

## Woodward Council Minutes

September 14, 2020

Mayor Folkerts called the September 14, 2020 Council meeting to order at 7:00pm. The meeting was held electronically through Zoom. Roll Call: Present; Bustad, Patel, Stone, Gough and Kirts

Motion Bustad to approve the agenda with an addition of #18b Resolution 2020-22 Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund, 2nd Kirts MCU.

Motion Gough to open Public Hearing on Resolution to dispose of property, 2<sup>nd</sup> Stone. Roll Call Ayes; Kirts, Gough, Stone, Bustad, Patel.

Motion Bustad to approve the Council minutes from August 17, 2020, 2nd Stone MCU.

There was no open forum via emails or any questions or comments in the chat box of Zoom. Mike Green, Woodward BBQ Truck, spoke to the Mayor prior to the meeting to ask if he could still serve food on Oct 2, 2020. His food permit expires Sept. 30, 2020 and he would like to be come one more time on the 2<sup>nd</sup>. Patel "for the record" Mike wasn't able to be here for Open Forum because City Hall is closed. They approved Woodward BBQ selling food on Oct. 2, 2020.

Dept Reports; Griffin-Library, Myrna is continuing to look for places to hold meetings and adult programing. With the COVID restrictions she is no longer able to use the Methodist Church. Myrna will try these programs in the library while still abiding by the 6-ft distancing rules. The shelter house at the park was offered as an option. The next adult program is Oct. 10<sup>th</sup> and it's someone with an Iowa connection to the Titanic. Bustad-Parks; the shelter house needs to be looked at after the storm. The building may have shifted on the foundation. The outside brick will be fixed on the social center building when a contractor is available. Kirts-Nuisance; will get with other communities to see how they handle nuisance lawns.

Mayor Report; Accujet did clean out storm sewers after the storm and are currently in town starting the lining on the east side of town. There were 5 reserve officers that went to training on Sept. 12<sup>th</sup>. Thank you to the Range Masters and Chris Sprott for the training opportunity. The police consolidation is not on the agenda this month while continued discussion happens with the budget. Granger had a couple of changes with the current agreement; one in regards to getting out of the agreement in less then 2 years, and the other one not allowing either city Mayor on the Commission. This may be on next month's agenda. The new public works pickup should be ready the middle of October. The trailer to go with the dump box purchased during the cleanup should be here the first week in October. The first exploratory meeting with FEMA will be on a phone call Sept. 16<sup>th</sup> at 1pm. There was an incident with a Safe Harbor resident who was out walking around town and ended up in our high school. Mayor Folkerts spoke to the new director at Safe Harbor and the Dallas County Supervisor to ask them to look into resolutions so this situation doesn't happen again. Officer Buck will be graduation from the Police Academy on Sept. 16, 2020 at 2pm for anyone that wants to attend and show support.

Motion Kirts to discuss the American Legion Hall water bill. Howard Schutt and Ken Danilson were present to ask for some assistance with the water bill. They do many things for our community and are unable to rent the space or have community meals to help raise money. Motion Patel to waive

the water bill from present to June 30, 2021. The Council will revisit this at that time. 2<sup>nd</sup> Stone. Roll Call Ayes; Gough, Stone, Bustad, Patel, Kirts

Motion Stone to discuss Halloween, 2<sup>nd</sup> Kirts. MCU. Should there be any changes in the way Halloween trick-or-treat is handled during COVID-19? A suggestion from the community was to let kids dress up and sit in their yards and let a parade of cars drive by and throw candy at them during a particular time frame. Chief Cox expressed his safety concern with that. He doesn't recommend that. Another suggestion was since Oct. 31<sup>st</sup> is on a Saturday this year have the time frame to be earlier in the evening. Halloween will be on the October agenda.

Motion Kirts to approve AJ's Grocery liquor license, 2<sup>nd</sup> Stone. MCU. Chief Cox has no complaints. Motion Kirts to approve AJ's Grocery liquor license, 2<sup>nd</sup> Gough. Roll Call Ayes; Kirts, Gough, Stone, Bustad, Abstain; Patel.

Motion Bustad to approve Casey's General Store liquor license, 2<sup>nd</sup> Stone. MCU Chief Cox has no complaints. Motion Patel to approve Casey's General Store liquor license, 2<sup>nd</sup> Kirts. Roll Call Ayes; Stone, Patel, Kirts, Gough, No; Bustad.

Motion Stone to close the Public Hearing on Resolution to dispose of property, 2<sup>nd</sup> Kirts. MCU

Motion Stone to discuss Purchase Agreement, 2<sup>nd</sup> Bustad. MCU. The Mayor spoke to the DHS director regarding the land owned by the State of Iowa. A letter of intent has been signed for the selling of the property on the SE corner of the property as your driving north on the boulevard towards the hospital grounds. Motion Kirts to approve the Purchase Agreement 2<sup>nd</sup> Stone. Roll Call Ayes; Stone, Bustad, Patel, Kirts, Gough.

Motion Kirts to discuss Agreement for Professional Services with Veenstra & Kimm 2<sup>nd</sup> Gough. MCU. This agreement is for V&K to design and oversee the construction of the lift station and the over flow at the corner of 5<sup>th</sup> St and Elm Ave. The engineering costs will be included in the new Urban Renewal Plan and recovered with TIF dollars. Motion Kirts to approve the Agreement for Professional Services from Veenstra & Kimm 2<sup>nd</sup> Bustad. Roll Call Ayes; Bustad, Patel, Kirts, Gough, Stone.

Motion Gough to discuss the construction inspection for Keystone Development 2<sup>nd</sup> Patel. MCU. This is to decide how the inspection will take place during construction. It was determined the best way to inspect is to split between city employees and a professional inspection, such as V&K. Motion Stone to choose the splitting of inspection services 50/50 between the city employees and the professionals 2<sup>nd</sup> Kirts. Roll Call Ayes; Patel, Kirts, Gough, Stone, Bustad.

Motion Stone to discuss the preliminary plat for Keystone Development 2<sup>nd</sup> Gough. MCU. This plat is extending from Ironwood Dr on the eastern half of the development property. P&Z met prior to the council meeting and approved the plat with a recommendation that the City reserves the right to adjust the boundary of the out lot for the lift station if necessary. Motion Kirts to approve the preliminary plat for the Keystone Development while reserving the right to adjust the boundaries of the lift station as required by design 2<sup>nd</sup> Stone. Roll Call Ayes; Patel, Bustad, Stone, Gough, Kirts.

Motion Stone discussion regarding an eight-inch main for Keystone Development 2<sup>nd</sup> Patel. MCU. The current design shows a four-inch main, which meets the Code guidelines, but the Public Works Director has indicated he would like an eight-inch main tied in to the development coming from the school. It has been discussed to include the intersection of 5<sup>th</sup> St and Elm Ave right-of-way into the New Urban Renewal Plan so TIF dollars can be used to pay for this upgrade. This will continue to be discussed as the construction starts to happen.

Motion Stone to discuss Resolution 2020-21 Resolution Setting Date for a Public Hearing on Designation of the Keystone Urban Renewal Area and on Urban Renewal Plan and Project 2<sup>nd</sup> Kirts. MCU. The August council meeting removed property from the Urban Renewal Plan so when the new development starts selling homes all of the property will be available for TIF for the same amount of time. The Public Hearing will be at the next Council meeting October 12, 2020 at 7pm. Motion Bustad to approve Resolution 2020-21 Resolution Setting Date for a Public Hearing on Designation of the Keystone Urban Renewal Area and on Urban Renewal Plan and Project 2<sup>nd</sup> Patel. Roll Call Ayes; Gough, Stone, Bustad, Patel, Kirts.

Motion Kirts to discuss Resolution 2020-22 Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund, Within the City of Woodward, Dallas County, Iowa 2<sup>nd</sup> Gough. MCU. Before submitting a request for reimbursement under the CARES Act for COVID-19 a resolution must be passed by the City Council to request such reimbursement. Motion Kirts to approve Resolution 2020-22 Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund, Within the City of Woodward, Dallas County, Iowa 2<sup>nd</sup> Gough. Roll Call Ayes; Stone, Gough, Kirts, Patel, Bustad.

Motion Kirts to discuss payment of bills 2<sup>nd</sup> Gough. MCU. Some questions came up regarding clean up bills and verifying that's what the charges were from because the bills were higher than normal. Not all of the clean-up bills have been received yet. Motion Kirts to approve the bills as presented 2<sup>nd</sup> Gough. Roll Call Ayes; Kirts, Gough, Stone, Abstain; Bustad and Patel.

A J'S GROCERY	SUPL	314.7
ACCESS SYSTEMS	MAINT	123.17
ACCO	MAINT	1,098.10
ACCU JET	MAINT	2,701.08
AFLAC	AFLAC	558.54
AGSOURCE	TEST	1,210.00
ALLIANT ENERGY	UTIL	6,066.34
AMAZON	BOOKS	361.56
AMERICAN LEGION EMBLEM SALES	FLAGS	230.4
BAKER & TAYLOR	BOOKS	301.1
BIRDS & BLOOMS	SUBSC	29.98
BLACK HILLS ENERGY	UTIL	190.09
BLASER ELECTRICAL	LIGHTS	8,000.00
BLUE FLAME FUELS	FUEL	2,509.51
BOMGAARS	SUPL	344.8
BOOK SYSTEMS	SUBSCRIP	1,390.00
BOONE COUNTY LANDFILL	TIRES	56
BOOT BARN	ALLOW	64.26
CARGILL INC-SALT DIVISION	SALT	5,013.52
CENTER POINT PUBLISHING	BOOKS	293.04
CENTRAL IOWA READY MIX	MAINT	376.88
CHRIS PETERSON	SUPL	24.61
CITY OF PERRY	MAINT	300

CIVICPLUS	PROGRAM	291.84
COAST TO COAST	SUPL	85
DALLAS CO HOSPITAL	TEST	190
DEMCO	SUPL	113.2
IOWA DNR	LICENSE	326.95
	FED/FICA	
EFTPS	TAX	9,330.64
FINNESETH DALEN & POWELL	LEGAL	994
FRYTOWN TRAILERS	TRAILER	3,900.00
GALLS LLC	SUPL	42.08
GATEHOUSE-DB IOWA HOLDINGS	LEGALS	265.74
GUTHRIE CO REC	UTIL	29.15
HARLAND ACE HARDWARE	SUPL	60.54
IOWA LEAGUE OF CITIES	DUES	853
IPERS	IPERS	5,381.73
J&D COMPUTERS	MAINT	219.9
LANDUS COOP	MAINT	273.5
LIBERTY NATIONAL	LIBERTY	43.92
LOGAN CONTRACTORS SUPPLY	RENT	1,320.00
MAFCO BUILDERS	CLEANUP	27,193.20
MARK DEVINE	SUPL	250
MARY BUSTAD	SUPL	28.83
MENARDS CLIVE	SUPL	22.47
MENARDS GRIMES	MAINT	323.2
MICROMARKETING	AUDIO	48.79
MINBURN TELECOM	PHONE	1,365.47
MOMAR	SUPL	4,546.77
DOUG MORGAN	LICENSE	80
MOTOR PARTS WAREHOUSE	SUPL	152.44
MUNICIPAL SUPPLY	REPAIR	405
MYRNA GRIFFITH	SUPL	19.7
O'REILLY AUTO PARTS	SUPL	219.16
OVERDRIVE	EBOOK	501.88
PERFECTION LEARNING	BOOKS	139.56
POMP'S TIRE SERVICE	EQUIP	3,873.28
QUICK ATTACH ATTACHMENTS	EQUIP	5,484.23
QUICK OIL	FUEL	1,245.81
QUILL CORP	SUPL	269.82
REAL SIMPLE	SUBSC	24
SMITH TIRE II	TIRES	450
SPRAYER SPECIALTIES	MAINT	153.74
STATE LIBRARY OF IOWA	SUBSC	62
STIVERS FORD	MAINT	1,370.15

SUMNER PUBLIC LIBRARY	BOOKS	17
SWANK MOVIE LICENSING	SUBSC	312
THE IOWAN	SUBSC	24
THE LIBRARY STORE	SUPL	217.92
TIERNANS SERVICE CENTER	MAINT	2,350.17
TITAN MACHINERY	EQUIP	8,258.53
TREASURER EXCISE TAX	EXCISE TAX	923
TREASURER, STATE OF IOWA	STATE TAX	1,490.00
TREASURER STATE OF IOWA	SALES TAX	926
UNITYPOINT CLINIC-OCCUPATIONAL	TESTING	84
VAN WALL EQUIPMENT	SUPL	76.91
VEENSTRA & KIMM	PERMITS	150
VERIZON WIRELESS	PHONE	86.46
WALTERS SANITARY	GARBAGE	11,916.34
WELLMARK BLUE CROSS	INS	4,100.83
WOODWARD POST OFFICE	POSTAGE	142.5
WOODWARD RESOURCE CENTER	WATER	3,672.13
Accounts Payable Total		138,256.16
Total Payroll Paid		26,304.53
GENERAL		59,587.91
ROAD USE TAX		9,830.26
EMPLOYEE BENEFITS		3,156.26
LOCAL OPTION SALES TAX		3,900.00
FEMA DERECHO CLEANUP		47,364.47
WATER		20,094.28
SEWER		18,758.27
STORM SEWER		1,869.24
TOTAL FUNDS		164,560.69
GENERAL		9,636.00
ROAD USE TAX		15,512.63
EMPLOYEE BENEFITS		488.76
EMERGENCY		48.31
LOCAL OPTION TAX		26,218.52
DEBT SERVICE		754.11
WATER		31,482.84
SEWER		37,323.67
STORM SEWER		3,481.73
TOTAL REVENUE		124,946.57

Mayor Council Comments; Bustad confirming a trailer is still in the Methodist parking lot for sticks and leaves. Bustad addressing rental properties and how there hasn't been any clean-up since the

storm. Nuisance dept is looking into this along with the Mayor considering abatement process. Some insurance companies have not been out to view property and therefore residents haven't done any clean-up. A new process for nuisance lawns will be researched and on the agenda in October. Alliant Energy has a tree grant program that the residents, or the City, may be able to apply for to help plant and replace some of the trees in our community. A contractor will be in town starting the week of Sept. 21<sup>st</sup> to start removing trees and hangers. Keystone Equity Group, JD Albright, is expected to break ground in October to start the new development. Thank you to the Council for all your efforts. Thank you to JD, Bob Veenstra, Dewey and Dorsey Whitney for all of your assistance with this project. JD Albright also spoke up and wants to thank the Council and the Mayor for making this process easy and looking forward to launching this project.

Motion Kirts to adjourn at 8:30pm 2<sup>nd</sup> Stone. MCU.

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Angie Hoyt, City Clerk

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Attest: Todd Folkerts, Mayor