

# Woodward Planning and Zoning Committee Meeting Minutes

Thursday, September 3<sup>rd</sup>, 2020 Virtual City Hall, via  
Zoom Meeting: 833 6309 5433

## I. Call to order

Twila Sprott called meeting to order at 6:01pm on Thursday, September 3<sup>rd</sup> at Virtual Woodward City Hall.

### Roll Call

Twila Sprott conducted a roll call. The following members were present:

Sprott  Noland  Randall  Hageman  Bryan   
Beasely

## II. Approval of minutes from last meeting

Minutes from 05/19/2020 motion for approval: **Randall**, 2<sup>nd</sup> by **Beasely**.

Roll call vote: Sprott, Randall, Hageman Beasely Aye

Motion Approved

## III. Approval of Agenda

Motion to approve: **Hageman**, 2<sup>nd</sup> by **Beasely**

Roll call vote: Sprott, Randall, Hageman, Beasely Aye

Motion Approved

## IV. Review and Approval of Preliminary Plat (Phase 1) for Woodward Keystone Development

Motion to discuss: **Sprott**, 2<sup>nd</sup> by **Beasely**

Bob Venstra (Venstra and Kimm) and Josh Snyder (Snyder Associates) gave a presentation of the Preliminary plat some highlighted notes:

Targeting October 1<sup>st</sup> to begin breaking ground with House occupancy to target August 2021.

Developer is extending the 8" sewer line to aid in the current city issues with sewer system; this is a benefit that will help redirect and take a strain off of the current sewer system for that side of town.

Sump pumps will pump direct directly to Storm Water Collection site.

29' Street that extends from Ironwood Drive.

Due to the necessity to build the street with a curve the lot adjustments that the committee suggested in previous meetings were attempted to the best of the ability.

**The Planning and Zoning Commission recommends** to the City Council approve the Woodward Keystone Development Preliminary Plat (Phase 1) with an addition that the City reserves the right to adjust the outlot to build the lift station.

Motion to recommend: **Beasely, 2<sup>nd</sup> by Randall**

Roll call vote: Sprott, Randall, Hageman, Beasely Aye

**V. Closing Comments**

Twila Sprott expressed gratitude to Bob Venstra and Josh Snyder for their attendance and assistance.

Bob Venstra and JD Albright (Keystone Development) expressed gratitude to the P&Z members for their assistance in reviewing and approving the Preliminary Plat for Phase 1.

**VI. Adjournment**

Motion to Adjourn **Randall, 2<sup>nd</sup> by Hageman**

Twila Sprott Adjourned the meeting 6:34pm

Minutes Submitted by Twila Sprott