337.72
ORR, AMY	TRAIN	105
PESTICIDE BUREAU - IDALS	CERT	30
QUILL CORPORATION	SUPL	78.41
SNYDER & ASSOCIATES	LEGAL	3,857.01
STELLAR OUTDOORS	FIELD	23,867.53
TARA TURNER	REIMB	280.25
THE READING WAREHOUSE	BOOKS	48.24
TREASURER EXCISE TAX	EXCISE TAX	797.85

TREASURER, STATE OF IOWA	STATE TAXES	1,158.00
TREASURER STATE OF IOWA	SALES TAX	999.83
UNITYPOINT CLINIC-OCCUPATIONAL	TESTING	84
USPS	BILLS	366
VAN WALL EQUIPMENT INC	SUPL	74.64
VEENSTRA & KIMM INC	PERMIT	332.5
VERIZON WIRELESS	PHONE	166.39
WALTERS SANITARY SERVICE	GARBAGE	5,833.40
WELLMARK BLUE CROSS & BLUE SHI	INSURANCE	3,676.34
CITY OF WOODWARD	PETTY CASH	25
WOODWARD RESOURCE CENTER	WATER	1,532.30
WORKFORCE SOLUTIONS	TRAIN	175
Accounts Payable Total		379,902.27
Invoices: Paid		380,002.27
CONNIE LENDT	UB Refund	197.97
	Refund Checks Total	197.97
Total Paid On: 10/14/22		10,806.80
Total Paid On: 10/28/22		11,425.43
Total Paid On: 11/10/22		10,455.14
Total Payroll Paid		32,687.37
***** REPORT TOTAL *****		412,787.61
GENERAL		73,424.92
ROAD USE TAX		8,238.58
EMPLOYEE BENEFITS		1,857.58
HTT CONNECTOR PROJECT		294,147.97
WATER		13,967.66
SEWER		18,683.69
WEST SEWER LIFT STATION		256.9
STORM SEWER		2,210.31
TOTAL FUNDS		412,787.61

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Amy Orr, City Clerk

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Attest: Todd Folkerts, Mayor